

RESOLUTION
REGARDING THE
SEALING AND UNSEALING OF
CLOSED SESSION MINUTES

WHEREAS, North Carolina General Statute (NCGS) Section 143-318.10(e) provides that every public body shall keep full and accurate minutes of all official meetings, including any closed sessions held pursuant to North Carolina General Statute (NCGS) Section 143-318.11; and

WHEREAS, NCGS Section 143-318.10(e) also provide that minutes or an account of a closed session conducted by a public body in compliance with NCGS Section 143-318.11 may be withheld from public inspection so long as public inspection would frustrate the purpose of a closed session,

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Summerfield that pursuant to NCGS Section 143-318.10(e), all closed session minutes or general accounts are to be sealed immediately upon preparation.

BE IT FURTHER RESOLVED that the sealed minutes are to be reviewed periodically by the Town Attorney, the Town Administrator, and the Town Clerk, who shall make recommendation to the Town Council as to when the minutes may be unsealed in compliance with state and/or federal law.

Adopted by the Summerfield Town Council this 4th day of May 2004 on a motion of Council Member JANE DOGGETT, seconded by Council Member BOB WILLIAMS, and approved on a vote of 6 in favor and 0 against..

Attest:

Dianne Laughlin
Dianne Laughlin, Town Clerk

Dena H. Barnes
Dena H. Barnes, Mayor

