



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE April 13, 2010

Agenda Item #	
14A	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Electrial system for Summerfield Athletic Park

Requested Action

Approve Change Order for RP Murray in the amount of \$109,224 for site electrial system for SAP

Requested By:	<u>Michael Brandt, Town Manager</u>	Dept./Committee	<u>Parks & Recreation</u>
Signature	_____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	_____	Length of Presentation	<u>10 min.</u>

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee	NO			
Finance Officer	YES			
Budget Amendment required	NO			
Town Attorney	YES			
Town Planner	NO			
Town Manager	YES			
Other __				

The site electrical system was not part of the original bid for the construction of the SAP. At the time of initial construction approval, the estimated cost of the electrical system and parking lot lights was \$105,000. Approximately \$11,500 has already been spent for electrical system layout and to install conduit under the parking lots to facilitate construction, leaving \$93,500. The Change Order developed by RP Murray is for \$109,224 The overage will be adjusted by reducing the contingency funds already available in the project budget.

TOWN COUNCIL ACTION/COMMENTS



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 MEETING DATE April 13, 2010

Agenda Item #	
14B	
Consent Agenda	_____
Regular Agenda	_____ <input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Update on suitability of Friddle property for Town Hall

Requested Action

No action required

Requested By: Michael Brandt, Town Manager Dept./Committee Town Council

Signature _____ Attachments YES _____ NO

Date: _____ Length of Presentation 10 min.

REVIEW PROCESS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES			
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES			
Other _____				

STAFF RECOMMENDATIONS/COMMENTS

Staff has approved contracts with the following: 1) McNairy and Assoc. for appraising 20 acres of the Friddle Property and for appraising Town property at 7300 Summerfield Road. Combined cost is \$1,620. 2) Hugh Creed Associates for preliminary review of soils, well sites, watershed/erosion control issues, and concept site plan for \$2,000. Funds are being transferred from other capital projects to fund this work. If the project proceeds then a separate budget line item will be necessary.

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL
 MEETING DATE April 13, 2010

Agenda Item #	
15A	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Ordinance Establishing the General Rules of Procedure for Summerfield Committees

Requested Action

Approve revised Ordinance Establishing the General Rules of Procedure for Summerfield Committees

Requested By: Councilwoman Dianne Laughlin Dept./Committee Town Council

Signature _____ Attachments YES NO

Date: _____ Length of Presentation 10 min.

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney	YES			
Town Planner				
Town Manager				
Other _____				

Per Council instruction, staff has developed proposed changes to the General Rules of Procedure for Summerfield Committees Ordinance. Attached are the changes.

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
15B	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Appoint Conrad Hayter to Parks & Recreation Committee

Requested Action

Requested By: Michael Brandt, Town Manager Dept./Committee _____
 Signature _____ Attachments YES NO
 Date: _____ Length of Presentation _____

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES	<input checked="" type="checkbox"/>		
Other _____				

I interviewed Mr. Hayter on April 7th, and recommend his appointment to SPARC.

TOWN COUNCIL ACTION/COMMENTS



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MEETING DATE April 13, 2010

Agenda Item #	
15C	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Paving of turn-around at end of Centerfield Road (outside DOT right-of-way)

Requested Action

Discuss and give direction to staff to hire Summerfield Construction and Grading Co. in the amount not to exceed \$21,700 to grade and pave turn-around.

Requested By: Mayor Mark E. Brown Dept./Committee Town Council

Signature _____ Attachments YES NO

Date: _____ Length of Presentation _____

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES	<input checked="" type="checkbox"/>		
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES	<input checked="" type="checkbox"/>		
Other _____				

Funds for the project are available in the phase II Summerfield Community Park PARTF construction budget. Expenses will be matched 50/50 by PARTF funds. Staff has consulted with Fire Department and NCDOT regarding any issues, and both are satisfied with proposed plans. Paving of this section of the park was originally proposed, but had been removed due to concerns over cost. However, due to savings in other budgeted areas, funds are available for this project. Paving the turn-around will prevent washing of stone materials across the current trail, allow for the installation of handicapped parking spaces to access the fishing pier, and more clearly separate the trail from the general parking area.

TOWN COUNCIL ACTION/COMMENTS



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MEETING DATE April 13, 2010

Agenda Item #	
15D	
Consent Agenda	_____
Regular Agenda	✓ _____

ITEM TO BE CONSIDERED

Subject

Discussion of Volunteer Appreciation Event

Requested Action

Provide direction to Staff for Event

Requested By: Valarie Halvorsen, Town Clerk Dept./Committee Administration

Signature _____ Attachments YES NO

Date: _____ Length of Presentation 10 min.

REVIEW PROCESS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

STAFF RECOMMENDATIONS/COMMENTS

After reviewing the options, the most cost efficient way to treat volunteers to a ball game would be to take advantage of two promotions: Babe's Bucks, and the \$1 specials during Monday games. Monday night home game dates the ball field can accommodate us and that do not conflict with scheduled board/committee meetings, are August 9 and August 30.

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
16A	
Consent Agenda	_____
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Donation of Charles Bruce Historical Marker from Mr. and Mrs. T Bruce Smith, II located at 7504 Summerfield Road

Requested Action

Discuss and provide direction to staff regarding donation request by Mr. and Mrs. T Bruce Smith, II; also consider request to pay Huffman Welding \$175 for unreimbursed expenses related to sign re-installation

Requested By: Mark Brown, Mayor Dept./Committee Administration

Signature _____ Attachments YES NO

Date: _____ Length of Presentation _____

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES			
Budget Amendment required	YES			
Town Attorney				
Town Planner				
Town Manager	YES			
Other _____				

Upon learning of the damage to the sign, Mr. & Mrs. Smith, who originally commissioned and erected the sign, paid to have it repaired and also wish to donate it to the town to ensure that it is taken care into the future. The Smiths have paid Huffman Welding \$800 for the work necessary to fix the sign and the installation, however, an additional \$175 was incurred by Huffman to repair the base column and paint it. Mr. Huffman is requesting payment from the town for this added expense. Summerfield is under no obligation to incur this expense. In order to make payment the Council must approve a budget amendment.

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
16B	
Consent Agenda	_____
Regular Agenda	✓ _____

ITEM TO BE CONSIDERED

Subject

Resolution Opposing the Granting of Authority to the State ABC Commission to Mandate Mergers of Local ABC Boards, Opposing Privatizing the Local ABC Liquor System and Opposing Private Agency Stores

Requested Action

Discuss and approve Resolution

Requested By: Mark Brown, Mayor Dept./Committee Administration

Signature _____ Attachments YES NO

Date: _____ Length of Presentation _____

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
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Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney	YES			
Town Planner				
Town Manager				
Other _____				

Privatization will result in the loss of the revenue distribution to the State, Counties and municipalities, all revenue of which is to be used for public purposes to benefit the citizens of our state and communities. The resolution is attached for your consideration.

TOWN COUNCIL ACTION/COMMENTS
