

**MINUTES OF THE
SUMMERFIELD TOWN COUNCIL
SUMMERFIELD SCHOOL – MULTIPURPOSE ROOM
June 12, 2006
6:30 P.M.**

NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.

The meeting was called to order at 6:30 pm by Mayor Mark E. Brown. Tonight's meeting will consist of the following: CLOSED SESSION: Employment contract and qualifications for individual employees; The Summerfield Town Council continued discussion on the upcoming fiscal year for proposed 2006-2007 Operating Budget, Resolution designating \$400,000 from undesignated fund balance to designated fund balance for parks and recreation, Resolution designating \$50,000 from undesignated fund balance to designated fund balance for transportation projects, Capitalization Policy, Volunteer Applications for Town of Summerfield, NC (Parks & Recreation Committee), and discussion of memo to Council and Attorney regarding Turkey Shoot on Winfree Rd.

The invocation was led by Evon Rumley, Town Clerk and the Pledge of Allegiance was led by Town Council.

INTRODUCTIONS:

Mark Brown, Mayor	Michael Brandt, Town Administrator
Dena Barnes, Mayor Pro Tem	Evon Rumley, Town Clerk
Carolyn Collins, Councilwoman	Dana Luther, Finance Officer
Bob Williams, Councilman	Bill Hill, Town Attorney
Dwayne Crawford, Councilman	Robin Smith, Town Planner
Becky Strickland, Councilwoman	

CONSENT AGENDA:

A motion was made by Dwayne Crawford, Councilman to approve the Consent Agenda. The motion was seconded by Dena Barnes, Mayor Pro Tem and carried unanimously.

CLOSED SESSION:

To establish the amount of compensation or other material terms of an employment contract as provided under NCGS 143-318.11 (a) (5) TOWN ADMINISTRATOR, MICHAEL M. BRANDT.

Consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee as provided under NCGS 143-318.11 (a)(6) TOWN PLANNER, ROBIN SMITH.

The June 12 meeting began with a 2-hour closed session (6:30 pm – 8:30 pm) in which the Town Administrator's contract and the town planner's employment review were discussed. Mark E. Brown, Mayor stated information from the report to council. He stated the closed session had been completed for both employees. A motion was made by Becky Strickland,

Councilwoman to go into closed session regarding the contract for Michael Brandt, Town Administrator and Robin Smith, Town Planner. The motion was seconded by Carolyn Collins, Councilwoman and carried unanimously.

BUSINESS FROM TOWN ADMINISTRATOR

A. A Continued discussion on the upcoming fiscal year proposed 2006-2007 Operating Budget.

Michael Brandt, Town Administrator, stated the proposed budget shows a 20 percent reduction in property tax to 4 cents per \$100 of property value. This would be the second tax cut Summerfield citizens would receive if passed since the town levied a property tax two years ago (10.5 cents per \$100, last year and now 5 cents). He learned that legislation is currently being reviewed regarding shared revenues from the state. Municipalities that charge less than a 5-cent property tax could be excluded from receiving not only money for roads, but other state funds such as beer and wine tax, utility franchise fees and sales tax.

The proposed budget will be altered slightly when presented at the public hearing, June 22, for the town hall administrative salaries. A discussion of stipends to be paid to the Town Council will also be changed. Michael Brandt, Town Administrator had proposed paying \$200 per month to council members and \$250 to the mayor for time spent at meetings and conducting town business. The amounts resulted in looking at what councils in other local towns receive, and choosing something in between. Becky Strickland, Councilwoman was uncomfortable with those amounts, the council agreed on \$150 per month for council members and \$200 for mayor.

Mark E. Brown, Mayor stated the public hearing for the 2006-2007 Operating Budget will be held June 22 at 6:30 pm.

B. Resolution designating \$400,000 from undesignated fund balance to designated fund balance for parks and recreation (M. Brandt)

Becky Strickland, Councilwoman made a motion to approve the resolution because this was discussed at council. William (Bill) Hill, Town Attorney read the resolution for Parks and Recreation. The motion was seconded by Carolyn Collins, Councilwoman.

The motion was passed 4-1 vote, with Dena Barnes, Bob Williams, Carolyn Collins, and Becky Strickland, voting for and Dwayne Crawford voting against.

C. Resolution designating \$50,000 from undesignated fund balance to designated fund balance for transportation projects (M. Brandt)

A motion was made by Carolyn Collins, Councilwoman to approve the resolution for transportation projects. Michael Brandt, Town Administrator read the resolution designating the \$50,000 for transportation projects. The motion was seconded by Dena Barnes, Mayor Pro Tem and carried unanimously.

D. Capitalization Policy (D. Luther)

Dana Luther, Finance Officer stated there was no written policy in place for the capitalization threshold and one is needed. She discussed the resolution and actual policy. A motion was

made by Dwayne Crawford, Councilman to approve. The motion was seconded by Bob Williams, Councilman and carried unanimously.

BUSINESS FROM COUNCIL

A. Volunteer Applications for Town of Summerfield, NC (Parks & Rec Committee)

Mark E. Brown, Mayor stated the applications for parks committee: Kyle Clayton and Sherrie Joseph. He stated both were in attendance and wanted to become actively involved in Parks & Recreation committee. A motion was made by Bob Williams, Councilman to approve. The motion was seconded by Dena Barnes, Mayor Pro Tem and carried unanimously.

BUSINESS FROM MAYOR

A. Discussion of memo to Council and Attorney regarding Turkey Shoot on Winfree Rd.

Buck Stafford sent a letter to Mark E. Brown, Mayor stating the event was a nuisance (loud noise, speeding & reckless driving, and alcohol) and, should be stopped. The letter was accompanied by a petition with 26 signatures, primarily residents of Winfree, Robinson and Highfill Roads, whose homes surround the shoot. The Turkey Shoot is held yearly at Sportsman's Wildlife Club on Winfree Road in the fall season. According to Summerfield's development ordinance the events are only allowed in agriculturally zoned areas. William (Bill) Hill, Town Attorney stated the noise ordinance and the development ordinance 6.4-79. He recommended taking this to the Board of Adjustment and having quasi-judicial hearing on turkey shoots to make conditional use to have quasi-judicial proceedings. Mark E. Brown, Mayor asked Robin Smith, Town Planner and William (Bill) Hill, Town Attorney to collaborate and put into writing a text amendment for review by town council.

OTHER BUSINESS (if any)

Mark E. Brown, Mayor stated the closed session for Michael Brandt, Town Administrator and Robin Smith, Town Planner would be disclosed at July meeting of the town council.

Mark E. Brown, Mayor stated the next meeting date would be June 22, 2006 at 6:30 at Summerfield Elementary School multipurpose room.

With no further business before the Town Council, a motion was made at 10:00 pm by Carolyn Collins, Councilwoman to adjourn. The motion was seconded by Bob Williams, Councilman and carried unanimously.

Mark Brown, Mayor

Evon M. Rumley, Town Clerk