

**TOWN OF SUMMERFIELD
CLOSED SESSION
MINUTES
May 12, 2009**

Present: Mark Brown, Dena Barnes, Bob Williams, Alicia Flowers, Becky Strickland, John Wray, Blair Carr for William (Bill) Hill, Town Attorney, Michael Brandt, Town Manager, Dana Luther, Finance Officer, and Valarie Halvorsen, Town Clerk.

NOTE: In open session, Wray made a motion to recess to closed session as provided under **NCGS 143-318.11 at 8:32 pm. There was no discussion. The motion was seconded by Williams and passed unanimously.

Public Records Requests

Carr stated when an extraordinary request comes in there are three options: deny the request, let the requestor come in and view records unsupervised, or come in and view the records supervised by staff. She noted state statute 132-6.2 allows municipalities to charge a fee for staff time. She recommends developing a policy to address these requests which would include language about charging a fee and requesting the fee upfront. This comes about based on a particular request that has been deemed extraordinary. Following a brief discussion it was decided by consensus that Luther will talk to the requestor and asked if it could be clarified or whittled down, and the town will create a policy about public records requests that included information about fees.

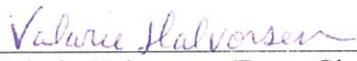
Brandt and Luther were excused.

** Section Redacted**

By consensus, Council reconvened to Open Meeting at 9:46 pm.



Mark Brown, Mayor



Valarie Halvorsen, Town Clerk