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November 13, 2007

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**AGENDA OF THE
SUMMERFIELD TOWN COUNCIL
SUMMERFIELD COMMUNITY CENTER
November 13, 2007
6:30 PM**



1. **CALL TO ORDER**
2. **INVOCATION**
3. **PLEDGE OF ALLEGIANCE**
4. **INTRODUCTIONS**
5. **CONSENT AGENDA:**
 - A. **MEETING AGENDA**
 - B. **APPROVE MINUTES OF OCTOBER 9, 2007**
 - C. **FINANCIAL REPORT**
6. **ANNOUNCEMENTS**
 - A. **Holiday Tree Lighting November 17, 2007**
 - B. **Appreciation to Taylor Shain for constructing Nature Trail at Summerfield Community Park for Eagle Scout Project**
 - C. **Website update and address change to summerfieldgov.com**
7. **PRESENTATION: 2006-2007 Audit Report – Rex Rouse of Rouse, Rouse, Penn & Rouse LLC**
8. **SPEAKERS FROM THE FLOOR (limited to 5 min. on non-agenda items)**
9. **COMMITTEE REPORTS:**

A. Community Relations	E. Public Safety
B. Finance	F. SYC
C. Historical	G. Comprehensive Plan
D. Parks & Rec	
10. **PUBLIC HEARINGS:**
 - A. **Rezoning Case #08-07 AG to RR** Owned by Ronald E. Mobley. The property is located at 6754 Brookbank Rd, being Guilford County tax map # 10-654, block 1036-N, parcel 04. The portion of the property to be rezoned, located in Bruce Township, includes approximately 5.987 acres.
 - B. **Watershed Modification Case #01-07-WM** Request for minor modification to the Watershed Critical Area (WCA) Tier 4. Owned by Kotis Properties, Inc. The property is located at 4438-4536 US Highway 220N being Guilford County tax map #01-0035, block 2852, parcel 054, in Bruce Township.
11. **BUSINESS FROM TOWN COUNCIL:**
 - A. **Zoning Board and/or Board of Adjustment Applicants**

- B. Re-appointment of Board of Adjustment members**
- C. Appoint Michael Horan from Alternate to permanent seat of the Board of Adjustment for three year term beginning November 2007.**
- D. Appointment of Joanne Hering to Park and Recreation Committee**
- E. Appointment of Peggy McPartlan to voting member of Comprehensive Plan Steering Committee**

12. BUSINESS FROM TOWN ADMINISTRATOR:

- A. Consider approval of credit card recommendations from Finance Committee**
- B. Announce vacancy on Finance Committee**
- C. Request from Historical Committee to purchase and display pole banners in Historic District of Summerfield**
- D. Consider budget amendment and consider award of contract to construct Storage/office facility for park**
- E. Further Discussion of Athletic Advisory Committee**
- F. Consider Advertising Request for Proposals for Park Restroom Facilities Daily Maintenance**

13. BUSINESS FROM MAYOR:

- A. Notice of Certification of Municipal Election from GC Board of Elections**
- B. Discuss Piedmont Triad Partnership Membership**
- C. Discuss Haw River State Park issues**
- D. Stokesdale Christmas Parade**

14. CLOSED SESSION:

- A. Consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee as provided under NCGS 143-318.11(a) (6);**

and;

- C. To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.**

15. OTHER BUSINESS (if any)

16. ADJOURN

**MINUTES OF THE
SUMMERFIELD TOWN COUNCIL
SUMMERFIELD COMMUNITY CENTER
November 13, 2007
6:30 PM**

NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.

The meeting was called to order at 6:32 pm by Mark Brown.

The invocation was led by Linda Southard, followed by the Pledge of Allegiance.

INTRODUCTIONS:

Council:

Mark Brown, Mayor
Dena Barnes, Pro Tem
Becky Strickland
Bob Williams
John W Wray Jr.
Carolyn Collins

Staff:

Dana Luther, Finance Officer
William Hill, Town Attorney
Craig Harmon, Town Planner
Valarie Halvorsen, Town Clerk

Brown stated Michael Brandt, Town Administrator would not be present at tonight's meeting.

