SUMMERFIELD NORTH CAROLINA	**Ordinance:** Athletic Advisory Committee	**Effective Date:** 04/08/08
	Ordinance Number: O-2008-004	**Revision Effective Date:**
	Responsible Party: Town Council	**Revision Page Number:**

ORDINANCE
ESTABLISHING THE TOWN OF SUMMERFIELD ATHLETIC ADVISORY COMMITTEE

Adopted
April 8, 2008

Effective
April 8, 2008

Ordinance Establishing the Town of Summerfield
Athletic Advisory Committee

WHEREAS, the Town of Summerfield is a municipality located in Guilford County, North Carolina with an estimated population of 7,423 residents;

WHEREAS, Summerfield prides itself on an active and informed volunteer corps of citizens;

WHEREAS, the Town of Summerfield is developing active recreational facilities to enhance the quality of life for its citizens, and provide a healthy and safe environment for organized sports of all types;

WHEREAS, The Town Council recognizes that specialized knowledge and experience by individuals within the community and local sports associations can be beneficial in developing the proper facilities for all Summerfield residents;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Summerfield adopts this ordinance establishing the Athletic Advisory Committee.

Adopted this _8th_____day of _April_____, 2008.

Mark L Brown
Mayor

Attest:

Valarie Halvorsen
Valarie Halvorsen, Town Clerk

Approved as to form:

William Hill, Town Attorney

Ordinance Establishing the Town of Summerfield
Athletic Advisory Committee

A. **Purpose**: The Summerfield Athletic Advisory Committee is established to provide representation for the citizens of Summerfield in supporting town council's efforts in providing locations and facilities for a wide variety of active recreational opportunities for the citizens.

B. **Creation and Establishment:** The Athletic Advisory Committee is to serve at the pleasure of the town council in an as needed and ad hoc basis.

C. **Term of Office/Qualifications:**

1.) The Committee shall follow General Committee Ordinance O-2008-02 for terms of office and replacement of membership.

2.) Membership to the Committee shall be limited to five voting members. The Town Manager will submit names and applications to the Council for approval. Ex-officio membership will be granted to the town manager or their staff designee, and additional ex-officio membership shall be granted by the town council.

3.) Appointment to the Athletic Advisory Committee will be based on the following criteria.

- **i.** Knowledge of the subject(s) of recreation, youth or adult athletics.
- **ii.** Professional experience in landscape architecture, recreational services, construction management, or finance.
- **iii.** Knowledge and willingness to serve the community.
- **iv.** Membership shall not be limited to town residents if the individual(s) selected have special knowledge or abilities and are willing to support the goals and activities of the committee and the Town.
- **v.** Town Council and employees of the Town of Summerfield, except as noted above, shall not be considered members of the committee and shall not be appointed as such.

D. **Compensation:** The Committee shall follow General Committee Ordinance O-2008-02.

E. **Duties and Responsibilities:** The committee shall serve as the citizens' advisory board to the Town Council and Town Manager. The committee shall advise and recommend to the Manager and Town Council as to the responsibility in the capacity and to the extent of the provisions of this ordinance. The committee shall serve as a liaison between the citizens and the Town Manager and Town Council.

1) Advise on establishing and maintaining a system of organized and supervised recreational activity for the town within the budgetary levels authorized by the town council.

2) Recommend to the town council land to be set apart for use as active recreational areas including but not limited to athletic fields and other active recreational facilities.

3) Advise the town council as to controls for and operation of recreational facilities which are owned or controlled by the town.

4) Recommend to the town council regulatory control, rules, and measures for use of town-owned or controlled recreational facilities.

5) Advise the town council as to the amount of all fees, rentals, and charges for athletic field and recreation services.

6) Review the budget for Parks and Recreation, and make comments and recommendations to the town council with respect thereto.

7) Recommend the recreational activities and programs conducted at parks owned or operated by the town. Assist with the development of cooperative arrangements with other organizations and private groups, when it will further the objective of providing more and varied kinds of programs and services for the citizens of the town.

8) Report to the town manager and town council the community's needs and desires with respect to active recreational facilities, services and programs; and serve as a liaison between the public officials and the general citizenry.

9) Make recommendations with respect to encouraging proper and safe uses of the athletic parks, playgrounds and other recreational facilities, and make recommendations with respect to ways to increase public participation in recreational programs and to raise revenue for the parks and recreation system.

10) Maintain records and prepare reports of activities and expenditures as requested by the town manager and town council.

11) Oversee the development and construction of athletic facilities as requested by town manager and town council.

12) Members shall serve as advocates to the community and to the town board in promoting the department as it seeks to enhance the quality of life for its citizens.

F. Organization, Rules, Records, and Meetings: The Committee shall follow General Committee Ordinance O-2008-02.

G. Annual Report: The Committee shall follow General Committee Ordinance O-2008-02.

H. Staff and Technical Services: The Committee shall follow General Committee Ordinance O-2008-02.

I. Receipts and Expenditures of Funds: The Committee shall follow General Committee Ordinance O-2008-02.

J. Agency Funds: The Committee shall follow General Committee Ordinance O-2008-02.

K. Ethics and Conflicts of Interest: The Committee shall follow General Committee Ordinance O-2008-02.

L. Grounds for Removal of a Committee Member: The Committee shall follow General Committee Ordinance O-2008-02.

M. Complaints against Committee Members: The Committee shall follow General Committee Ordinance O-2008-02.