



TOWN OF SUMMERFIELD TOWN COUNCIL
 MEETING DATE November 9, 2010

Agenda Item #	
11A	
Consent Agenda	_____
Regular Agenda	_____ <input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED	
Title from Agenda	Consideration/Approval of Electronic Waste Resolution
Requested Action	Request approval of resolution of support
Requested By: <u>Brandt</u>	Dept./Committee <u>Administration</u>
Signature _____	Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date: <u>22-Sep-10</u>	Length of Presentation <u>10 min.</u>

REVIEW PROCESS				STAFF RECOMMENDATIONS/COMMENTS
	Review Required	Approved		
		YES	NO	
Finance Committee				<p>A new state law goes into effect in 2011 that requires that all electronic products are to be banned from landfills, which affectively means that they are to be recycled. One of the required steps for implementation of this ban is an update to County Solid Waste Management Plans. Since Summerfield is a signatory of this plan, the Town must adopt this resolution of support to stay compliant.</p>
Finance Officer				
Budget Amendment required				
Town Attorney	YES			
Town Planner				
Town Manager	YES	✓		
Other _____				
TOWN COUNCIL ACTION/COMMENTS				



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE November 9, 2010

Agenda Item #	
11B	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED	
Title from Agenda	Update on Senior Resources Programming in Summerfield
Requested Action	No Action Required
Requested By: <u>M. Brandt</u>	Dept./Committee <u>Administration</u>
Signature _____	Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date: <u>2-Nov-10</u>	Length of Presentation <u>15 min.</u>

REVIEW PROCESS	Review Required	Approved		Attachment	
		YES	NO		
Finance Committee					The Public Safety Committee has reviewed the Senior Program and has submitted the attached study. Staff is reviewing the study and will have additional information for Council at a future meeting.
Finance Officer					
Budget Amendment required					
Town Attorney					
Town Planner					
Town Manager	YES				
Other _____					
TOWN COUNCIL ACTION/COMMENTS					



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE November 9, 2010

Agenda Item #	
12A	
Consent Agenda	_____
Regular Agenda	✓ _____

ITEM TO BE CONSIDERED

Title from Agenda	Appoint Melicia Schauble to Parks & Recreation Committee
	Appoint Melicia Schauble to Parks & Recreation Committee
Requested Action	Requested By: <u>M Brandt</u> Dept./Committee <u>Parks & Rec</u>
	Signature _____ Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
	Date: <u>14-Oct-10</u> Length of Presentation <u>15 min.</u>

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES	✓		
Other __ SPARC __				

I have met Ms. Schauble and believe that she will be a fine addition to the committee. She has attended a meeting of the committee, and also volunteered her services for the Halloween Event.

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL
 MEETING DATE November 9, 2010

Agenda Item #	
12B	
Consent Agenda	_____
Regular Agenda	✓ _____

ITEM TO BE CONSIDERED			
Title from Agenda	Appoint Dail Perry to Finance Committee		
	Appoint Dail Perry to Finance Committee		
Requested Action	Requested By:	<u>M. Brandt</u>	Dept./Committee <u>Administration</u>
	Signature _____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
	Date: _____	<u>10-Oct-10</u>	Length of Presentation <u>15 min.</u>

REVIEW PROCESS				STAFF RECOMMENDATIONS/COMMENTS
	Review Required	Approved YES NO		Mr. Perry has been involved in various capacities with the Town (Comprehensive Plan Committee) and other local organizations (Summerfield PTA). I believe that he will make a fine addition, he has a background in financial services and is interested in serving his community. Current committee member David Reich has indicated that he will be resigning in the coming months, this will allow a smooth transition to occur on the committee.
	Finance Committee			
	Finance Officer			
	Budget Amendment required			
	Town Attorney			
	Town Planner			
	Town Manager	YES	✓	
Other _____				
TOWN COUNCIL ACTION/COMMENTS				



TOWN OF SUMMERFIELD TOWN COUNCIL
 MEETING DATE November 9, 2010

Agenda Item #	
12C	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Title from Agenda

Appoint Susan Fields to Summerfield Road Special Area Plan Committee

Requested Action

Requested By: M. Brandt Dept./Committee Administration

Signature _____ Attachments YES NO

Date: 25-Oct-10 Length of Presentation 10 min.

