



**AGENDA OF THE  
SUMMERFIELD TOWN COUNCIL  
SUMMERFIELD COMMUNITY CENTER  
APRIL 10, 2007  
6:30 PM**

1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **INTRODUCTIONS**
5. **CONSENT AGENDA:**
  - A. **MEETING AGENDA**
  - B. **APPROVE MINUTES OF FEB 13; MAR. 13; MAR 15; MAR 20; MAR 29, 2007**
  - C. **FINANCIAL REPORT**
  - D. **BUDGET AMENDMENTS**
    - i. **TC Budget Amendment #5, as adjusted, no net increase in funds**
    - ii. **TC Budget Amendment #7, as adjusted, no net increase in funds**
    - iii. **TC Budget Amendment #9, increase in funds for Finance Officer expenses decrease in personnel salaries and wages, no net increase in funds**
6. **ANNOUNCEMENTS**
  - A. **Proclamation – Day of Prayer**
  - B. **Proclamation – Municipal Clerks Week**
7. **SPEAKERS FROM THE FLOOR (limited to 5 min. on non-agenda items)**
8. **COMMITTEE REPORTS:**

A. <b>Community Relations</b>	B. <b>Finance</b>
C. <b>Historical</b>	D. <b>Parks &amp; Rec</b>
E. <b>Public Safety</b>	F. <b>SYC</b>
9. **Presentation by Eric Ireland, Guilford County Health Department, Pandemic Flu events**
10. **PUBLIC HEARINGS:**

**Old Business: (Cont. from Mar. 13, 2007)**

  - A. **Rezoning Case #01-07 AG to RR.** The parcel is located at 100 NC Hwy 150 Center Grove Township, Guilford County tax map #10-06-0337-Block 785, Parcel 10, being at the Northwest corner of the intersection of Hwy 150 W and Strawberry Rd. Owned by Donald H. Sutphin, approx 8.085 acres.
11. **BUSINESS FROM MAYOR:**
  - A. **Announce application process for filling vacant Town Council seat (last day to apply is April 20, 2007 at 4:30 pm)**
12. **BUSINESS FROM TOWN ADMINISTRATOR:**
  - A. **Discussion of Jordan Lake Watershed issues (Brandt)**

- B. Discussion of Census 2010 LUCA Update (Brandt)**
- C. Update on Town of Summerfield website (Brandt)**
- D. Update on Athletic Field search (Brandt)**
- E. Discussion of Process of appointment of Comprehensive Plan Steering Committee Members (Brandt)**
- F. Approval of policy change to Summerfield Personnel Policy (Luther)**
- G. FEMA Update of Floodplain maps and Floodplain Dev. Ordinance update**

**13. BUSINESS FROM COUNCIL:**

- A. Discussion of Laughlin School "Right of First Refusal"**

**14. CLOSED SESSION:**

- A) consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee as provided under NCGS 143-318.11(a) (6);**
  
  - B) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public board in negotiation: 1) the price and other material terms of a contract; or proposed contract for the acquisition of real property by purchase, option, exchange, or lease;**
- and;**
- C) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.**

**15. OTHER BUSINESS (if any)**

**16. ADJOURN**

**MINUTES OF THE  
SUMMERFIELD TOWN COUNCIL  
SUMMERFIELD COMMUNITY CENTER  
APRIL 10, 2007  
6:30 PM**

**NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.**

The meeting was called to order at 6:32 pm by Mark Brown.

The invocation was led by Linda Southard; followed by the Pledge of Allegiance.

**INTRODUCTIONS:**

**Council:**

Mark Brown, Mayor  
Dena Barnes, Pro Tem  
Carolyn Collins  
Becky Strickland  
Bob Williams

**Staff:**

Michael Brandt, Town Administrator  
Dana Luther, Finance Officer  
Valarie Halvorsen, Town Clerk  
William Hill, Town Attorney

**CONSENT AGENDA:**

A motion was made by Carolyn Collins to approve the Consent Agenda. This includes the Meeting Agenda; approval of corrected minutes from Feb. 13, March 13, March 15, March 20, and March 29, 2007; the monthly Financial Report; and Budget Amendments 5, 7, and 9. The motion was seconded by Bob Williams and carried unanimously.

