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November 9, 2010

Approval of Minutes and Closed Session minutes of the October 12, 2010 meeting, Financial Report, Town Council Budget Amendment #13 FY09-10, Finance Officer Budget Amendment #6 FY09-10, Finance Officer Budget Amendment #1 FY2010-2011 Amended, and Town Council Budget Amendment #12 FY09-10 Amended(passed unanimously)	Page 1
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**MINUTES OF THE
SUMMERFIELD TOWN COUNCIL
SUMMERFIELD COMMUNITY CENTER
NOVEMBER 9, 2010
6:30 PM**

NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.

The meeting was called to order at 6:30 pm by Mark Brown.

The invocation was led by Linda Southard, followed by the Pledge of Allegiance.

INTRODUCTIONS:

Council:

Mark Brown, Mayor
Dena Barnes
Alicia Flowers
Dianne Laughlin
Bob Williams
John Wray Jr.

Staff:

Michael Brandt, Town Manager
Dana Luther, Finance Officer
William Hill, Town Attorney
Chris Anderson, Town Planner
Valarie Halvorsen, Town Clerk

CONSENT AGENDA:

Brown recommended adding Town Council Budget Amendment #1 FY10-11 Amended and Town Council Budget Amendment #12 FY09-10 Amended to the Consent Agenda.

Wray made a motion to approve the Consent Agenda *as amended*, including the meeting agenda, Minutes and Closed Session minutes of October 12, 2010 meeting, Financial Report, Town Council Budget Amendment # 13 FY09-10, Finance Officer Budget Amendment #6 FY09-10, Town Council Budget Amendment #1 FY10-11 Amended, and Town Council Budget Amendment #12 FY09-10 Amended. The motion was seconded by Barnes and carried unanimously.

ANNOUNCEMENTS

Brown stated the annual town Tree Lighting would be Saturday November 20, 2010 from 5:00 to 7:00 pm at Winfree Park.

Wendy and Kevin Golden stated Golden Antiques and Treasures would be hosting a community yard sale Saturday November 13 at 8:00 am and a one year anniversary celebration and Christmas open house on Saturday November 27.

SPEAKERS FROM THE FLOOR (limited to 5 min.)

Terry McLean, 6180 Lake Brandt Rd. spoke of her disappointment in changes to the sign ordinance, feeling it goes against what the people of Summerfield indicated they wanted during the Comprehensive Plan process and contradicts the adopted Plan.

Dwayne Crawford, 1106 NC Hwy 150 West, discussed the failed referendum to change Summerfield's form of government. He cited a document posted on the town website that states a manager is needed to manage the police chief, fire chief, and public works director, of which, Summerfield has none.

Brandt responded to Crawford, noting that the posted document clearly states it is not specific to Summerfield, but general information only.

Al Colanero, 7475 Strader Rd, asked about the costs of fulfilling Freedom of Information requests as it relates to recouping costs for staff time. Brandt responded fees are charged for copies only, not staff time based on state statutes.

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COMMITTEE REPORTS:

- A. Finance:** Ronnie Stafford said there would be no November meeting.
- B. Historical:** No report.
- C. Parks & Rec:** Jane Doggett stated the committee is now meeting at Summerfield Athletic Park rather than the Community Center.
- D. Public Safety:** No report.
- E. Athletic Advisory:** No report.

UPDATE FROM COMMUNITY GROUPS

Summerfield Youth Council: Reese Walker said they are working on the Tree Lighting event.

PUBLIC HEARINGS

Adoption of the Town of Summerfield Riparian Buffer Protection Ordinance for Lands within the Jordan Watershed. Session Law 2009-216 "Jordan Rules" requires the Town of Summerfield to adopt articles of the Development Ordinance to protect and preserve existing riparian buffers.

Anderson gave background information, noting this state requirement provides for a 50 foot buffer along all perennial and intermittent streams for all new development, and the Zoning Board recommended approval unanimously.

Brown opened the Public Hearing at 6:57 pm.

Jane Doggett, 7986 Highfill Rd. stated there are significant runoff problems that need to be addressed, and this is important in order to protect our drinking water.

Brown closed the Public Hearing at 6:50 pm.

Flowers made a motion to adopt the Town of Summerfield Riparian Buffer Protection Ordinance for Lands within the Jordan Watershed as a text amendment to the Development Ordinance. The motion was seconded by Wray and carried unanimously.

BUSINESS FROM TOWN MANAGER

A. Consideration/approval of Electronic Waste Resolution

Brandt stated a new state law goes into effect in 2011 that bans all electronic products from landfills, which effectively means they are to be recycled. One of the required steps for implementation of this ban is an update to the Guilford County Solid Waste Management Plan. Since Summerfield is a signatory of this plan, the Town must adopt this resolution of support to stay compliant.

Barnes made a motion to adopt the Resolution Approving and Endorsing the Discarded Computer Equipment and Television Management Plan as an Amendment to the Guilford County Solid Waste Management Plan. The motion was seconded by Flowers and carried unanimously.

B. Update on Senior Resources Programming in Summerfield

Brandt stated the Public Safety Committee feels it may be appropriate for the town to run its own senior programming, and has submitted a proposal for such. Brandt will gather more information and this will be revisited during budget discussions. Flowers recommended partnering with Oak Ridge and Stokesdale on senior programming.

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C. Report on meetings or activities (if any)

Brandt attended the NCLM conference in Winston Salem, and workshops on social media and public outreach during budget planning.

BUSINESS FROM COUNCIL

A. Appoint Melicia Schauble to Parks & Recreation Committee

Flowers made a motion to appoint Melicia Schauble to the Parks & Recreation Committee. The motion was seconded by Wray and carried unanimously.

B. Appoint Dail Perry to Finance Committee

Flowers made a motion to appoint Dail Perry to the Finance Committee. The motion was seconded by Barnes and carried unanimously.

C. Appoint Susan Fields to Summerfield Road Special Area Plan Committee

Flowers made a motion to appoint Susan Fields to the Summerfield Road Special Area Plan Committee. The motion was seconded by Wray and carried unanimously.

D. Consideration/approval of Revised Sign Ordinance

Wray made a motion to approve the Sign Ordinance Amendment. The motion was seconded by Williams and carried unanimously.

E. Consideration/approval of Resolution Prescribing Procedures for Disposing of Personal Property Valued at Less than \$5000

Brandt described the changes, noting who was not allowed to bid on or receive surplussed property, and information about private sale versus public sale.

Flowers made a motion to approve the Resolution Prescribing Procedures for Disposing of Personal Property Valued at Less than \$5000. The motion was seconded by Williams and carried unanimously.

F. Consideration/approval of Resolution and Certificate of Incumbency (Credit Card Account)

Luther noted that authorized signers and approved account administrators needed to be updated.

Flowers made a motion to approve the Resolution and Certificate of Incumbency. The motion was seconded by Laughlin and carried unanimously.

BUSINESS FROM THE MAYOR

A. Report on meetings and activities (if any)

Barnes attended and MPO meeting and Public Hearing on the Western Loop.
Flowers attended the Northwest Merchants Association October monthly meeting.
Brown attended the NCLM conference in Winston Salem.

With no further business before the Town Council, a motion was made at 7:40 pm by Flowers to adjourn. The motion was seconded by Williams and carried unanimously.



Mark E. Brown, Mayor



Valarie Halvorsen, Town Clerk