



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE April 12, 2011

Agenda Item #	
11. A.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject	Discussion of Stormwater Program for New Development			
Requested Action	Requested By: <u>Chris Anderson, Town Planner</u>	Dept./Committee	<u>Planning</u>	
	Signature _____	Attachments	YES _____	NO <input checked="" type="checkbox"/>
	Date: _____	Length of Presentation	_____	

Comprehensive Plan Implementation Item:	NO		YES	
If "yes" which Common Objective or Action Item?				

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				March 10, 2011, the North Carolina Environmental Management Commission (EMC) approved a Model Local Stormwater Program for New Development. This is as required by the Jordan New Development Stormwater Rule, State Statute. Local governments are given 6 months to return their programs for Commission approval. This is one of the 13 steps that will be incorporated to address the Jordan Lake Rules.
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

TOWN COUNCIL ACTION/COMMENTS



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MEETING DATE April 12, 2011

Agenda Item #	
11. B.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Discussion Regarding Creation of a Parks and Recreation Dept.

Requested Action

Requested By: M. Brandt, Town Manager Dept./Committee Administration

Signature _____ Attachments YES NO

Date: 1-Apr-11 Length of Presentation 20 min.

Comprehensive Plan Implementation Item: NO YES

If "yes" which Common Objective or Action Item?

Common Objective No. 7: Parks and Recreation Improvements and Common Objective No. 12: Limited Services Local Government

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

It has become increasingly clear that Summerfield has two major priorities- Planning for future growth and Parks and Recreation programing and facilities. Staff is recommending that for fiscal year 2012 that a separate P&R Department be established instead of running the budget through the SPARC committee budget. This change will make it more clear as to who or whom is requesting funds, and provides a clear separation between the committee and the department for the tasks they are responsible for. See attached memo for more information.

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
11. C.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Discussion of Community Events

Requested Action

Requested By: M. Brandt, Town Manager Dept./Committee Administration

Signature _____ Attachments YES _____ NO _____

Date: 3-Apr-11 Length of Presentation 15 min.

Comprehensive Plan Implementation Item: NO YES

If "yes" which Common Objective or Action Item?

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer		✓		
Budget Amendment required		✓		
Town Attorney				
Town Planner				
Town Manager		✓		
Other _____				

Staff is updating Council on two Community Events. At a previous Town Council meeting I made the statement that the cost of preparing the property for Founders' Day would come out of the Founders' Day budget. This was an incorrect statement, site preparation is going to be expensed to maintainance for town properties, since the site work was 1) un-anticipated when the budget was developed, and 2) the site prep allows the property to be used for other Town events or activities, so Founders' Day should not bear the cost.

TOWN COUNCIL ACTION/COMMENTS

Staff is requesting the approval of funds for a Music In the Park event to occur in September of next year. Since this is in the next FY budget, there are no funds for planning of the event. Deposits must be made on equipment, and other preparatory work.



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12. A.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Appoint Sandy Doult To Founders' Day Committee

Subject

Requested Action

Requested By: C, Spencer Dept./Committee Administration

Signature _____ Attachments YES NO

Date: _____ Length of Presentation 5 min

Comprehensive Plan Implementation Item: NO YES

If "yes" which Common Objective or Action Item?

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES	<input checked="" type="checkbox"/>		
Other _____				

Town Manager interviewed Sandy Doult before the last Founder's Day Committee meeting. I recommend appointment to the committee.

TOWN COUNCIL ACTION/COMMENTS