

**TOWN OF SUMMERFIELD
CLOSED SESSION
MINUTES
May 6, 2003**

Present: Dena Barnes, Bob Williams, Carolyn Collins, Mark Brown, Jane Doggett, Bill Peterson, Dianne Laughlin, Interim Town Clerk, and Bill Trevorror, Town Attorney.

****NOTE:** In open session, Jane Doggett made a motion to recess to executive session for Personnel and Property Matters at 10:15 pm. There was no discussion. The motion was seconded by Carolyn Collins and passed unanimously.

Personnel Matters: It was discussed that Sam Anders, the current Finance Officer, has been paid \$5090.00 from December 1, 2002, through April 3, 2003. He has requested a raise to \$40.00 per hour, which he states is still one-half his usual rate. This would equal to \$6880.00 per year. It was stated that Oak Ridge has accepted the same offer.

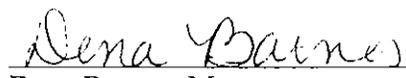
There was discussion about combining the Town Manager/Finance Officer position into one function and one person and the software product used by Sam.

A date of Thursday, May 22, 2003 was discussed for a workshop to discuss Administration or Manager job description.

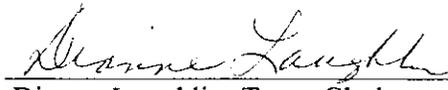
Property Matters: There was discussion to hire someone to look for land for municipal building/sub-station. The amount of land needed would be one to two acres. Charlie Lowdermilk was suggested because of his experience in the commercial real estate area.

It was suggested a letter of intent be obtained from Guilford County or the Sheriff's Department and that any property considered should be usable for other town functions with or without a sub-station.

By majority consensus, Council adjourned from closed session to open meeting at 10:44 PM.



Dena Barnes, Mayor



Dianne Laughlin, Town Clerk



Date Unsealed