CONSENT AGENDA:

Brown suggested several changes to the agenda including the following: removing item 10A Rezoning case #08-07 (withdrawn by the applicant), replacing item 11D Appointment of Joanne Hering to Parks & Recreation Committee with Discussion of Greg Mouser's Eagle Scout Project, addition of item 11F Discussion of Residential Permitted Use Schedule, removal of item 12E Further Discussion of Athletic Advisory Committee, and removal of the Closed Session.

A motion was made by Barnes to approve the Consent Agenda. This includes the amended Meeting Agenda, approval of minutes from October 9, 2007, and the Financial Report. The motion was seconded by Wray. Strickland, explaining her stance, stated she is opposed, not due to the items themselves, but due to the way that money is being spent. The motion passed 4 to 1, with Strickland opposed.

ANNOUNCEMENTS

Brown announced the annual Holiday Tree Lighting event November 17, 2007, at 6:00 pm. There will be refreshments and music.

Brown expressed appreciation to Taylor Shain for constructing a Nature Trail at Summerfield Community Park for his Eagle Scout Project.

Brown announced that the Town website has been updated and the new address is www.summerfieldgov.com

PRESENTATION: 2006-2007 Audit Report – Rex Rouse of Rouse, Penn & Rouse LLC

Rouse discussed many aspects of the report including decreased revenues, increased expenditures, and an increase in the total fund balance. The total net assets increased by \$1,304,821, primarily due to strong investment earnings, the completion of Phase I of the Park, and the planned purchase and construction of

recreational facilities not occurring during the fiscal year. He then praised Luther as being a very competent finance officer and stated there was only one adjusting journal entry for Summerfield when the average is ten per township. Copies of the Audit Report are available online and at Town Hall.

SPEAKERS FROM THE FLOOR (limited to 5 min. on non-agenda items)

Alicia Flowers, 7401 Whitaker Court, discussed inspiring encounters she had with people while campaigning. She thanked Collins for her dedicated service on the Council, thanked the public and the voters, and expressed her wish that everyone can work well together.

Roxanne Gilgallon, 7500 Dickinben Drive, thanked the voters, and her family and friends for their support in her campaign, and stated she intends to get more involved in the town. She offered congratulations to those elected and thanked Collins for her service. Gilgallon offered to host a workshop for the Council on the dynamics of communication, stated she still has many questions about the Council-Manager form of government, and suggested making the section of Pleasant Ridge Rd near Bunch Rd a No Passing Zone due to the recent fatal wreck.

Beth Kaplan, 7979 Highfill Rd, thanked several Council members for the opportunity to vote on the Council-Manager referendum and thanked Collins for her service and fairness during her tenure.

Elizabeth Ingram, 7552 Dubach Rd, spoke of her concern with problems in rezoning procedures, stating citizens attending the Dowdy rezoning open house were given misleading information about the nature of the development (specifically the inclusion of twin homes and water source) and based on the misleading information they did not exercise their right to protest the rezoning request. She stated the site plan is completely different than what was presented at the open house. She requested that the Zoning Board hearing be reopened for public discussion based on the misleading information and the lack of information provided by town administration. She requested a list of what would be included in rezonings and Brown stated this would be discussed as Agenda item 11F later in the evening and she could speak further at that time. (Ingram spoke of a letter written by Charles Moon and requested it be read into the minutes, but the letter was not received by the clerk until the conclusion of the meeting).

As there were no more speakers from the floor, Brown closed this portion of the meeting.

Wray thanked the voters, appreciated the good turnout, and thanked all the candidates for allowing the citizens a choice. He stated citizens must be satisfied with the town leadership as the majority of Council members were not voted out. Wray encouraged everyone to work together and to not be negative as that is what the citizens deserved.

Strickland thanked the citizens who attend Council meetings.

COMMITTEE REPORTS:

- A. **Community Relations:** No report.
- B. **Finance:** Ronnie Stafford, Chair discussed current investments and stated the next meeting is November 19th.
- C. **Historical:** No report.
- D. **Parks & Rec:** Sue Beeson, chair, thanked Taylor Shain for his park project and stated the next meeting is Thursday, November 15 at Town Hall.
- E. **Public Safety:** No report.

