



**AGENDA OF THE  
SUMMERFIELD TOWN COUNCIL  
SPECIAL CALL MEETING  
SUMMERFIELD COMMUNITY CENTER  
DECEMBER 19, 2007  
6:30 P.M.**

1. **CALL TO ORDER**
2. **INTRODUCTIONS**
3. **CONSENT AGENDA:  
A. MEETING AGENDA**
4. **CLOSED SESSION:**
  - A) **consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee as provided under NCGS 143-318.11(a) (6);**
  - B) **to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. *Summerfield Properties (AKA Armfield) litigation & Public Records request by Northwest Observer.***
5. **BUSINESS FROM COUNCIL**
  - A. **Update from Town Attorney regarding Council/Manager form of Government adoption**
6. **OTHER BUSINESS (if any)**
7. **ADJOURN**

**MINUTES OF THE  
SUMMERFIELD TOWN COUNCIL  
SPECIAL CALL MEETING  
SUMMERFIELD TOWN HALL  
December 19, 2007  
6:30 PM**

**NOTE: The bulk of this meeting was held in Closed Session. Therefore, the official minutes consist of the text contained in this document.**

The meeting was called to order at 6:31 pm by Mark Brown.

**INTRODUCTIONS:**

**Council:**

Mark Brown, Mayor  
Dena Barnes, Pro Tem  
Alicia Flowers  
Becky Strickland  
Bob Williams  
John W. Wray Jr.

**Staff:**

Michael Brandt, Town Administrator  
Valarie Halvorsen, Town Clerk  
Bill Hill, Town Attorney

**CONSENT AGENDA:**

Brown suggested adding a discussion of January schedule of meetings to Other Business. A motion was made by Dena Barnes to approve the Consent Agenda, with the addition of January meeting schedule to Other Business. The motion was seconded by John Wray and carried unanimously.

Brown read the grounds for going into closed session as follows:

**CLOSED SESSION**

- A) consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee as provided under NCGS 143-318.11(a) (6);**

**and;**

- C) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.**

Barnes made a motion to enter into closed session based on the above reasons. The motion was seconded by Williams and carried unanimously.

Wray made a motion at 8:33 pm to return to open session. The motion was seconded by Strickland and carried unanimously.

Brown stated Council need to approve Closed Session minutes from March 15, 2007, August 14, 2007, and the minutes of the March 20, 2007 meeting of the Litigation Committee. Strickland asked what a voting majority would be if Flowers and Wray abstained from the vote, as they were not on Town Council at the time, and therefore, not present at those meetings. Hill replied that three would be voting, so the majority would be two.

Barnes made a motion to approve the Closed Session minutes of the March 15, 2007 meeting. Flowers and Wray stated they were abstaining from the vote. The motion was seconded by Williams and carried 2 to 1, with Strickland opposed. Strickland stated she voted in opposition because the meeting was 9 months ago and she does not clearly recall what was discussed.

Barnes made a motion to approve the Closed Session minutes of the August 14, 2007 meeting. Flowers stated she was abstaining from the vote. The motion was seconded by Williams and carried unanimously.

Barnes made a motion to approve the minutes of the March 20, 2007 meeting of the Litigation Committee. Flowers and Wray abstained from the vote. The motion was seconded by Williams and carried 2 to 1, with Strickland opposed, due to not being present at the meeting.

Brown announced Council's intent to implement the Ordinance Amending the Town Charter, changing the form of government in the Town of Summerfield from a Mayor-Council form of government to a Council-Manager form of government, at the January 8, 2008 Town Council meeting.

**OTHER BUSINESS: January meeting schedule**

Brown stated there are a lot of items scheduled for the January 8, 2008 Council meeting and asked Council to consider adding an additional meeting date in case the meeting needed to be continued. By consensus, it was decided to schedule the additional/continuation meeting on January 22, 2008 at 6:30 pm. There was also discussion of holding a Policy and Procedure workshop on January 24, 2008 and a Budget workshop on January 28, 2008, which will be confirmed pending availability of attendees.

Williams made a motion to not open the sealed Closed Session minutes that were requested by the Northwest Observer. (A copy of the written request is incorporated and attached to these minutes) The motion was seconded by Barnes and carried unanimously.

With no further business before the Town Council, a motion was made to adjourn by Wray at 8:48 pm. The motion was seconded by Barnes, and carried unanimously.



Mark E. Brown, Mayor



Valarie Halvorsen, Town Clerk