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May 11, 2010

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**MINUTES OF THE
SUMMERFIELD TOWN COUNCIL
SUMMERFIELD COMMUNITY CENTER
MAY 11, 2010
6:30 PM**

NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.

The meeting was called to order at 6:33 pm by Mark Brown.

A moment of silence was led by Mark Brown, followed by the Pledge of Allegiance.

INTRODUCTIONS:

Council:

Mark Brown, Mayor
Dena Barnes
Alicia Flowers
Dianne Laughlin
Bob Williams
John Wray Jr.

Staff:

Michael Brandt, Town Manager
William Hill, Town Attorney
Dana Luther, Finance Officer
Valarie Halvorsen, Town Clerk
Chris Anderson, Town Planner
George Holub, Parks & Rec Supervisor

CONSENT AGENDA:

Barnes made a motion to approve the Consent Agenda, including the meeting agenda, minutes of the following meetings: April 12, April 13, and April 27, 2010, Financial Report, Town Council Budget Amendment #9, and Finance Officer Budget Amendment #4. The motion was seconded by Williams and carried unanimously.

ANNOUNCEMENTS

Brandt stated the Athletic Advisory meeting scheduled for May 12, 2010 had been cancelled.

SPEAKERS FROM THE FLOOR (limited to 5 min.)

Dwayne Crawford, 1106 NC Hwy 150 West, stated the commercial property he discussed in the last meeting, while no longer owned by Williams, but Hoffman still had an interest in it; asked why a 20 acre lot was being considered for purchase for future town needs when some years back a 1.5 acre lot was deemed appropriate in size for those needs; naming of public properties was not what the town incorporated for; and if SYC is now Leadership for Tomorrow, the name change needs to be done on all documents.

Wendy Golden, owner Golden Antiques, spoke about signage, saying the current rules do not allow for appropriate sizing, that customers cannot see the sign, and the proposed 220 fencing will further obstruct signage.

CITIZEN COMMENT PERIOD ON FY 2010-2011 BUDGET

Dwayne Crawford, 1106 NC Hwy 150 West, asked staff to provide a copy of the budget, noting it is hard to comment on the unknown. He also stated the "tax holiday" was a hard decision, but yet, staff proposes spending money on an "entertainment tsar". He asked if that was what the \$60 of property tax was paying for.

COMMITTEE REPORTS:

- A. Founders' Day:** Brown stated the event is this weekend and starts with a movie in the park Friday at 7:00, a ball game Saturday at 3:00, and Triad Idol at 5:00. Williams said there were 200 parade entries.
- B. Finance:** Luther said staff would present the budget to the committee during the May 17, 2010 Finance Committee meeting.
- C. Historical:** Linda Southard said there were 17 groups under the Founders' Day History Tent, there will be stories under the tent at 2:00, and the Veterans Event was scheduled for May 30, 2010 3:00 pm at town hall.
- D. Parks & Rec:** Jane Doggett said they have been working on events such as the June 12 Children's Fishing Event, June 13 EMF Music Concert, June 19 Touch-A-Truck and More, and asked for volunteers, particularly for the fishing event.
- E. Public Safety:** Ron Marshburn said the committee did not meet in April, and the next meeting was scheduled for May 19
- F. Comprehensive Plan:** Public Hearing on the agenda.
- G. Athletic Advisory:** Brandt stated the Summerfield Athletic Park was well underway, the sign and lighting have been erected, and paving is scheduled to begin tomorrow. He further noted the parking area would be used for offsite Founders' Day parking with a shuttle operating all day, and the park opening is tentatively scheduled for September 11, 2010. Williams made a motion approving the date of September 11, 2010 as the grand opening for the Summerfield Athletic Park. The motion was seconded by Flowers and carried unanimously.

UPDATE FROM COMMUNITY GROUPS

Summerfield Youth Council: Laughlin, in response to earlier comments by Dwayne Crawford, noted the SYC is in the process of changing its name to Leadership for Tomorrow, but that process is not complete yet, and the name will remain SYC until completion of all necessary procedures.