F. **SYC:** Reese Walker thanked Council for supporting the Halloween event and thanked the volunteers. He stated the Tree Lighting Event is November 17 at Town Hall.

G. **Comprehensive Plan:** No report.

PUBLIC HEARINGS:

Rezoning Case #08-07 AG to RR Owned by Ronald E. Mobley. The property is located at 6754 Brookbank Rd, being Guilford County tax map # 10-654, block 1036-N, parcel 04. The portion of the property to be rezoned, located in Bruce Township, includes approximately 5.987 acres.

**** This case was withdrawn by the applicant ****

A citizen asked if the applicant could bring the case back if he chose to and the response was yes, he may, as it has not gone through the entire process yet. Strickland informed the citizen of his right to file a protest petition.

Watershed Modification Case #01-07-WM Request for minor modification to the Watershed Critical Area (WCA) Tier 4. Owned by Kotis Properties, Inc. The property is located at 4438-4536 US Highway 220N being Guilford County tax map #01-0035, block 2852, parcel 054, in Bruce Township.

Hill reminded Council that this modification would require making finding of facts and that all witnesses and speakers would need to be sworn in.

Harmon presented the case, reading from the staff report. The request is to pipe the existing storm water drainageway and divert storm water around the new treated effluent wet weather storage cell. This would require a modification of section 7-3.4(c)(2)(b):

c. Protection of Fragile Areas:

2) Drainage

b) All such areas shall have protected channels or remain in a natural and undisturbed state, except for road crossings, utilities, erosion control devices and runoff control devices.

Harmon stated the site is used entirely for drainage and wastewater treatment, and the requested modification will have no legal bearing on the approval process for the commercial development that this property serves for storm water and waste water treatment. This modification will allow the owners to bring the existing waste water system up to current state standards. He further stated the Zoning Board voted unanimously to recommend denial in order to allow the applicant to present more thorough information without holding up the project, and the applicant has now provided additional information.

Strickland asked about the potential legal bearing, specifically as it related to the Walgreen's Drug Store. She asked if the drug store would be allowed if the change was not approved. Harmon responded the store was already allowed, and this modification is an improvement that will bring it up to state level requirements.

Collins asked if the piping would go under US Hwy 220. Harmon said the drainageway is fed by the old Food Lion shopping center that there is already a pipe there, but the drainage would be redirected to avoid discharging in a heavily eroded area. A storage cell would be interred with the ability to detain water up to 80 days if necessary when the ground is too wet to accept water dispersment.

Witnesses and speakers were sworn in at 7:40 pm by Hill.

Chuck Winfree, 201 W Market St, spoke as a representative of Kotis Properties. He stated Guilford County and the City of Greensboro were notified and raised no objections to the proposal, and the state Department of Environmental Health and Natural Resources had given preliminary approval, with final approval expected after Council action tonight. The plan will enhance the property in three ways: correct erosion, add a sand filter, and add a wet weather storage cell to hold effluent until the land is dry before dispersing it, which will meet the newly issued state requirements. He stated DOT had plans to widen 220 and they will pipe 50 ft anyway, and the applicant is asking for 250 ft. He stated the Zoning Board turned it down so it could proceed to Council as a courtesy to the applicant, as the Zoning Board had not had enough time to review the information.

Break from 7:55 until 8:13 pm.

Victor D'Amato, environmental engineer, discussed the exiting waste water system which dates back to the mid 90's. He said water quality could be greatly improved by implementing this new system, and this upgrade is not a requirement but is a voluntary effort to improve water quality.

Bob Dischinger, the original civil engineer for this site, stated the proposal is the only suitable location on this property due to slopes and other constraints. He reminded all that the proposal will avert the current erosion problem by piping to a stable, non eroded area of the property.

Chad Lineback, system monitoring operator, stated there is regular monthly monitoring of effluent that is reported to the state, that the current system is in compliance now and has been for years, and that the system is working as it was designed to.

Strickland asked if the current system would continue to work in the same manner and comply with state law after the Walgreen's was constructed. Lineback replied affirmatively, stating less than 200 gallons per day was expected from the Walgreen's.