**ANNOUNCEMENTS**

Mark Brown introduced Eric Ireland as the presenter from the Guilford County Health Department, and Yuri Cabeza, who for his Eagle Scout project constructed four more picnic tables for the park.

**Proclamation – Day of Prayer**

Brown read the proclamation designating the first Thursday in May as a Day of Prayer, which is hereby incorporated and made a part of these minutes.

**Proclamation  
Day of Prayer**

**WHEREAS**, Civic prayers and national days of prayer have a long and venerable history in our constitutional republic, dating back to the First Continental Congress in 1775; and

**WHEREAS**, The Declaration of Independence, our first statement as Americans of national purpose and identity, made “the Laws of Nature and Nature’s God” the foundation of our United States of America and asserted that people have inalienable rights that are God-given; and

**WHEREAS**, The Supreme Court has affirmed the right of state legislature to open their sessions with prayer and the Supreme Court and the U.S. Congress themselves begin each day with prayer; and

**WHEREAS**, In 1988, legislation setting aside the first Thursday in May in each year as a National Day of Prayer was passed unanimously by both Houses of Congress and signed by President Ronald Reagan; and

**WHEREAS**, The National Day of Prayer is an opportunity for Americans of all faiths to join in united prayer to acknowledge our dependence on God, to give thanks for blessings received, to request healing for wounds endured, and to ask God to guide our leaders and bring wholeness to the United States and her citizens; and

**WHEREAS**, It is fitting and proper to give thanks to God by observing a day of prayer in the Town of Summerfield when all may acknowledge our blessings and express gratitude for them, while recognizing the need for strengthening religious and moral values in our State and nation;

**NOW, THEREFORE**, I, Mark E. Brown, Mayor of the Town of Summerfield, do hereby proclaim the **first Thursday in May 2007**, to be designated as

**“A DAY OF PRAYER IN SUMMERFIELD, NORTH CAROLINA”**

and encourage the citizens of Summerfield to observe the day in ways appropriate to its importance and significance.

**Proclaimed this the 10th day of April 2007.**

A motion was made by Dena Barnes to approve the proclamation, seconded by Becky Strickland, and carried unanimously.

**Proclamation – Municipal Clerks Week**

The proclamation designating the week of May 7 – 11, 2007 as Municipal Clerks Week was read by Brown and is hereby incorporated and made a part of these minutes.

**TOWN OF SUMMERFIELD  
PROCLAMATION  
MUNICIPAL CLERKS WEEK**

**WHEREAS**, The Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and, the Office of the Municipal Clerk is the oldest among public servants; and

**WHEREAS**, The Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

**WHEREAS**, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and the Municipal Clerk serves as the information center on functions of local government and community, and

**WHEREAS**, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province and international professional organizations, and

**WHEREAS**, It is with much appreciation that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE, I, Mark E. Brown, Mayor of the Town of Summerfield, do recognize the week of May 7 through May 11, 2007, as Municipal Clerk Week, and further extend appreciation to our Municipal Clerk,

**Valarie R. Halvorsen**

and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent and encourage the community join me in this recognition.

Bob Williams made a motion to approve the proclamation, seconded by Carolyn Collins, and carried unanimously.

**SPEAKERS FROM THE FLOOR (limited to 5 min. on non-agenda items)**

Steve Adkins, 7591 Cassidy Way, spoke on behalf of the Friends of Summerfield, requesting that action move forward on the proposed ball fields and the park regardless of whether or not the PARTF grant is received.

Gail Dunham, 5805 Snow Hill Dr, stated the process to appoint a replacement Council member should be a public one, with time for public comments. She further stated the budget process should also be public and the only scheduled meeting for the public is June 20, 2007. She feels that these are important issues and Council seems to be ignoring public comments. She also expressed sympathy to Strickland on the recent death in her family.

Bea Curtis, 3251 Pleasant Ridge Rd spoke of the large number of cars that are drawn by the ball field and her driveway getting blocked.

Alicia Flowers, 7401 Whitacre Ct, discussed her appreciation of Dwayne Crawford's service to Summerfield, stating he had no hidden agenda as he is not a builder or developer, and he was attacked, ridiculed, and lambasted. She said he is a decent, kind, and honorable person, and she was sad to see him go.

