



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE September 14, 2010

<b>Agenda Item #</b>	
<b>11A</b>	
Consent Agenda	_____
Regular Agenda	_____ <input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

Title from Agenda

Consideration/Approval of Committee Applications

Requested Action

Requested By: M. Brandt Dept./Committee Administration

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation 15 min.

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES	<input checked="" type="checkbox"/>		
Other _____				

The following applications have been received: Parks & Recreation - Scott Wood, Public Safety - Sheila Hutchinson, Board of Adjustment - Lewis Nash

**TOWN COUNCIL ACTION/COMMENTS**

\_\_\_\_\_



TOWN OF SUMMERFIELD TOWN COUNCIL  
 MEETING DATE September 14, 2010

<b>Agenda Item #</b>	
<b>11B</b>	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED	
<b>Title from Agenda</b>	Update on Stage 1 Adaptive Management Program for Existing Development: Jordan Lake Nutrient Management Strategy
<b>Requested Action</b>	This information is being supplied for your information; no further action is required.
Requested By: <u>C. Anderson</u>	Dept./Committee <u>Planning</u>
Signature _____	Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date: _____	Length of Presentation <u>15 min.</u>

REVIEW PROCESS				STAFF RECOMMENDATIONS/COMMENTS
	<b>Review Required</b>	<b>Approved</b>		Last December, Council adopted this program to address quality of water that eventually reaches Jordan Lake. Staff has made corrections recommended by NCDENR and resubmitted the document, which was approved by NCDENR May 13, 2010. The document is attached for your review.
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner	YES	✓		
Town Manager	YES	✓		
Other _____				
TOWN COUNCIL ACTION/COMMENTS				



**TOWN OF SUMMERFIELD TOWN COUNCIL**

**MEETING DATE** September 14, 2010

<b>Agenda Item #</b>	
<b>11C</b>	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

**Title from Agenda**

Consideration/Approval of Exclusive Beverage Rights Agreement with Coca-Cola

**Requested Action**

Requested By: M. Brandt Dept./Committee Administration

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation 15 min.

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES			
Budget Amendment required				
Town Attorney	YES	✓		
Town Planner				
Town Manager	YES	✓		
Other _____				

Town staff, finance officer and attorney have reviewed contract and requested changes to benefit Summerfield. CCBC has complied with many of the changes. however, there are a few items of note that Council will need to review and either accept "as is" or reject the contract. Staff is still working with CCBC and will provide an updated contract under separate cover if necessary.

**TOWN COUNCIL ACTION/COMMENTS**

\_\_\_\_\_



TOWN OF SUMMERFIELD TOWN COUNCIL  
 MEETING DATE September 14, 2010

<b>Agenda Item #</b>	
<b>11D</b>	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

Title from Agenda

Consideration/Approval of Field Usage Agreement Between Town and Greensboro Youth Soccer Association

Requested Action

Approve Field Usage Agreement

Requested By: M. Brandt Dept./Committee Administration

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation 15 min.

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES			
Budget Amendment required				
Town Attorney	YES	✓		
Town Planner				
Town Manager	YES	✓		
Other _____				

This field usage agreement is essentially the same as SRA agreement, with the exception that there are no tournaments and no concession stand sections.

**TOWN COUNCIL ACTION/COMMENTS**

\_\_\_\_\_



TOWN OF SUMMERFIELD TOWN COUNCIL  
 MEETING DATE September 14, 2010

<b>Agenda Item #</b>	
<b>11E</b>	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED	
<b>Title from Agenda</b>	Consideration/Approval of Field Usage Agreement Between Town and Guilford United Futbol Club
<b>Requested Action</b>	Approval of Field Usage Agreement
Requested By: <u>M. Brandt</u>	Dept./Committee <u>Administration</u>
Signature _____	Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date: _____	Length of Presentation <u>15 min.</u>

REVIEW PROCESS				STAFF RECOMMENDATIONS/COMMENTS	
	Review Required	Approved		Attachment	
		YES	NO		
Finance Committee					This agreement is the same as GYSA except that GUFC will help to line the soccer fields on an as needed basis through the fall season.
Finance Officer	YES				
Budget Amendment required					
Town Attorney		✓			
Town Planner					
Town Manager	YES	✓			
Other _____					
TOWN COUNCIL ACTION/COMMENTS					



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE September 14, 2010

<b>Agenda Item #</b>	
<b>12A</b>	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

Title from Agenda

Discussion/Approval of Unsealing Closed Session Minutes

Requested Action

Staff is recommending approval to unseal certain Closed Session Minutes

Requested By: M. Brandt Dept./Committee Administration

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation 10 min.