Collins asked what effect the road widening would have. Lineback does not believe it will have any effect on the existing system.

Williams asked about any state violations and Lineback replied there were none; however there was recently an odor complaint which was rectified.

Barnes asked if the new system would improve water quality and D'Amato explained how the system would work, specifically the recirculating sand filtering.

Winfree stated this plan would dramatically increase the effluent quality, and requested that Council give it all consideration. He discussed the six findings of fact that he prepared for Council, which must be made to approve the modification.

Strickland asked if Council had to make all of the findings and Winfree replied yes. Strickland stated her concern with the item 2, specifically "If the applicant complies with the provisions of the watershed requirement, the applicant can secure no reasonable return from, nor make reasonable use of the property." She stated that this has been done for many years, and does not see how Council can make this finding, that the business use of the property will result in more income for Mr. Winfree's client.

Winfree responded that the eroded area of the property is unavailable to the client for any use. He stated a reasonable interpretation of the ordinance is if we are able to correct this issue and improve the property, that this area of the property is unreasonably burdened. Secondly, there will have to be a change when the

Walgreen's is put in which is already approved. Making this change may prevent the necessity for a 13 ½ foot deep cell, which would be a burden.

Strickland replied that it sounds like doublespeak, that it has been said they can put the Walgreen's in without a new system, and that there must be a new system for the Walgreen's. Winfree says there must be a change with the addition of the Walgreen's but the request is a better alternative to the deep cell.

Brown asked for speakers from the floor to come forward.

Beth Kaplan, 7979 Highfill Rd asked about the quality of the water currently flowing through the ditch. Winfree replied it is only rainwater. Kaplan asked if erosion was currently threatening the wetland cell. Winfree said no.

There was discussion about rip rap, piping, requirements, and jurisdictional streams.

Stewart stated Summerfield's water standards were higher than those of Greensboro's or the state's and Summerfield land owners should not be required to spend extra money and do things not required of Greensboro land owners, as it is Greensboro's water that is being protected, as this is in Greensboro's critical watershed.

Brown asked Hill if it was appropriate to use the findings of fact drawn up by Winfree. Hill replied yes, and a sentence can be removed per a question by Barnes.

Barnes made a motion to approve Watershed Modification #01-07 based on the following findings of fact:

**FINDINGS ON
MINOR WATERSHED MODIFICATION REQUEST
For Piped Drainageway located near 4438 Highway 220 N**

Upon hearing of the Request for Minor Watershed Area Modification Request by Kotis Properties, Inc., to allow piped channeling of drainage from an adjacent property in connection with the addition of a wet weather storage cell on its property, and after a public hearing and after notification of other jurisdictions as required by the Town of Summerfield's Development Ordinance, the Summerfield Town Council hereby makes the following findings:

1. There are practical difficulties and unnecessary hardship in carrying out the strict letter of the watershed requirements. In particular, current erosion on the site, caused by water from an adjacent site, makes it impossible to construct the wet storage cell on the site without the requested modification. The only place to locate the newly required wet storage cell is in a drainageway located on the property.
2. If the applicant complies with the provisions of the watershed requirements, the applicant can secure no reasonable return from, nor make reasonable use of a portion of its property. The modification requested is the minimum possible deviation from the terms of the Ordinance that will allow the reasonable use of the property. The area currently subjected to the drainage has become severely eroded and, without piped channeling of the water, is unusable to the applicant. No other location on the applicant's property is feasible.
3. The hardship results from the application of the Ordinance to the property and the physical nature of the applicant's property, which is different from that of neighboring properties. In particular, the drainageway's location on the property, and the requirement for a wet storage cell, create the hardship.
4. The hardship is not the result of the actions of an applicant who violates the Ordinance, or who purchases the property after the effective date of the Ordinance and then comes to the Board or Governing Board for relief. In particular, there is no showing that the applicant has violated any ordinance, and state standards have changed since the current system was permitted. Water quality will be improved by both by the abatement of the current erosion and the addition of capacity to handle extended periods of wet weather.
5. The modification is in harmony with the general purpose and intent of the Ordinance and preserves its spirit. In particular, the modification is part of a plan that reduces erosion, improves capacity, and improves water quality and provides for redundancy in the handling the output from the subject shopping center.

