



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE November 10, 2009

Agenda Item #	
10B	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Discussion of Draft Manager Oversight of Committees Ordinance

Requested Action

Review and provide guidance to staff/attorney regarding ordinance

Requested By: W. Hill Dept./Committee Administration
 Signature _____ Attachments YES NO
 Date: 2-Nov-09 Length of Presentation 20 min.

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

See Attached draft ordinance

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE November 10, 2009

Agenda Item #	
11A	
Consent Agenda	_____
Regular Agenda	✓ _____

ITEM TO BE CONSIDERED

Subject

Approval to Hire Traffic Engineer to review US 220 Widening Plans

Requested Action

Discuss an approve hire of Kimley Horn & Associates for an amount not to exceed \$8,000.

Requested By:	<u>Town Council</u>	Dept./Committee	<u>Town Council</u>
Signature	_____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	<u>13-Oct-09</u>	Length of Presentation	<u>20 min.</u>

REVIEW PROCESS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required	YES			
Town Attorney	YES			
Town Planner				
Town Manager	NO			
Other _____				

STAFF RECOMMENDATIONS/COMMENTS

Kimley Horn and Associates has agreed to provide traffic engineering services to review the plans provided by DOT and act as support to the town in discussions with DOT on the widening of US 220. The intial expense of \$8,000 is to provide funds for reviewing proposed plans, including Environmental and Traffic studies, as well as reviewing locations for turn-arounds and fence placement. Based on this initial review and work there may be additional services that would be approved at a later date. Approval of this contract for up to \$8,000 requires a budget amendment by Town Council.

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE November 10, 2009

Agenda Item #	
11B	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Request by Guilford County School System for off-site septic repair system easement at Summerfield Community Park

Requested Action

Guilford County School Board requests approval of proposed septic repair system easement

Requested By: GCS Dept./Committee _____

Signature _____ Attachments YES NO

Date: 15-Oct-09 Length of Presentation 20 min.

REVIEW PROCESS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney	YES			
Town Planner				
Town Manager	YES	✓		
Other _____				

STAFF RECOMMENDATIONS/COMMENTS

GCS is requesting approval of the proposed septic system easement for a future repair area. The septic system will not be installed at this time, but is necessary to allow construction to begin at Summerfield Elementary School. The location of the easement does not interfere with any planned facilities at the park, and should not significantly impact the "wildlife" nature area. As a point of note, the school well at the park did yield adequate water that is now being tested. Once it is determined that the water meets state standards an agreement to extend the waterline and provide maintenance to the well will need to be developed between the school and Summerfield.

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE November 10, 2009

Agenda Item #	
11C	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Provide Guidance to Town Manager regarding rental and usage agreements for Summerfield Athletic Park facilities

Requested Action

Requested By:	<u>M. Brandt</u>	Dept./Committee	<u>Administration</u>
Signature	_____	Attachments	YES <input type="checkbox"/> NO <input type="checkbox"/>
Date:	<u>30-Oct-09</u>	Length of Presentation	<u>20 min.</u>

REVIEW PROCESS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

STAFF RECOMMENDATIONS/COMMENTS

Staff is seeking guidance in establishing rental rates, facilities to be rented (fields, concessions), and developing agreements with recreation associations for field usage in exchange for services.

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE November 10, 2009

Agenda Item #	
11D	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Update on Ethics Ordinance and Training schedule by Town Attorney

Requested Action

Requested By:	<u>W. Hill</u>	Dept./Committee	<u>Administration</u>
Signature	_____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	<u>2-Nov-09</u>	Length of Presentation	<u>10 min.</u>

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

Draft ordinance for review. Once the Council approves the ordinance the required 2 hour training session will be set.

TOWN COUNCIL ACTION/COMMENTS