**COMMITTEE REPORTS:**

**A. Community Relations:** Michael Brandt, speaking on behalf of Tammy Welborn, reminded everyone that Founder's Day is May 19, from 9:00 am until 3:00 pm.

**B. Finance:** Ronnie Stafford stated they are in the process of reviewing policies and assisting with the budget process, with their next meeting on April 30, 2007.

**C. Historical:** Linda Southard stated there was a reception held on April 1, 2007 to present plaques to qualifying property owners in the Historic district, and Bill Gordon and Willie Laughlin had volunteered to install the plaques. She also expressed her appreciation to the Council for all of their support.

**D. Parks & Rec:** Sue Beeson announced a planned public visit of the 3 potential ball field sites on April 21, and April 28, to which all are invited. Brandt stated this information is on the Town website and will appear in the NorthWest Observer and the News & Record. Beeson thanked Bill Gordon for the pictures and the screens that are on display in Town Hall.

**E. Public Safety:** Brandt discussed a recent meeting with the Summerfield Fire Department, Guilford County EMS, Guilford County Parks & Rec, and Greensboro Parks & Rec about trail

safety and the development of a plan to help those in distress on a trail, perhaps by installing signs to call 911.

F. SYC: Reece Walker stated the Youth Council was excited about Founder's Day.

**Presentation by Eric Ireland, Guilford County Health Department, Pandemic Flu events**

Ireland discussed many aspects of a pandemic, including what it is, how it will impact the community, and how to prepare and minimize the effect of such an event. He stated that such events are a biological fact of life, and it is not a question of if it will occur, but when. He discussed the types of influenzas, and compared and contrasted pandemic with seasonal flu, discussing how it causes illness and the immune response effects on the body. He stated it is very important to plan and prepare with your family, friends, church, neighbors, and doctor because when it happens, many service providers will also become ill, and schools, doctors, pharmacies, and hospitals may be overwhelmed and in some cases close their doors. Ways to minimize the effect include gathering supplies such as food, water, and medications, washing hands often, social distancing (keeping a 3 foot distance from others to prevent spread), and voluntary quarantine of those infected.

BREAK FROM 7:43 until 7:49

**PUBLIC HEARINGS**

**Old Business: (Cont. from Mar. 13, 2007)**

**Rezoning Case #01-07 AG to RR. The parcel is located at 100 NC Hwy 150 Center Grove Township, Guilford County tax map #10-06-0337-Block 785, Parcel 10, being at the Northwest corner of the intersection of Hwy 150 W and Strawberry Rd. Owned by Donald H. Sutphin, approx 8.085 acres.**

Strickland recused herself from this case due to a conflict of interest and sat in the audience. The case was presented by Brandt, reading from the staff report. He stated the protest petition was valid, and therefore changes the vote requirement to a 4/5 majority, but as there are only 3 members and the mayor, all 3 must vote yes for approval. Bill Hill stated the NC Statues require this. Brandt stated there were no restrictions, discussed the RR requirements, and described the property, stating the rezoning is compatible with the Long Range Plan, and the Zoning Board voted 2 to 1 to approve the rezoning.

Public Hearing opened at 7:56 pm, and Brown explained that 30 minutes would be allocated for each side, with 10 minutes for rebuttal each.

**Proponents:**

Richard Shope, attorney for Sutphin, Greensboro, stated the proposed lots are the same size and the abutting lots zoned AG, they are well in excess of the minimum required, therefore lessening the impact of the development. He further stated that the land is currently zoned AG, but is not being used for AG, except perhaps for tree growth; this fits with the Long Range Plan as RR was planned for this area; and respectfully requests approval of the rezoning.

**Opponents:**

Jim Morgan, 1108 Hwy 150 W, has property that borders this on the south. He discussed the responsibility we all have to protect the land and assure proper usage, and only 1 person from the Zoning Board walked the land, and that person voted to deny the rezoning. There is a responsibility to ensure no ecological problems will be caused now or in the future, he does not want neighboring owners to experience problems during construction and land alteration,

especially due to water run-off. He is concerned that when it rains he may have a lake in his back yard, and his property value may be lowered. As to Mr. Shope's statement that the land is not being used for AG, he said it is because it is unsuitable for anything other than hunting. He hopes the land is preserved and maintained as it is.

