

**TOWN OF SUMMERFIELD
CLOSED SESSION
MINUTES
September 7, 2004**

Present: Dena Barnes, Bob Williams, Carolyn Collins, Mark Brown, Jane Doggett, Michael Stewart, Dianne Laughlin, Town Clerk, Michael Brandt, Town Administrator and Bill Trevorrow, Town Attorney.

****NOTE:** In open session, Bob Williams made a motion to recess to executive session for Personnel and Property Matters at 9:05 pm. There was no discussion. The motion was seconded by Carolyn Collins and passed unanimously.

Personnel Matters:

There was discussion about an application received for the Board of Adjustment. It was reported that Debbie Hoffman has given her resignation as Parks and Rec chair and she recommended Sue Beeson as Interim Chair for that committee. Council will ask NWO to run an ad and also put it on the Website for that position opening.

There was discussion to appoint Michael Brandt as finance officer along with an appropriate raise.

There was some discussion moving an alternate to a permanent position on the Zoning Board.

****Section Redacted****

Property Matters:

There was discussion of legal options regarding violations at the Stone Bridge property; their contract documents, requirements the Town could place on them, including buffers and replanting.

By consensus, Council reconvened to Open Meeting at 10:01 pm.

Dena Barnes, Mayor

Valarie Halvorsen for DL

Dianne Laughlin, Town Clerk

Date Unsealed