



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE September 8, 2009

Agenda Item #	
10B	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Discuss ABC Board Vacancy

Requested Action

Consider appointment of Jane Wilson as Summerfield ex-officio representative to the Greensboro ABC Board.

Requested By: M. Brandt Dept./Committee Administration

Signature _____ Attachments YES _____ NO

Date: 24-Aug-09 Length of Presentation 5 min.

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES	<input checked="" type="checkbox"/>		
Other _____				

Jane Wilson from the Finance Committee has expressed interest in filling this position.

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE September 8, 2009

Agenda Item #	
10C	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Discussion / approval of Volunteer Appreciation Event

Requested Action

Provide direction to staff regarding Volunteer Appreciation Event

Requested By: Town Council Dept./Committee _____

Signature _____ Attachments YES _____ NO _____

Date: 11-Aug-09 Length of Presentation _____

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

62 of 75 volunteers responded to the survey, for a return rate of 82.6%. Of the 3 choices offered, results were as follows: No preference: 2, Catered lunch/dinner at Community Center: 6, Grasshoppers game: 16, Cook out in park: 38. There are 600 hot dogs and buns, chili, condiments, cakes, and 500+ drinks left over from the Park Phase II Grand Opening that could be used for a cook out in park, which could be coordinated with the annual Halloween event.

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE September 8, 2009

Agenda Item #	
10D	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Discussion of Property Tax Discount Rate for 2010-2011 Fiscal Year

Requested Action

Requested By: Alicia Flowers Dept./Committee _____

Signature _____ Attachments YES NO

Date: 26-Aug-09 Length of Presentation 10 min

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES			
Budget Amendment required				
Town Attorney	YES			
Town Planner				
Town Manager	YES			
Other _____				

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE September 8, 2009

Agenda Item #	
11C	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Discussion / approval of Traffic Counter purchase

Requested Action

Request a budget amendment of \$5,000 to purchase traffic counter equipment and software.

Requested By:	<u>M. Brandt</u>	Dept./Committee	<u>Planning</u>
Signature	_____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	<u>1-Sep-09</u>	Length of Presentation	<u>10 minutes</u>

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES	✓		
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES	✓		
Other _____				

Staff has researched traffic counters and has determined that to purchase a system that will benefit Summerfield will cost between \$4,000-5,000. This item was not budgeted for this fiscal year so requires a budget amendment to transfer funds from undesignated fund balance.

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL
MEETING DATE September 8, 2009

Agenda Item #	
11D	
Consent Agenda	<u> </u>
Regular Agenda	<u> ✓ </u>

ITEM TO BE CONSIDERED

Subject

Comprehensive Plan Update

Requested Action

No Action Required

Requested By: M. Brandt Dept./Committee Planning
 Signature _____ Attachments YES _____ NO
 Date: _____ Length of Presentation 10 min.

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

Update Council and public on plan process and inform Council that it may be necessary to extend the contracted amount in order to finish the project.

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE September 8, 2009

Agenda Item #	
11F	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Finance Committee Response to Council requests from August 11, 2009 meeting

Requested Action

Recommendation to alter rental policy as outlined below

Requested By: Town Council Dept./Committee Finance

Signature _____ Attachments YES _____ NO

Date: 24-Aug-09 Length of Presentation 10 min.

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee	YES	✓		
Finance Officer	YES	✓		
Budget Amendment required				
Town Attorney	YES			
Town Planner				
Town Manager	YES	✓		
Other _____				

Finance Committee reviewed the following policies at the request of Town Council: Committee Event Policy, Donations Policy, Risk Assessment and Internal Control Policy and had no changes/suggestions by Committee.

The Committee also reviewed the park lease agreement and suggested that staff/attorney review the liability requirements and include a waiver of liability for renters not required to provide insurance.

See Finance Committee minutes in FYI package

TOWN COUNCIL ACTION/COMMENTS