Sarah Southard, 1112 Hwy 150, stated the rezoning would not be consistent with the surrounding areas and named many other neighboring property owners and their lot sizes, stating the majority of them have much more acreage than the proposed 2 acre lots. The creek and vegetation will be disturbed by grading and water run-off, only 1 zoning board member walked the property. She encouraged Council members to walk the property and stated the resident survey indicated residents do not want rapid growth and development, and the change should only be made if there is a positive result for all involved.

Herman Messer, 7437 Strawberry Rd, stated he has 16.5 acres and had to put in a pump for the septic system to protect the creek, which is an active, flowing creek. He put in a stocked pond and does not want silt from construction. He walked the land and saw run-off water as a potential problem. He says he is not opposed to housing, but does not want to see four houses on the property, and told Council if they saw the property they would oppose the rezoning also.

Yates Gladwell, 7419 Strawberry Rd, said it was a rough piece of property, the land does not perk well, and it seems unsuitable for construction. He is worried about water quality, and how the changing nature of the land will affect property values.

Dwayne Crawford, 1106 Hwy 150 W, stated there is an appreciable grade from 150 sloping north, and he wished to confirm what the others had said.

Alex Southard, 1112 Hwy 150, stated there are enough houses already available for sale, and these proposed homes are unnecessary.

Rebuttal:

Richard Shope, attorney for Sutphin, said he understood the concerns and there is a responsibility to protect the land, however this is a request for rezoning only, not changing the rural characteristics of the land, as it is not a building or grading request, and any problems such as the land not perking or being too steep goes to other authorities, not the Town Council. He further stated the septic issue may cause the land not to even be developed into four houses. In reply to Alex Southard he said yes, there are lots of houses for sale, but Mr. Sutphin should have a right to develop his land how he sees best.

Jim Morgan, 1108 Hwy 150 W, said he bought his 2 acres from a 12 acre tract and chose it for suitability and perk. He found he was unable to have a septic lot at the back, and had to pump from the tract. He stated the owner did not do his research before buying the property and if this proceeds there will be more problems. He feels that the land would be suitable for a bog garden similar to the one in Greensboro, and he would donate the back side of his property toward a bog garden.

Donald Wendelken, 3406 Windswept Ct, says he is not for or against the rezoning, and it seems like there are safeguards in place through other agencies, and any problems would be the responsibility of the owner. While he is concerned about traffic, the Zoning Board did their part and this fits the criteria that the Town created.

Herman Messer spoke of septic tanks failing in Greensboro when there was a change from AG to RR that land was not suitable either, but it was too late as the zoning was changed and the houses built.

Sarah Southard stated only 2 of the surrounding properties were 2 acres or less, so the proposal is not in keeping with the surrounding properties. She said there were too many unknowns and the property owners would be left with the fallout.

Public Hearing closed at 8:30 pm.

Barnes stated she walked the land near the creek and understands the community concerns.

Collins remembers playing on the land during her childhood, saying it was a great place to roll down hills. She also has concerns, saying there are too many if's.

A motion was made by Collins to deny rezoning case #01-07 based on the following goals of the Long Range Plan: assure public safety, and preserve natural resources and scenic areas. The motion was seconded by Dena Barnes and carried unanimously

BREAK FROM 8:35 until 8:40

**BUSINESS FROM MAYOR:**

**A. Announce application process for filling vacant Town Council seat (last day to apply is April 20, 2007 at 4:30 pm)**

Brown wanted to know if the cut-off date for accepting applications is ok with the Council and it was approved by consensus. He stated he would like to have the seat filled by May 1 and suggested reviewing the applications and having a discussion during the April 30 Special Meeting. Bob Williams was in agreement and Collins stated there was no point in calling an additional Special meeting for this purpose.

A motion was made by Barnes to approve the April 20 cut-off date and to review and discuss the applications during the April 30 meeting. The motion was seconded by Bob Williams. The motion carried, with Strickland voting in opposition

Strickland stated she wanted to get public comments since the public voted Crawford in and they should have a say in who fills that seat. Brown replied that the Council is directed to fill the seat and Collins and Williams agreed.