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

Mrs. Fields has expressed an interest in serving on the committee, and has indicated that she is available to meet the schedule outlined in the planning process. Staff had previously recommended leaving two slots available for others interested in joining the committee after the planned public open house scheduled for January. If Council makes this appointment there will be one available slot for future appointments, unless Council increases the size of the committee.

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE November 9, 2010

Agenda Item #	
12D	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Title from Agenda

Consideration/approval of Revised Sign Ordinance

Requested Action

Staff requests approval of the sign ordinance as modified by Town Council and recommended by the Zoning Board.

Requested By:	<u>C. Anderson</u>	Dept./Committee	<u>Planning</u>
Signature	_____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	<u>12-Oct-10</u>	Length of Presentation	<u>15 min.</u>

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review	Approved		Attachment
	Required	YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney	YES			
Town Planner	YES			
Town Manager	YES			
Other _____				

See attached.

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL
MEETING DATE November 9, 2010

Agenda Item #	
12E	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Title from Agenda

Consideration/approval of Resolution Prescribing Procedures for Disposing of Personal Property Valued at Less than \$5,000

Requested Action

Staff requests approval of blanket resolution for disposal of personal property valued under \$5,000.

Requested By:	<u>M. Brandt</u>	Dept./Committee	<u>Administration</u>
Signature	_____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	<u>12-Oct-10</u>	Length of Presentation	<u>10 min.</u>

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES			
Budget Amendment required				
Town Attorney	YES			
Town Planner				
Town Manager	YES			
Other _____				

Ms. Flowers expressed concerns about the language of the resolution in Section 2, last line "Such sale may be public or private, and with or without notice and minimum waiting period." This sentence refers to the state law (160A-266) that personal property sales below \$30,000 are not regulated except as outlined in the state statute. Private sale is an allowable method of property disposition. State law also states that the town official charged with disposition of property seek the fair market value for the property for sale.

TOWN COUNCIL ACTION/COMMENTS

After further review of the resolution and discussion with staff and UNC School of Government staff, I have added text (italics) to the resolution for your consideration.



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE November 9, 2010

Agenda Item #	
12F	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED	
Title from Agenda	Consideration/approval of Resolution and Certificate of Incumbency (Credit Card Account)
Requested Action	Staff requests approval
Requested By:	<u>M. Brandt</u> Dept./Committee <u>Administration</u>
Signature	Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	Length of Presentation <u>10 min.</u>

REVIEW PROCESS	STAFF RECOMMENDATIONS/COMMENTS																																										
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th rowspan="2">Review Required</th> <th colspan="2">Approved</th> <th rowspan="2">Attachment</th> </tr> <tr> <th>YES</th> <th>NO</th> </tr> </thead> <tbody> <tr> <td>Finance Committee</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Finance Officer</td> <td>YES</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Budget Amendment required</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Town Attorney</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Town Planner</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Town Manager</td> <td>YES</td> <td style="text-align: center;">✓</td> <td></td> <td></td> </tr> <tr> <td>Other _____</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Review Required	Approved		Attachment	YES	NO	Finance Committee					Finance Officer	YES	✓			Budget Amendment required					Town Attorney					Town Planner					Town Manager	YES	✓			Other _____					<p>Authorized signers and approved account administrators need to be updated.</p>
			Review Required	Approved		Attachment																																					
	YES	NO																																									
Finance Committee																																											
Finance Officer	YES	✓																																									
Budget Amendment required																																											
Town Attorney																																											
Town Planner																																											
Town Manager	YES	✓																																									
Other _____																																											
TOWN COUNCIL ACTION/COMMENTS																																											