PROCLAMATIONS

A. In Memory of William (Bill) Parrish

Brown read the proclamation, which is hereby incorporated into these minutes:

WHEREAS, on behalf of the Town of Summerfield, we wish to extend our sincere condolences on the passing of William Clay "Bill" Parrish; and

WHEREAS, Bill Parrish was born and raised in Summerfield and graduated in 1945 from Summerfield High School; and

WHEREAS, Bill Parrish served this community in various capacities, including donating the current Town Hall building to the town for use as municipal offices and a town museum; and

WHEREAS, Bill Parrish earned the respect, admiration and high regard of all with whom he came into contact, and our community has sustained a great loss in his death;

NOW, THEREFORE, I, Mark E. Brown, on behalf of the Town of Summerfield and the Summerfield Town Council extend its sincerest sympathies upon the passing of Bill Parrish.

Proclaimed this 11th day of May 2010.

B. Appreciation – Comprehensive Plan Steering Committee

Brown read the proclamation, which is hereby incorporated into these minutes:

WHEREAS, communities seldom stand still; they are continually growing, changing and evolving as places of human interaction and investment; and

WHEREAS, a Comprehensive Plan is an important component in the success of any municipality, used to guide activities and actions for many years to come; and

WHEREAS, in June 2007 Summerfield's Comprehensive Plan Steering Committee members were appointed to create, edit, review, discuss, endorse, and improve the objectives, policy statements, and action items contained in the first ever Comprehensive Plan for the Town of Summerfield which addresses a number of pressing issues facing the town that require considerable attention and concerted effort; and

WHEREAS, the committee members, representing a broad cross section of their fellow Summerfield citizens, worked tirelessly and diligently for almost three years to create this plan;

NOW, THEREFORE BE IT PROCLAIMED, I, Mark E. Brown, Mayor of the Town of Summerfield, and the Summerfield Town Council express our appreciation to the committee members for their unselfish and dedicated devotion to the betterment of the Town of Summerfield and its citizens, and the significant impact of their work.

Brown thanked the committee and stated each member would receive a copy of the proclamation.

PUBLIC HEARING – COMPREHENSIVE PLAN

Glen Harbeck, Comprehensive Plan Consultant, presented the plan and discussed various aspects and uses.

Brown opened the Public Hearing at 7:17 pm.

Virginia Lee, 7415 Ida Lee Ln, said Summerfield is a small, rural community and this plan is gearing us towards being more suburban and an "anywhere USA". She feels it will lead to increased traffic and speeding, that there is no allowance for affordable housing, that water is needed for development and needs to be considered again, bike trails are needed, but horse trails should be paid for and maintained by those who are interested in it rather than the whole town. She asked council to consider the plan very carefully.

Dwayne Crawford, 1106 NC Hwy 150 West, said he is neither for or against the plan and agrees with 75-80% of the content. He urged council not to "cherry pick" the items.

Jane Doggett, 7986 Highfill Rd, feels this plan is a great thing that the town has done, the time and effort by the community is to be commended and urged support.

Brown closed the Public Hearing at 7:26 pm.

Flowers noted the committee worked very hard, there was ample advertisement and opportunity for citizen input, the majority of it is in the best interest of the town, and supports adoption.

Laughlin asked where other documents such as the Long Range Plan, policies, resolutions, etc fit in, as there are some contradictions. Brandt said this Plan is intended to supersede other documents, but resolutions would need to be looked at individually. Wray feels the Commercial Needs Assessment should not be discounted. Brandt stated it was used while creating this plan, but was in essence obsolete.

Following brief discussion, Barnes made a motion to adopt the Comprehensive Plan as presented. The motion was seconded by Flowers and passed 3 to 2, with Wray and Laughlin opposed.

Break from 7:34 to 7:42 pm

BUSINESS FROM TOWN MANAGER

A. Old Business: Consideration of Athletic Field Usage Policy

Brandt stated the purpose of the document was to allocate the priority of potential users and other issues such as fees, advertising, and concessions would be made separately. Following much discussion about decision authority, and the appeal process, Wray made a motion to adopt the policy, with the revision that

the word "book" be changed to "apply" on page 4, as recommended by Flowers. The motion was seconded by Williams and carried unanimously.