**BUSINESS FROM TOWN ADMINISTRATOR:**

**A. Discussion of Jordan Lake Watershed issues (Brandt)**

Brandt stated that no action is required at this time, but he wants to inform Council about the NC Division of Water Quality taking the proposed Jordan Lake Nutrient Management Rules to public hearings. The state says Jordan Lake is significantly impaired and wants to pass regulations to clean it. The impairment stems from nitrogen causing algae blooms which is deteriorating water quality. Farms are the cause of the majority of the nitrogen, but they are exempt from the rules, which leave governments responsible. These regulations are far reaching and affect every government throughout the Haw River watershed, which all of Summerfield either directly or indirectly drains into. These are the strictest watershed rules in North Carolina to date with the inclusion of measures that will require retrofitting of existing development. The cost is expected to be very high; estimates are at least \$600 million and may be higher. As this issue will greatly affect Summerfield, Brandt suggested holding a Town Council meeting on this issue.

**B. Discussion of Census 2010 LUCA Update (Brandt)**

Brandt stated the US Census Bureau has requested the Town to participate in the 2010 LUCA program to insure that all addresses within the Town are listed so that a complete and accurate census may be completed. Accurate census data is important because many state and federal programs use census information for the distribution of funds including state and local revenue sharing and grant funding. There are three participation options: Title 13 Full Address List Review; Title 13 Local Address List Submission; and Non-Title 13 Local Address List Submission. Brandt stated he has no recommendation now, but a decision needs to be made by August. He further stated failure to participate will result in Summerfield having no ability to appeal the outcome of the 2010 census.

**C. Update on Town of Summerfield website (Brandt)**

Brandt stated the website is active and went live last week, with other items to be added, such as maps with directions, agendas, press releases, and committee reports. The website address is [www.townofsummerfield.com](http://www.townofsummerfield.com).

**D. Update on Athletic Field search (Brandt)**

Brandt talked of additional contract with Cavanaugh for sketch plan, and meeting with Bill Britt, a retired City of Greensboro Parks & Rec employee who designed many parks for Greensboro. Mr. Britt is now consulting part time and offered his help to the town in development of athletic field sites. Brandt stated he has lots of experience and passed around a preliminary sketch created by Mr. Britt. He asked Council for permission to enter into talks with Mr. Britt about the possibility of using his services. Brown said it made good sense to bring in someone with experience and Strickland agreed.

Brown stated Item F would be heard next, before Item E.

**F. Approval of policy change to Summerfield Personnel Policy (Luther)**

Luther recommended clarification and correction to the "Holidays Observed" section of the personnel policy retroactive to the August 1, 2006 amended date. Based on the current wording, the policy states that all regular town employees earn holidays with pay. It later goes on to say that part-time employees having a workweek of 20 or more shall earn 4 hours at their regular rate of pay. For consistency, the policy should state that all regular town employees regularly scheduled to work more than 20 hours per week shall earn holidays with pay. In addition, it should state these employees shall earn holiday pay at their regular rate of pay based on the regularly scheduled workday.

A motion was made by Barnes to clarify and correct the "Holidays Observed" section of the personnel policy retroactive to the August 1, 2006 amended date. The motion was seconded by Williams and carried unanimously.

**E. Discussion of Process of appointment of Comprehensive Plan Steering Committee Members (Brandt)**

Brandt requested direction from Council on how to proceed with creating a steering committee. Brown stated there are a lot of potential variations. Barnes suggested a combination of selecting members from the current Zoning Board members, citizen applications, and having staff fill some seats with Council approval. Strickland would like to include some citizens who are not currently on any other committee, like the speakers heard from previously this evening. Barnes agreed and Collins asked if they were limited to Summerfield residents only. Brandt recommended the members be either Summerfield residents or property owners, but outside experts could serve in

an ex-officio capacity. He further stated selection of the chair was very important, and recommended a Zoning Board or Town Council member, a strong community member, or an outside person with experience in running effective meetings who has no interest in the issues. Barnes asked if there was a list of such people, and Brandt replied he believes that there is such a list. Collins is in agreement with the selection procedure. Brown recalled a former governor filled that capacity at a meeting he previously attended. He further stated it was very important for the chair to be an impartial person, that the chair is critical to the process, and may need to be compensated for their time and work.

