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February 12, 2008

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**AGENDA OF THE  
SUMMERFIELD TOWN COUNCIL  
SUMMERFIELD COMMUNITY CENTER  
FEBRUARY 12, 2008  
6:30 PM**



1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **INTRODUCTIONS**
5. **CONSENT AGENDA:**
  - A. **MEETING AGENDA**
  - B. **APPROVE MINUTES OF JANUARY 8, JANUARY 24, JANUARY 28, MEETINGS, AND CLOSED SESSION MINUTES OF JANUARY 28, 2008**
  - C. **FINANCIAL REPORT**
6. **ANNOUNCEMENTS**
7. **SPEAKERS FROM THE FLOOR (limited to 5 min. on non-agenda items)**
8. **COMMITTEE REPORTS:**

|                               |                              |
|-------------------------------|------------------------------|
| A. <b>Community Relations</b> | E. <b>Public Safety</b>      |
| B. <b>Finance</b>             | F. <b>SYC</b>                |
| C. <b>Historical</b>          | G. <b>Comprehensive Plan</b> |
| D. <b>Parks &amp; Rec</b>     |                              |
9. **PUBLIC HEARING:**

**Voluntary Annexation Request: 6412 Lake Brandt Rd, lot 2 in Ruby S Bridges Subdivision (contiguous): Plat Book 109, page 51, Center Grove Township, Guilford County, NC Tax Map: 6-335-783-34.**
10. **PUBLIC COMMENT PERIOD FOR PRIORITIES OF THE 2008-2009 FISCAL BUDGET (limited to 5 min.)**
11. **PRESENTATION: Girl Scout Troop 1321 Project**
12. **BUSINESS FROM MAYOR**
  - A. **Discussion of Comprehensive Plan**
  - B. **Discussion of Urban Archery Season (Deer)**
  - C. **Discussion of Charter Change for Replacement of Town Council Members**
13. **BUSINESS FROM INTERIM TOWN MANAGER**
  - A. **Recycling Grant**
  - B. **Parks & Recreation Update**
14. **CLOSED SESSION: (If Needed)**

**C) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.**

- 15. BUSINESS FROM COUNCIL**
  - A. Volunteer Fair Discussion**
- 16. OTHER BUSINESS (if any)**
- 17. ADJOURN**

**MINUTES OF THE  
SUMMERFIELD TOWN COUNCIL  
SUMMERFIELD COMMUNITY CENTER  
February 12, 2008  
6:30 PM**

**NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.**

The meeting was called to order at 6:30 pm by Mark Brown.

The invocation was led by Linda Southard, followed by the Pledge of Allegiance.

**INTRODUCTIONS:**

**Council:**

Mark Brown, Mayor  
Alicia Flowers  
Becky Strickland  
Bob Williams  
John W. Wray Jr.

**Staff:**

Michael Brandt, Town Administrator  
Dana Luther, Finance Officer  
Susan Moore, for William Hill, Town Attorney  
Valarie Halvorsen, Town Clerk

Wray made a motion to formally excuse Dena Barnes, Mayor Pro Tem, from the meeting. The motion was seconded by Strickland and carried unanimously.

**CONSENT AGENDA:**

Wray made a motion to approve the Consent Agenda, including the minutes of the January 8, 2008 meeting (as corrected), January 24, 2008 meeting, January 28, 2008 meeting, and Closed Session minutes of the January 28, 2008 meeting, and the Financial Report. The motion was seconded by Williams and carried unanimously.

**ANNOUNCEMENTS**

Brown announced he will participate again this year in the Get Healthy Guilford program and asked sue Beeson to speak about it. She described the program as a county wide initiative aimed at encouraging people to eat healthier and be more physically active. Beeson encouraged participation and stated anyone interested could register by filling out one of the cards she had or through the program website.

**SPEAKERS FROM THE FLOOR (limited to 5 min. on non-agenda items)**

Gail Dunham, 5805 Snow Hill Drive, expressed her displeasure with the lack of available maps, depicting park projects and other things, and stated she has been requesting maps for five years. She noted there was a letter written by Virginia Lee, sister of councilmember John Wray, which she felt was a personal attack against her. She feels that the website is not helpful and serves to suppress public participation because the information is hard to get and not all of it is posted, and recommended having one readable calendar, rather than the current multiple calendars.

Adrian Williamson, 3901 Lewiston Rd, is concerned with having non residents on town committees, and recommends following voting guidelines, in which one must be a resident to vote in that locality.

Dwayne Crawford, 1106 NC Hwy 150 West, stated agenda item 12C, Discussion of Charter Change for Replacement of Town Council Members, is a very important issue and needs to be addressed.