6. In granting the modification the public safety and welfare have been assured and substantial justice has been done. The modification is an essential part of a plan that increases capacity, reliability, and public safety.

The motion was seconded by Collins and passed 4 to 1, with Strickland opposed due to finding #2.

BUSINESS FROM TOWN COUNCIL:

Zoning Board and/or Board of Adjustment Applicants

Harmon stated the two applicants were interviewed and the committee comments were positive. Collins made a motion to appoint Kathy Rooney as an alternate to the Zoning Board and James Brady as an alternate to the Board of Adjustment. The motion was seconded by Wray and carried unanimously.

Re-appointment of Board of Adjustment members

Harmon stated the following members appointments expired in March 2007: Ron Willis, Gene Grubb, and Darrin Taylor.

Barnes made a motion to reappoint Willis, Grubb, and Taylor.

Strickland thinks it should be on a rotation system, rotating alternates and members, and that they should reapply. Harmon stated the next item of business is to appoint Michael Horan from an alternate to a permanent seat on the Board. He further stated the next meeting is November 29, and action needed to be taken tonight. Barnes stated the members are well trained and asked Hill if there were any problems with the members. Hill stated there are currently no problems, but in the past there have been due to a lack of training.

Collins seconded Barnes motion and the motion passed 4 to 1, with Strickland opposed.

Appoint Michael Horan from Alternate to permanent seat of the Board of Adjustment for three year term beginning November 2007.

Strickland made a motion to appoint Michael Horan from an alternate to a permanent seat on the Board of Adjustment for a three year term. The motion was seconded by Wray and carried unanimously.

Eagle Scout Project of Greg Mouser – Nature Trail in Phase II of the Park

Brown said the project will cost no town funds and Mouser is seeking a general approval to do the project. Strickland asked about the nature of the project. Barnes asked if someone would be making a presentation or had information about the project. Holub says he has no information about the specifics. Strickland thinks Mouser should do a presentation of his project, that she is not comfortable voting on something unspecific. Barnes asked if it was necessary to approve it at this meeting. Holub said yes because Mouser has to get paperwork started with the Scouts, which takes several months. Barnes said in the past, Council has been supportive of Eagle Scout projects.

Barnes made a motion to approve Greg Mouser's Eagle Scout project. The motion was seconded by Williams and carried 4 to 1, with Strickland opposed. Strickland noted she is opposed due to the process, not the project. Barnes suggested that in the future Scouts provide more information. Holub stated there is a process being put together, that Debbie Hoffman is writing up a procedure, that the Scout should present it at the SPARC meeting first, prior to coming before Council.

Appointment of Peggy McPartlan to voting member of Comprehensive Plan Steering Committee

Strickland made a motion to appoint Peggy McPartlan to a voting member of the Comprehensive Plan Steering Committee to replace a vacancy by resignation. The motion was seconded by Collins and passed 4 to 1, with Williams opposed.

Discussion of Residential Permitted Use Schedule

Brown stated there seems to be a need to better inform the citizens of what is and is not permitted in residential areas, as it applies to rezoning cases. Strickland says she requested this information be provided to the public prior to open houses since she became a council member. Brown replied his concern was who to send it out to. Strickland says it should be mailed along with the open house notices that go out to residents within a quarter mile of the affected property, as well as made available at the open house. Barnes agreed, but says often, people may not understand what they have been sent. Harmon said that information was provided at the last open house. Barnes said the public needs to have the chance to be more informed and to make their feelings known at meetings.

There was discussion about lack of public participation at open houses and notification efforts. Collins suggested reading the permitted uses during meetings, but it was determined that it would be very cumbersome and time consuming. Luther said as a citizen she would like to receive the information in the mail, as that would help her decide if she wanted to attend the open house, or public hearing.

Elizabeth Ingram says it is very important that the public be informed and have an opportunity to voice their opinions. They need the information ahead of time so they can speak in an informed manner. She requests that the residential use schedule be available at the open house meetings

Jane Doggett asked that the information be given for all rezoning cases and Brown agreed.

