



Ordinance: Summerfield Parks and Recreation Committee	Effective Date: 04/01/2008
Ordinance Number: O-2008-003	Revision Effective Date: 03/08/2011
Responsible Party: Town Council	Revision Page Number: 3



**ORDINANCE
ESTABLISHING THE TOWN OF SUMMERFIELD PARKS
AND RECREATION COMMITTEE**

Adopted March 31, 2008
Effective April 1, 2008
Revised March 8, 2011

**Ordinance Establishing the Town of Summerfield
Parks and Recreation Committee**

WHEREAS, the Town of Summerfield is a municipality located in Guilford County, North Carolina with an estimated population of 7,423 residents;

WHEREAS, the Summerfield Parks and Recreation Committee was originally created by Town Council in 1997 to plan for the development of recreational facilities in Summerfield; and

WHEREAS, The Summerfield Parks and Recreation Committee has been successful in developing the Summerfield Community Park and is planning other future parks and recreation facilities; and

WHEREAS, an ongoing committee dedicated to the operation and planning of parks and recreation is to the benefit of, and in the public interest to the citizens of Summerfield;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Summerfield affirms the existence of the Summerfield Parks and Recreation Committee and adopts is Ordinance to govern the operations and policies of the Committee.

Adopted this 31 day of March, 2008

Mayor

Attest:

Approved as to form:

Valarie Halvorsen, Town Clerk

William Hill, Town Attorney

**Ordinance Establishing the Town of Summerfield
Parks and Recreation Committee**

- A. Purpose:** The purpose of the Summerfield Parks and Recreation Committee (SPARC) is to provide representation for the citizens of Summerfield by supporting Town Council’s efforts to enlighten and enrich the lives of citizens and to work toward the preservation of the environment by providing quality parks, facilities, and services designed for people of all ages and abilities.

- B. Creation and Establishment:** The Summerfield Parks and Recreation Committee is an ongoing advisory committee that serves at the pleasure of Town Council. This ordinance re-affirms the creation of the committee and replaces any policies, ordinances, or standards established previously.

- C. Term of Office/Qualifications:**
 - 1) The Committee shall follow General Committee Ordinance O-2008-02 for terms of office and replacement of membership.

 - 2) Membership to the Committee shall be limited to at least nine but not to exceed sixteen voting members. Ex-officio membership (non-voting membership) may be granted by the Town Council to a designated representative of the Summerfield Recreation Association, and any other non-profit organization or government agency whose primary purpose is to provide recreational, environmental protection, or conservation efforts within the jurisdiction of Summerfield.

 - 3) Appointment to the Parks and Recreation Committee will be based on the following criteria.
 - i.** Knowledge of the subject(s) of recreation, open space or conservation.
 - ii.** Professional experience in landscape architecture, recreational services, environmental protection, education, or finance.
 - iii.** Knowledge and willingness to serve the community.
 - iv.** Ex-officio members may reside inside or outside the Town limits.
 - v.** Employees of the Town of Summerfield shall not be considered members of the committee and shall not be appointed as such.
 - vi.** Town Council members shall possess ex-officio membership.

- D. Compensation:**
 - 1.) The Committee shall follow General Committee Ordinance O-2008-02.

- E. Duties and Responsibilities:** The committee shall serve as the citizens' advisory board to the Town Council and Town Manager.

- 1) Advise on establishing and maintaining a system of organized and supervised recreational activity for the Town within the budgetary levels authorized by the Town Council.
- 2) Recommend to the Town Council land to be set apart for use as recreational areas, both active and passive.
- 3) Advise the Town Council as to controls for and operation of recreational facilities which are owned or controlled by the Town.
- 4) Recommend to the Town Council regulatory control, rules, and measures for use of Town-owned or controlled recreational facilities.
- 5) Advise the Town Council as to the amount of all fees, rentals, and charges for recreation services.
- 6) Review the budget for Parks and Recreation, and make comments and recommendations to the Town Council with respect thereto.
- 7) Coordinate the recreational activities and programs conducted at parks owned or operated by the Town. Develop cooperative arrangements with other organizations and private groups when it will further the objective of providing more and varied kinds of programs and services for the citizens of the Town.
- 8) Report to the Town Manager and Town Council the community's needs and desires with respect to recreational facilities, services and programs; and serve as a liaison between the public officials and the general citizenry.
- 9) Make recommendations with respect to encouraging proper and safe uses of recreational facilities, and make recommendations with respect to ways to increase public participation in recreational programs and to raise revenue for the parks and recreation system.
- 10) Maintain records and prepare reports of activities and expenditures as requested by the Town Manager and Town Council.
- 11) Serve as advocates to the community and to the Town Council in promoting parks and recreation as it seeks to enhance the quality of life for its citizens.

F. Organization, Rules, Records, and Meetings: The Committee shall follow General Committee Ordinance O-2008-02.

G. Annual Report: The Committee shall follow General Committee Ordinance O-2008-02.

- H. Staff and Technical Services:** The Committee shall follow General Committee Ordinance O-2008-02.
- I. Receipts and Expenditures of Funds:** The Committee shall follow General Committee Ordinance O-2008-02.
- J. Agency Funds:** The Committee shall follow General Committee Ordinance O-2008-02.
- K. Ethics and Conflicts of Interest:** the Committee shall follow General Committee Ordinance O-2008-02.
- L. Grounds for Removal of a Committee Member:** The Committee shall follow General Committee Ordinance O-2008-02.
- M. Complaints against Committee Members:** The Committee shall follow General Committee Ordinance O-2008-02.