



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE January 11, 2011

Agenda Item #	
11. A.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED	
Subject	Discussion of request by Summerfield Recreation Assoc. to apply fall 2010 fees to enhancements at SAP
Requested Action	Direct staff regarding above issue
Requested By:	<u>M. Brandt, Town Manager</u> Dept./Committee <u>Administration</u>
Signature	_____ Attachments YES _____ NO <input checked="" type="checkbox"/>
Date:	<u>23-Dec-10</u> Length of Presentation <u>15 min</u>

Comprehensive Plan Implementation Item:	NO	<input checked="" type="checkbox"/>	YES		
If "yes" which Common Objective or Action Item?					

REVIEW PROCESS				STAFF RECOMMENDATIONS/COMMENTS
	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				SRA has requested that instead of paying the fee for the fall 2010 season that they invest the money into the SAP facility by using the funds to enhance the usability of the facility. This may include construction of a batting cage or other upgrades to the fields.
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES			
Other _____				
TOWN COUNCIL ACTION/COMMENTS				



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11. B.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Consider approval of contract between Anderson and Assoc. and Town for contract engineering services

Requested Action

Approve contract request

Requested By: M. Brandt Dept./Committee Administration

Signature _____ Attachments YES NO

Date: 3-Jan-11 Length of Presentation 15 min

Comprehensive Plan Implementation Item: NO YES

If "yes" which Common Objective or Action Item? _____

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES			
Budget Amendment required				
Town Attorney	YES			
Town Planner				
Town Manager	YES			
Other _____				

Anderson and Associates (no relation to Chris Anderson, Town Planner) has submitted the best qualifications to act as the contract Town Engineer. Their staff includes experts in watershed planning and enforcement, subdivision and site plan review, roadway engineering, and other engineering services. The firm has a local branch office in Greensboro and has a large corporate office in Blacksburg, VA, if needed. Their hourly rate schedule is competitive with other firms. The contract will come under separate cover.

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
12. A.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Appoint William North to Board of Adjustment (Alternate)

Requested Action

No action required

Requested By: C. Anderson, Town Planner Dept./Committee Planning

Signature _____ Attachments YES _____ NO

Date: _____ Length of Presentation 5 min.

Comprehensive Plan Implementation Item: NO YES

If "yes" which Common Objective or Action Item? _____

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _TC sub-committee	YES			

This item was continued from the December 14, 2010 meeting. The committee appointment sub-committee interviewed Mr. North 1/4/11.

TOWN COUNCIL ACTION/COMMENTS



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MEETING DATE January 11, 2011

Agenda Item #	
12. B.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED	
Subject	Appoint George (Jeff) Davis to Zoning Board (Alternate)
Requested Action	No action required
Requested By:	<u>C. Anderson, Town Planner</u> Dept./Committee <u>Planning</u>
Signature	Attachments YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Date:	<u>14-Dec-10</u> Length of Presentation <u>5 min</u>

Comprehensive Plan Implementation Item:	NO	<input checked="" type="checkbox"/>	YES	
If "yes" which Common Objective or Action Item?				

	REVIEW PROCESS			Attachment	
	Review Required	Approved			
		YES	NO		
Finance Committee					This item was continued from the December 14, 2010 meeting. Town Council sub-committee interviewed Mr. Davis 12/14/10
Finance Officer					
Budget Amendment required					
Town Attorney					
Town Planner					
Town Manager					
Other TC sub committee	YES				

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
13. A.	
Consent Agenda	_____
Regular Agenda	_____ <input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED																																					
Subject	Town Meeting Security																																				
Requested Action	No action required																																				
Requested By:	<u>M. Brown, Mayor</u> Dept./Committee _____																																				
Signature	_____ Attachments YES _____ NO _____																																				
Date:	_____ Length of Presentation <u>20 min.</u>																																				
Comprehensive Plan Implementation Item: NO <input checked="" type="checkbox"/> YES _____																																					
If "yes" which Common Objective or Action Item? _____																																					
REVIEW PROCESS																																					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Review Required</th> <th colspan="2" style="text-align: center;">Approved</th> <th style="text-align: center;">Attachment</th> </tr> <tr> <td></td> <th style="text-align: center;">YES</th> <th style="text-align: center;">NO</th> <td></td> </tr> </thead> <tbody> <tr> <td>Finance Committee</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Finance Officer</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Budget Amendment required</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Town Attorney</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Town Planner</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Town Manager</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other _____</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Review Required	Approved		Attachment		YES	NO		Finance Committee				Finance Officer				Budget Amendment required				Town Attorney				Town Planner				Town Manager				Other _____			
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