By consensus, Council directed Harmon to make the schedule available, in the open house mailings, and at the open house, highlighting what would be available with the rezoning and what is already permitted by right. Collins suggested mounting the information on a board or easel.

Strickland asked when conditions are offered and Harmon replied usually when the application is submitted, but it can be reconditioned after the open house or after the Zoning Board meeting. Strickland asked if the Zoning Board's approval could be vacated due to the lack of information provided to Ingram. Ingram added the misinformation was not corrected by town staff. Barnes stated council is making suggestions now to keep this from happening in the future. Harmon stated a preliminary subdivision plan will be presented at the next Zoning Board meeting, which is not a public hearing, but the Board could choose to hear public comments at that time.

Michael Stewart asked if the Zoning Board could deny a case in which the developer met all the requirements and Hill responded no.

Collins asked about changing conditions and Harmon said those are usually changed based on recommendations by the Zoning Board.

Luther asked what the process was for informing the public of their right to file a protest petition. Harmon stated guidelines for the protest petition are on the notification letter sent out to residents.

Ingram suggested that any change from single family to multifamily, duplexes, or twin homes require proper notification and a specific zoning classification. Harmon replied that Summerfield does not currently have a specific multifamily zoning district classification.

BUSINESS FROM TOWN ADMINISTRATOR:

Consider approval of credit card recommendations from Finance Committee

Brown stated the Finance Committee recommended giving the Park Supervisor a \$2,000 limit credit card, decreasing the Town Administrator's card to \$1000, and increasing the Town Clerk's card to \$2000, for a total limit of \$5000 (increased from \$3000), as well as setting up a Home Depot account in the name of Town of Summerfield. Brown stated Home Depot no longer offers the same discount they did in the past. Luther stated there were numerous previous purchases from Home Depot during Phase I of the Park which were delayed due to waiting for checks to be cut, so it is recommended to set up this account.

Following much discussion about implementing a purchase order system, accountability, and checks and balances, Wray made a motion to approve the Finance Committee recommendations which included giving the Park Supervisor a \$2,000 limit credit card, decreasing the Town Administrator's card to \$1000, and increasing the Town Clerk's card to \$2000, for a total combined limit of \$5000 (increased from \$3000), as well as setting up a Home Depot account in the name of Town of Summerfield.. The motion was seconded by Barnes.

Strickland asked if this meant that Brown would receive another card. Luther said no, that Brown's card would not change from its \$2000 limit, and clarified that the total would be capped at \$5000 for the combined cards, which individually add up to \$7000.

Brown called for a vote. The motion passed 4 to 1, with Strickland opposed.

Announce vacancy on Finance Committee

Luther stated Jim Matherly resigned some time ago and there is a need to fill that vacancy as well as a possible other vacancy. Luther stated a press release would be issued to announce the need for applicants.

Request from Historical Committee to purchase and display pole banners in Historic District of Summerfield

Brown stated Bill Gordon was present to answer any questions about the banners. Strickland asked if the 24 banners were one for each historic property in town. Gordon responded they were to be placed on telephone poles from Biscayne through the historic district down to the crossroads and in front of the school, post office, and fire department. Strickland thinks 24 banners are too much and it will not be attractive. Linda Southard said they will be appropriately placed on the poles and will be similar to other towns and the banners can be changed out with seasonal banners.

Strickland asked if this purchase would require a budget amendment. Luther replied no, that there was \$6000 dollars in the budget under the line item of entrance signage, which can be used for the banners. Strickland recommended the line item be changed from entrance signage to banners, and if the Historical Committee later wanted additional funds for entrance signage they should raise it themselves, rather than asking for taxpayer money. Southard stated if the committee did decide to do entrance signage that it would cost much more than \$6000 and they have no plans for that at this time, so they would like to use the money for banners instead of entrance signs. Hill stated the town would need to be added as additional insured on the installer's insurance policy.

Strickland made a motion to do a budget amendment to move the \$6000 from the entrance signage line item to a new line item for banners with the provision that the town is added as additional insured on the installer's insurance. The motion was seconded by Williams and passed unanimously.

