

**MINUTES OF THE
SUMMERFIELD TOWN COUNCIL
SPECIAL CALL MEETING
SUMMERFIELD COMMUNITY CENTER
SEPTEMBER 1, 2010
6:30 PM**

NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.

The meeting was called to order at 6:30 pm by Mark Brown.

INTRODUCTIONS:

Council:

Mark Brown, Mayor
Dena Barnes
Alicia Flowers (excused absence)
Dianne Laughlin
Bob Williams
John Wray Jr.

Staff:

Michael Brandt, Town Manager
William Hill, Town Attorney
Dana Luther, Finance Officer
Valarie Halvorsen, Town Clerk
George Holub, Parks & Rec Supervisor

Williams made a motion to formally excuse Flowers. The motion was seconded by Barnes, who noted the business of this meeting was carried over to accommodate Flowers' absence from the August 10 meeting. The motion passed unanimously.

CONSENT AGENDA:

Barnes made a motion to approve the Consent Agenda, consisting of the meeting agenda. The motion was seconded by Williams and carried unanimously.

DISCUSSION/APPROVAL OF PERSONNEL POLICY UPDATES

Barnes made a motion to approve the recommended changes to the policy and Williams seconded. Brandt said there was clarification needed on some issues.

Brandt outlined the main changes: authority to order a reduction in force lies with the manager, based on approval of council; length of suspension changed from 45 days to 30 days; sliding scale of sick/vacation days earned based on number of hours worked: 35-40 hours per week deemed full time earning 7 hours sick and vacation leave per month, retroactive to July 1, 2010; sick leave earned changed from 1 to .75 days earned per month; modification of vacation leave earned from maximum of 24 days to 21 days; keep the transfer of sick leave benefit; strike the list of failures of personal conduct, changing the language to include three examples (conviction of or pleading no contest to a felony or misdemeanor involving moral turpitude or which could adversely affect performance of duties, theft or defacing of Town of Summerfield property or property of employees; the use, sale or possession of illegal drugs on duty in any location or off duty on Summerfield premises)

Barnes modified her motion to approve the changes and updates to the Personnel Policy as noted above, with changes retroactive to July 1, 2010. Williams reaffirmed his second, and the motion carried unanimously.

DISCUSSION/APPROVAL OF MEMORANDUM OF AGREEMENT BETWEEN TOWN AND SUMMERFIELD RECREATION ASSOCIATION FOR USE OF SAP FIELDS

Brandt described the changes made to the agreement. Following brief discussion, Wray made a motion to approve the agreement. The motion was seconded by Laughlin and carried unanimously.

DISCUSSION/APPROVAL EXCLUSIVE VENDOR CONTRACT FOR DRINK CONCESSIONS

By consensus, this item was continued to the September 14, 2010 meeting.

DISCUSSION/APPROVAL OF SAP LOUDSPEAKER SYSTEM

Holub stated an RFP was released and there were three responses, with Carey Sound being the low bidder at \$15,600. Wray made a motion to approve purchase of a loudspeaker system for SAP from Carey Sound, in an amount not to exceed \$16,000. The motion was seconded by Williams and carried unanimously.

There was also discussion about lighting detectors. It was decided by consensus to purchase one for town use and to strongly recommend that any teams or tournaments provide their own while using town facilities.

DISCUSSION/APPROVAL OF SAP SECURITY SYSTEM

Following brief discussion, Barnes made a motion to approve contracting with CPI for installation of a security system, unless Piedmont Protective Services offered a lower price, and to contract with IP Business for installation of phone lines. The motion was seconded by Williams and carried unanimously.

CLOSED SESSION

Brown read the reasons for entering into Closed Session:

C) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged, on matters related to property owned by 555 Management, Inc at 7026 Summerfield Road; and; To establish or instruct staff or agents regarding negotiating position on the price and other material terms of a real property acquisition contract.

Wray made a motion to enter into closed session at 7:37 pm. The motion was seconded by Barnes and carried unanimously.

Luther was excused at 7:37 pm.

Barnes made a motion to return to open session at 7:55 pm. The motion was seconded by Laughlin and carried unanimously.

OTHER BUSINESS

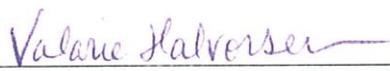
Williams expressed concern about lack of seating for the SAP grand opening. Following brief discussion, Williams made a motion approving an amount not to exceed \$1000 for chair rental. The motion was seconded by Laughlin and carried unanimously.

There was discussion about the SAP grand opening schedule of events and logistics.

With no further business before the Town Council, a motion was made at 8:10 pm by Barnes to adjourn. The motion was seconded by Williams and carried unanimously.



Mark E. Brown, Mayor



Valarie Halvorsen, Town Clerk