**COMMITTEE REPORTS:**

- A. **Community Relations:** Brown announced the 12<sup>th</sup> annual Founder's Day would be held Saturday, May 17, 2008.
- B. **Finance:** Luther stated the next meeting would be March 17, 2008. All 5 year CDs have no penalty for early withdrawal after 6 or 12 months and the rates were locked in from 4.64% to 5.2%.
- C. **Historical:** Linda Southard, chair, stated the banners were scheduled to be installed this Saturday weather permitting.
- D. **Parks & Rec:** Sue Beeson, chair, stated bricks were being installed today, there is still time to get an engraved brick, and there are scout projects also being conducted.
- E. **Public Safety:** Ron Marshburn, chair, stated during the last meeting on January 16, 2008, the committee discussed issues of making sure the fire department has enough water access, and the speeding problem reported by the Wilson Farms HOA. The next meeting will be held February 20, 2008
- F. **SYC:** Reece Walker announced Tom Mizelle will conduct a finance class at the Community Center on February 26, 2008.
- G. **Comprehensive Plan:** Brandt stated a full report would be issued later during the meeting, and thanked all committees that participated in the budget workshop.

**PUBLIC HEARINGS:**

**Voluntary Annexation Request: 6412 Lake Brandt Rd, lot 2 in Ruby S Bridges Subdivision (contiguous): Plat Book 109, page 51, Center Grove Township, Guilford County, NC Tax Map: 6-335-783-34.**

Brandt stated the applicants, Mr. & Mrs. Layton, became aware that they were not in Summerfield when they attempted to vote in November. The annexation petition meets Summerfield standards, was signed by both owners, is within our boundary agreement with Greensboro, has been certified for sufficiency by the Town Clerk, and would be effective July 1, 2008.

Brown opened the Public Hearing at 6:59 pm.

There were no speakers.

Brown closed the Public Hearing at 6:59 pm.

Wray made a motion to approve the ordinance. The motion was seconded by Williams and carried unanimously. The ordinance is hereby incorporated and made a part of these minutes:

**AN ORDINANCE TO EXTEND THE COPORATE LIMITS OF  
THE TOWN OF SUMMERFIELD, NORTH CAROLINA**

**WHEREAS**, the Town of Summerfield has been petitioned under G.S. 160A-31 to annex the area described below; and

**WHEREAS**, the Town Council of Summerfield has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

**WHEREAS**, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at Summerfield Community Center at 6:30 p.m. on February 12, 2008, after due notice by publication on February 2, 2008.

**WHEREAS**, the Town Council of Summerfield finds that the petition meets the requirements of G.S. 160A-31;

**NOW, THEREFORE, BE IT ORDAINED** by the Town Council of the Town of Summerfield, North Carolina that;

Section 1. By virtue of the authority granted under G.S. 160A-31, the following described territory is hereby annexed and made part of the Town of Summerfield as of the 1<sup>st</sup> day of July 2008: 6412 Lake Brandt Road, lot 2 in Ruby S Bridges Subdivision (contiguous): Plat Book 109, page 51, Center Grove Township Guilford County, NC Tax Map: 6-335-783-34

Section 2. Upon and after July 1, 2008, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Summerfield and shall be entitled to the same privileges and benefits as other parts of the Town of Summerfield. Said territory shall be subject to municipal taxes according to G.S. 160A-58.10.

Section 3. The Mayor of the Town of Summerfield shall cause to be recorded in the office of the register of Deeds of Guilford County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the County Board of Elections, as required by G.S. 163-288.1.

### **PUBLIC COMMENT PERIOD FOR PRIORITIES OF THE 2008-2009 FISCAL BUDGET** **(limited to 5 min.)**

Gail Dunham, 5805 Snow Hill Drive, is concerned with the process and with the levying of taxes, which she feels is done to increase reserves. She requested that the Town Attorney write up a list of reasons why taxes may be levied. She also feels that holding this public comment period now is an attempt to subvert further public comment opportunities for the citizens. Brown stated there will be other public comment opportunities. She stated budget amendments are done in order to avoid having a public hearing and more due diligence needs to be done to find out the actual costs of projects before putting it in the budget.

Dwayne Crawford, 1106 NC Hwy 150 West, discussed a story posted to the North West Observer Forum and said that in Summerfield we try to satisfy ourselves for the moment and the wants have overtaken the needs.

Beth Kaplan, 7979 Highfill Rd, stated there is plenty of opportunity to be involved in the budget process, and if people want to be involved they should attend the meetings.

### **GIRL SCOUT TROOP 1321 PROJECT**

Brown described the project, which will be a large checkerboard on one of the 10' x 10' concrete squares in the outdoor classroom area of the park. He stated there would be no cost to the town. Strickland suggested future projects be presented by the group itself. Beeson said they thought the process was the Parks & Recreation Committee should hear the presentation and make a recommendation to council. Brown responded that was correct. Flowers asked who would be responsible for taking care of the checkers. Beeson replied they would remain outside with the checkerboard. Strickland asked if there was a quorum at the meeting when they voted to recommend the project. Beeson responded affirmatively. Wray asked if any town funds would be involved and Brown replied no.