Consider budget amendment and consider award of contract to construct Storage/office facility for park

George Holub discussed the four bids that were submitted, stating that the Leonard Company had the most appropriate bid and the best price. Some of the other bidders did not include and price all the necessary components, and Leonard planned to use a better gauge of metal than others.

Strickland asked who would do the concrete and electric and Holub replied that the Town would subcontract that out. Jose Garcia will do the concrete as he had the lowest bid and came highly recommended, and the electric work was not yet determined.

Wray made a motion to approve the contract with Leonard to construct and erect the Storage/office building in the park, as well as the concrete and electric work by others, for an amount not to exceed \$30,000. The motion was seconded by Williams and passed 4 to 1, with Strickland opposed.

Consider Advertising Request for Proposals for Park Restroom Facilities Daily Maintenance

Brown stated this work has been done by volunteers for the past year. Strickland asked why this was necessary as the town has a full time park manager and there are only two restrooms to be cleaned. Brown replied his time is better spent doing other things, that he is currently working on several big projects. Luther stated he is paid by the hour and if this cleaning results in extra hours that would mean paying overtime and paying more into his 401K. Hill stated the liability insurance requirement for the cleaning has been reduced from \$1 million, to \$500,000.

Collins made a motion to approve requesting RFP's for the Park Restroom Facilities Maintenance. The motion was seconded by Barnes and passed 4 to 1, with Strickland opposed.

BUSINESS FROM MAYOR:

Notice of Certification of Municipal Election from GC Board of Elections

Brown stated the official voting results had been certified by the Board of Elections, and the Council/Manager form of government passed by 8 votes.

Discuss Piedmont Triad Partnership Membership

Brown stated the Town had been involved with this for the past couple of years and described the organization and what they do, including involvement in drawing and expanding businesses and employment opportunities for citizens. He asked Council to approve \$500 for membership dues. Luther says that amount is budgeted as membership dues, but it should be termed membership, not membership dues.

Strickland said she would like to see the organization's financial documentation as they are a 501(c)3. Barnes asked if this could be voted on at the next meeting so Strickland could look at the financial documents before voting. Luther stated the information may be available on line.

By consensus, the item will be continued until next month's meeting and Luther will gather the financial documentation as requested by Strickland.

Discuss Haw River State Park issues

Brown stated there is an effort to develop the park and Guilford County has passed a resolution in support of the State's effort to acquire the land and develop the park. There was discussion about appreciation of the beauty of the area and the need to preserve it.

Barnes made a motion to support the state's effort to acquire land and develop the park. Strickland and Collins stated their support. The motion was seconded by Collins and passed unanimously.

Stokesdale Christmas Parade

Brown announced the Stokesdale Christmas parade would be at 2:00 pm on December 8, 2007.

OTHER BUSINESS (if any)

Hill discussed his recommendation the Council consider purchasing an additional insurance policy to protect against declaratory judgments. This recommendation is made in light of the recent lawsuit against the town. This is called a declaratory judgment rider. Luther will look into the matter.

Williams thanked the SYC and the more than 100 volunteers that participated in the Halloween event in the park. He stated the event was a big success, with more than 500 in attendance. Luther, Hill, and Collins stated their children and grandchildren really enjoyed it.

Strickland asked Luther if Benchmark was still being paid for services now that there was a full time planner and a planning technician. Luther replied affirmatively. Harmon stated Benchmark is still finishing up on things they had started with and that he will be taking over the code enforcement duties from Benchmark.

Strickland asked if the Summerfield Recreation Association complied with the longstanding request for documents regarding their grant. Luther replied SRA has decided against pursuing the \$32,000 that the town had offered, and said the town should use the funds towards constructing ball fields. Strickland said SRA is still a non-profit and must provide documentation before the town does any business with them. Luther agreed. Strickland asked about invoices they had sent in for reimbursement and Luther stated they would be rescinding them.

With no further business before the Town Council, a motion was made at 11:00 pm by Wray to adjourn. The motion was seconded by Williams and carried unanimously.



Mark E. Brown, Mayor



Valarie Halvorsen, Town Clerk