Collins asked for a target date and Brandt responded this needs to move forward as soon as possible, by the end of May or first of June. Brown stated as to Barnes' application idea, a cut-off date needs to be established, perhaps April 25 as an unofficial review date, and advertise this in the NorthWest Observer and the News & Record. Brandt suggested a longer time period and to begin the appointments during the May 8 Council meeting. Brown asked Brandt how soon he could create applications and he responded he could have them done by the end of the week. Collins suggested using the regular committee applications. All agreed by consensus.

#### **G. FEMA Update of Floodplain maps and Floodplain Dev. Ordinance update**

Brandt said he previously believed that no action would be required, but actually the Town must adopt a new Floodplain Maps and a new Floodplain Ordinance in order for residents to continue to participate in the Federal flood insurance program and to insure that the Town is eligible for FEMA disaster relief. Guilford County has shared their ordinance and Brandt intends to modify it to meet Summerfield's needs. Notification and public hearings will be required before adoption of the Ordinance. It must be adopted so residents do not lose their flood insurance. He stated we must act quickly because if it is not adopted and there is a flood the Town will not be eligible for any FEMA money.

#### **BUSINESS FROM COUNCIL:**

##### **Discussion of Laughlin School "Right of First Refusal"**

Brown spoke with Darlene Garrett of the Guilford County Board of Education and was told the school was needed due to community growth. If it were to be closed, it would only be temporarily. Collins asked if Garrett knew the Town was interested in the property and Brown replied affirmatively. Williams asked about entering into a Right of First Refusal and Brown said the Board of Education is planning to keep the property.

##### **Discussion of Newsletter**

Barnes suggested including information about the flood insurance issue in the newsletter and wanted it to go out before Founder's Day with approval of final document by Brandt or Council. Strickland suggested emailing the document to Council for approval and Brandt stated he can convert it into a PDF document if needed. Brandt further stated there needs to be enough time to have it printed and mailed. Barnes asked for contributions from committees for the newsletter.

Strickland asked Brandt for an update on his meeting with the Summerfield Fire Department regarding the burn facility. Brandt stated the Fire Department wanted a training facility and after a re-review by the Board of Adjustment it was deemed "accessory use". He discussed it with Bill Hill who said the appropriate time to appeal the BOA decision is when the Department applies for a building permit. There is a 15 day period for public appeal from the day the permit is applied for. The public may not know ahead of time about this, so staff must be requested to inform Council when the permit is filed. Any appeal will cause the permit to be put on hold until a review by the BOA. The BOA can stay the staff decision, overturn it, or choose another option.

Brandt stated Council may file an appeal as a Council, or individually. If Council does decide to appeal, Brandt recommends seeking council other than Bill Hill as he is essentially "already biased". There are also issues of who has standing to appeal, and Brandt cited as an example the protests against the Greensboro Grasshoppers baseball field.

Strickland asked if Summerfield property tax would increase if this goes through. Brandt responded he believes it is at the maximum level already. Strickland asked if the cost would be passed to taxpayers. Hill stated that it was a tough decision. Strickland asked if the burn pit was still an issue and Hill responded that it was not. Brandt discussed the use and what sections would be burned and how. Hill said it was represented to them that there would be wisps of smoke, not smoke billowing out of the facility. Collins suggested that there was another fire house perhaps better suited for a training center. Brandt stated as the ordinance allows the facility it must be allowed, that we are constrained by the ordinance.

A motion was made at 9:36 by Dena Barnes to recess to Closed Session. The motion was seconded by Collins and carried unanimously.

**CLOSED SESSION:**

- A) consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee as provided under NCGS 143-318.11(a) (6);
- B) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public board in negotiation: 1) the price and other material terms of a contract; or proposed contract for the acquisition of real property by purchase, option, exchange, or lease;  
  
and;
- C) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

A motion was made by Williams to return to open session at 10:00 pm. The motion was seconded by Barnes and carried unanimously.

**OTHER BUSINESS (if any)**

None

With no further business before the Town Council, a motion was made at 10:00 pm by Barnes to adjourn. The motion was seconded by Williams and carried unanimously.

  
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Mark E. Brown, Mayor

  
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Valarie Halvorsen, Town Clerk