Wray made a motion to approve the project. The motion was seconded by Williams and carried unanimously.

### **BUSINESS FROM MAYOR**

#### **A. Discussion of Comprehensive Plan**

Brandt stated the committee no longer wants to work with the consultant. He met with the consultant and got all the data collected to date, which was mostly data already received. Brandt and Hill terminated the contract with MarshWitt. He said it appeared that no work had been done by MarshWitt since November, so the town should not owe any more money. The committee met last night and discussed the following issues: they will begin hearing presentations from public and private consultants, who they will rate and then make a recommendation to council; the resignation of Gary Ajemian (voting member); and the absence of Steve Stalker (non-voting member) at meetings. The committee is seeking council's approval to proceed on these issues.

Strickland made a motion to move Doug Canavello from a non-voting to a voting member. The motion was seconded by Flowers and carried unanimously.

Wray made a motion to accept the resignation of Gary Ajemian. The motion was seconded by Flowers and carried unanimously.

Flowers made a motion to terminate the contract with the Comprehensive Plan consultant MarshWitt. The motion was seconded by Williams and carried unanimously.

**B. Discussion of Urban Archery Season (Deer)**

Brown discussed the request by the NC Department of Wildlife to create a separate archery hunting season to help control the deer population. He stated Guilford County is number two in the state for the number of vehicle accidents involving deer.

Ken Dobbins, 6606 Horseshoe Bent Court, stated it would be no different than other hunting seasons and the same rules would apply, such as having the property owner's permission to hunt. The paperwork must be submitted by April 1, 2008 in order to add this season in 2009, and the paperwork must be renewed yearly.

Following some discussion, Williams made a motion to authorize participating in the Urban Archery Season. The motion was seconded by Flowers and carried unanimously.

**C. Discussion of Charter Change for Replacement of Town Council Members**

Brandt stated the town charter does not address this issue. There was some discussion about what would be required to make the change: a local act (ordinance), or a state bill. There was also discussion about possibly adding a recall provision. Brandt will research both issues and bring the information to the March meeting.

**BUSINESS FROM INTERIM TOWN MANAGER**

**A. Recycling Grant**

Brandt stated: the matching grant program, which local governments contribute 10%, includes the recycling containers; there is no set amount of money required; there is not a large cost to get involved; and six of seven Parks & Recreation Committee members viewed the containers and feel they are appropriate to have available for citizen use. Flowers stated it seemed the issue was not the containers but participation in the program. Brown feels the town should support the initiative. Strickland asked if there was any cost to the town and Brandt replied there was no cost if the town chose not to purchase the containers.

Wray made a motion to participate in the grant program at no cost to the town. The motion was seconded by Williams and carried 3 to 1, with Flowers opposed.

**B. Parks & Recreation Update**

Brandt stated RFQ's were sent out to engineering firms this week for athletic field design. He asked if council wanted to see all of them, or if staff should narrow it down to the top three. Flowers and Strickland want to see them all, while Williams and Wray prefer staff bringing the top three to council with a recommendation. It was decided by consensus that council will review the top five applications.

George Holub, Parks & Recreation Supervisor, discussed the status of many park projects including the following: the main gate is 75% complete, cherry trees have been planted, the 30 x 50 shelter is complete, the two 12 x 12 shelters are complete, the park storage building is complete, Jerry Friddle built up the road bed on the back side of the trail to ADA compliance donating sand rock, time, and equipment worth

about \$20,000, there are plans for a footbridge and observation deck. Holub noted that due to the generous donations of time and materials by Billy Tesh and Jerry Friddle, the town is "approximately \$80,000 to the good." Holub estimates the park will be complete in August or September.

Wray thanked Terry McLean for painting the satellite dish at the athletic field location. Brown thanked Tesh and Friddle for their donations and goodwill.

Speaking from the floor, Gail Dunham asked where she could obtain maps and paperwork relating to the park and park projects. Holub replied the documents are available to view and the map will be finalized next week and posted on the trail past the bridge.

### **BUSINESS FROM COUNCIL**

#### **A. Volunteer Fair Discussion**

Flowers announced a volunteer fair planned for Sunday, April 13, 2008 from 2:00 to 4:00 pm at Town Hall. Each committee will have a table with a representative and a display board and information about what the committee does and its current and future projects. Refreshments are to be served.

Strickland made a motion to approve \$200 for expenses relating to the Volunteer Fair. The motion was seconded by Williams and carried unanimously.

#### **OTHER BUSINESS (if any)**

Brown asked council to consider scheduling additional meeting dates in March due to a very large agenda. It was decided by consensus to email a list of the available dates to council.

With no further business before the Town Council, a motion was made at 8:21pm by Wray to adjourn. The motion was seconded by Williams and carried unanimously.

  
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Mark E. Brown, Mayor

  
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Valarie Halvorsen, Town Clerk