**REVIEW PROCESS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney	YES	✓		
Town Planner				
Town Manager	YES	✓		
Other _____				

**STAFF RECOMMENDATIONS/COMMENTS**

As you recall, Council recommended that Closed Session minutes be reviewed each September for consideration of being unsealed. Town Attorney Hill has reviewed the minutes and recommends unsealing the attached minutes.  
 \*\*minutes will come under separate cover\*\*

**TOWN COUNCIL ACTION/COMMENTS**

\_\_\_\_\_



**TOWN OF SUMMERFIELD TOWN COUNCIL**

**MEETING DATE** September 14, 2010

<b>Agenda Item #</b>	
<b>12B</b>	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

**Title from Agenda**

Consideration of NCDOT Offer to Purchase Right of Way and Damages

**Requested Action**

Approve offer by NCDOT

Requested By: M. Brandt Dept./Committee Administration

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation 10 min.

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney	YES			
Town Planner				
Town Manager	YES	✓		
Other _____				

The NC Department of Transportation has made an offer to purchase Right of Way and Damages for 5200 US Hwy 220 North and 2401 Oak Ridge Road. Staff has worked with DOT on issues regarding utility easements located at 5200 US Hwy 220 and has settled those concerns. NCDOT has informed Manager that it has no plans to further change the right of way purchase on property adjacent to 2401 Oak Ridge Road and would proceed with condemnation to secure the necessary right of way. Council had deferred this decision until NCDOT and Mr. Bill Gordon had concluded their negotiations. It is evident that DOT is not intending to change the proposed right of way in this vicinity and therefore staff recommends settling with the additional expense and time of a condemnation hearing.

**TOWN COUNCIL ACTION/COMMENTS**



**TOWN OF SUMMERFIELD TOWN COUNCIL**

**MEETING DATE** September 14, 2010

<b>Agenda Item #</b>	
<b>12C</b>	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

**Title from Agenda**

Consideration of Summerfield Road Special Area Plan Committee Membership

**Requested Action**

Requested By: C. Anderson Dept./Committee Planning

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation 10 min.

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

Attached is a list of committee candidates and a project handbook for review. Staff is requesting that Council recommend additional candidates for the committee based on review of the handbook and the objectives outlined therein. A formal request to appoint committee members will be made in October. Due to the nature of this committee it is not recommended that a general advertisement be made seeking committee members.

**TOWN COUNCIL ACTION/COMMENTS**

\_\_\_\_\_



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE September 14, 2010

<b>Agenda Item #</b>	
<b>12D</b>	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

Title from Agenda

Consideration of Summerfield Unified Development Ordinance Committee Membership

Requested Action

Requested By: C. Anderson Dept./Committee Planning

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation 10 min.

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				Attached is a list of committee candidates and a project handbook for review. Staff is requesting that Council recommend additional candidates for the committee based on review of the handbook and the objectives outlined therein. A formal request to appoint committee members will be made in October. Due to the nature of this committee it is not recommended that a general advertisement be made seeking committee members.
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

**TOWN COUNCIL ACTION/COMMENTS**

\_\_\_\_\_



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE September 14, 2010

Agenda Item #	
13A	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

Title from Agenda

Consider appointing Mayor Brown as delegate to NCLM Annual Conference

Requested Action

Requested By: M. Brown Dept./Committee Administration

Signature \_\_\_\_\_ Attachments YES \_\_\_\_\_ NO

Date: \_\_\_\_\_ Length of Presentation 5 min.

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

**TOWN COUNCIL ACTION/COMMENTS**

\_\_\_\_\_

\_\_\_\_\_