

**MINUTES OF THE
SUMMERFIELD TOWN COUNCIL
BUDGET WORKSHOP
SUMMERFIELD COMMUNITY CENTER
FEBRUARY 15, 2010
9:00 AM**

NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.

The meeting was called to order at 9:15 am by Mark Brown.

INTRODUCTIONS:

Council:

Mark Brown, Mayor
Dena Barnes
Alicia Flowers
Dianne Laughlin
Bob Williams
John W. Wray Jr.

Staff:

Michael Brandt, Town Manager
Dana Luther, Finance Officer
Valarie Halvorsen, Town Clerk

MISSION STATEMENT REVIEW AS IT RELATES TO THE COMMON OBJECTIVES OF THE COMPREHENSIVE PLAN:

There was a brief discussion of the Town of Summerfield Vision Statement. Brandt tasked Council with reviewing it and commenting on its validity in support of the Comprehensive Plan Objectives. There was discussion about the Comprehensive Plan Objectives, Policies, and Action Items. Brandt stated that while the plan has not been voted on yet, he wants to know if Council wishes to use the draft plan as a basis for the creation of the budget, noting he does not want to wait an entire fiscal year to begin implementing components of the plan. This was approved by consensus. He then tasked Council with ranking the Action Items in terms of priority by March 1, 2010.

DEMOGRAPHICS, REGULATORY ISSUES, DEVELOPMENT TRENDS:

Brandt stated as to population there were two figures: the 2007 US Census figure is 7783, and the 2000 figure is 6894, indicating a 13% population increase during that time period. Other demographic information was discussed including Measures of Population Composition and Change, Measures of Housing Type, Tenure, and Cost, and Measures of Local Economic Conditions.

There was discussion of economic issues and demographic and development trends. Brandt noted that in 2006, 118 new home permits (development clearance certificates) were issued while in 2009 there were 27 permits issued, which is the lowest number since the 1990's, and in 2008, only 45 permits were issued. Rezoning cases went from 13 in 2006 to 4 in 2009, and subdivision cases from 33 to 8 in 2009.

Break from 10:48 to 11:05 am.

MANAGER GOALS UPDATE

Summerfield Community Park

Brandt stated the only things left under PARTF are the amphitheater equipment cover and the signage, both of which are in the works. The sidewalk to the fishing pier will be installed when the other items are

completed. Brandt also mentioned repairs will need to be made to the rain garden due to the recent heavy rains.

Manager Control of Committees

Brandt has spoken with each committee except Finance, and will be speaking with them tonight. Each chair has received the book *Suggested Rules of Procedure for Small Local Government Boards*, and Brandt will begin quarterly meetings with committee chairs.

There was discussion about providing adequate parking for the Summerfield Community Park.

Flowers asked why the Summerfield Youth Council was listed as a town committee on the monthly council meeting agendas. After a brief discussion, it was decided by consensus to put the SYC under the heading Update From Community Groups on future agendas.

Construction of SAP

Brandt noted there had been significant delays due to weather, pushing back the opening until the fall of this year. There was brief discussion about grass sprigging, concessions, scoreboards, and usage agreements.

Hire/Train Planner

Brandt stated training was ongoing and Anderson would be coming off probation in about 6 weeks.

Personnel Policy Review/Update

No updates at this time.

DISCUSSION OF REVENUE SOURCES

The following information was discussed:

1. Sales tax revenues for FY 09-10 are down 20% from the same time last year, and FY 08-09 was down 11% from FY 07-08
2. ABC revenues for FY 09-10 are down 35% from the same time last year.
3. Planning revenues for FY 09-10 are down 40% from the same time last year which were already down 55% from the prior year.
4. Motor vehicle property tax values for 2009 were 5% lower than 2008 values.
5. It appears that Guilford County has processed some if not all of the back billing for the public service companies that under reported their presence in Summerfield. The property tax values are more than double the previous year due to the corrections.
6. The Town will come in under budget for a majority of the revenue line items.
7. Fourth quarter utility and cable distributions from the State will not occur until the middle of March. There is not enough information available to estimate the revenue for the year having only received one quarter.
8. Budget amendments needed at the current time: Extension of the comp plan process, amend Phase I and add Phase II of the ball fields, and increase internet expenditures due to the archiving of the previous website.

With no further business before the Town Council, Barnes made a motion to adjourn at 12:18 pm. The motion was seconded by Wray and carried unanimously.



Mark E. Brown, Mayor



Valarie Halvorsen, Town Clerk