B. Consideration of NCDOT appraisal of Town owned properties for the widening of US 220 project

Brandt discussed the two affected properties and the amounts offered. Following some discussion, it was decided by consensus to continue this item until the appraisal is received.

C. Consideration of vendor for concession drink sales at SAP

Brandt asked council if they wished to consider negotiating with a vendor, such as Coke or Pepsi, who would provide scoreboards (estimated cost \$12,000) in exchange for vending rights. Following some discussion, it was decided by consensus to negotiate with vendors in an attempt to reduce costs.

D. Consideration of establishing naming policy for town owned facilities

Brandt stated while there has been some naming of benches, trees, and the like, there is no uniform policy relating to this issue. Council agreed that *if* any type of naming were to be done there should be guidelines or a policy in place. It was decided by consensus to get input from SPARC and the Athletic Advisory committee and bring this information back to a future meeting.

E. Consideration of Acceptance of Floodplain in Jacob's Creek Subdivision

Hill stated the property in question is currently in bankruptcy and he is working with the Jacob's Creek attorney on a request of relief for the floodplain portion for dedication. Flowers asked Brandt about the property; he recommends acceptance as it connects to the A & Y greenway and has Haw River frontage.

Flowers made a motion to accept the dedication, subject to the bankruptcy stay being lifted. The motion was seconded by Williams and carried unanimously.

F. Report on meetings or activities (if any)

Brandt reported on the following: budget meetings, APA Planning Conference, NCLM Personnel Law Conference, and the Legislative Meet & Greet.

BUSINESS FROM COUNCIL

A. Consideration of Sign Ordinance Revisions

Anderson noted any change would need to be made through an Ordinance or Text Amendment and stated Comprehensive Plan Consultant Glen Harbeck recommended against that, stating it should be done during the revision of the Development Ordinance, which would take approximately 18 months to 2 years to complete. Brown recommended moving forward on a text amendment specific to signage in the 220 corridor. Williams and Wray agree. Brandt cautioned council against approving something that may later result in non-conforming signs.

Following discussion, Wray made a motion directing staff to revise the sign ordinance specific to the 220 corridor, on properties with 220 frontage. The motion was seconded by Williams and carried unanimously.

B. Consideration of Resolution in support of completion of Greensboro Urban Loop

Flowers made a motion approving the resolution. The motion was seconded by Wray and carried unanimously.

C. Report on meetings or activities (if any)

Brown reported on the following: NCLM Regional Legislative Meeting, Piedmont Triad Council of Government meeting, MPO meeting (Barnes was selected to be the ex-officio delegate for the 5 towns), Piedmont Triad Livable Communities Summit, and the Legislative Meet & Greet.

Flowers asked about the traffic counter and its usage for rezoning cases. Anderson replied it has been in use since February; however, it may need to be recalibrated.

CLOSED SESSION

Brown read the reasons for entering into Closed Session as follows:

**C) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged, on matters related to property owned by 555 Management, Inc at 7026; Town owned property at 7044 Summerfield; Town owned property at 4117 Oak Ridge Road; Town owned property at 5400 US 220 N, and;
To establish or instruct staff or agents regarding negotiating position on the price and other material terms of a real property acquisition contract.**

Wray made a motion to enter into closed session at 9:05 pm. The motion was seconded by Williams and carried unanimously.

Wray made a motion to return to open session at 9:36 pm. The motion was seconded by Williams and carried unanimously.

OTHER BUSINESS (if any)

Brandt stated for Founders' Day, there was a need for 3 cash boxes with \$500 each, which is more than the usual amount of \$300 Petty Cash kept on hand. Council approved this by consensus.

With no further business before the Town Council, a motion was made at 9:38 pm by Wray to adjourn. The motion was seconded by Williams and carried unanimously.



Mark E. Brown, Mayor



Valarie Halvorsen, Town Clerk