



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE February 8, 2011

Agenda Item #	
11. A.	
Consent Agenda	_____
Regular Agenda	_____

ITEM TO BE CONSIDERED	
Subject	Discussion of ABC Store Location
Requested Action	No Action Required, staff requests input into decision of ABC store location.
Requested By: <u>M. Brandt</u>	Dept./Committee <u>Administration</u>
Signature _____	Attachments YES _____ NO <input checked="" type="checkbox"/>
Date: <u>1-Feb-11</u>	Length of Presentation <u>20 min.</u>

Comprehensive Plan Implementation Item:	NO	<input checked="" type="checkbox"/>	YES		
If "yes" which Common Objective or Action Item?					

REVIEW PROCESS				STAFF RECOMMENDATIONS/COMMENTS
	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				The current lease for the Summerfield ABC Store is up in May 2011. GSO ABC has asked the Town to evaluate the current location of the store and determine if the store should relocate to another shopping plaza. Issues include concerns over access, lease costs, and up fit costs, vs. convenience and accessibility to the public that may increase sales leading to more revenue for the Town.
Finance Officer	YES			
Budget Amendment required				
Town Attorney	YES			
Town Planner				
Town Manager	YES			
Other _____				
TOWN COUNCIL ACTION/COMMENTS				



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Agenda Item #	
11. B.	
Consent Agenda	_____
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ITEM TO BE CONSIDERED

Subject

Discussion of NCDOT Municipal Agreement (220 Construction)

Requested Action

Discuss and approve municipal agreement

Requested By: M. Brandt Dept./Committee Administration

Signature _____ Attachments YES NO

Date: 1-Feb-11 Length of Presentation 10 min.

Comprehensive Plan Implementation Item:	NO	YES <input checked="" type="checkbox"/>
If "yes" which Common Objective or Action Item?	Action 4.1: Work closely with State and Federal transportation officials on the planning and design for the new section of Interstate 73 and improvements to Route US 220 through Summerfield...	

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney	YES	<input checked="" type="checkbox"/>		
Town Planner				
Town Manager	YES	<input checked="" type="checkbox"/>		
Other _____				

NCDOT is requesting a Municipal Agreement with Summerfield to expressly detail the responsibility of each party in regards to construction of US 220 from Winfree Road north to NC 68. Only a small portion of this construction is within the Town limits, and has no effect on properties owned by Summerfield.

TOWN COUNCIL ACTION/COMMENTS



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11. C.	
Consent Agenda	_____
Regular Agenda	_____

ITEM TO BE CONSIDERED

Subject

Requested Action

Discussion of Voluntary Agricultural District

Discuss and provide direction to staff regarding VAD program for Summerfield

Requested By:	<u>M. Brandt</u>	Dept./Committee	<u>Administration</u>
Signature	_____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	<u>1-Feb-11</u>	Length of Presentation	<u>15 min.</u>

Comprehensive Plan Implementation Item:	NO		YES	<input checked="" type="checkbox"/>	
If "yes" which Common Objective or Action Item? <u>Common Objective #3 Preserving Community Character, Policies 3.6 and 3.7; Actions 3.1 and 3.4.</u>					

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment	
		YES	NO		
Finance Committee					<p>The Voluntary Agricultural District (VAD) was adopted by Guilford County in 2000. Municipalities are not automatically covered by the district, and must adopt their own ordinance establishing VADs within their respective jurisdictions. The County Agricultural Extension Service has requested that Summerfield consider adoption of a VAD.</p> <p>A VAD provides protection for the farmer from Nuisance lawsuits when performing agricultural operations and provides opportunity for farmland preservation grants. There is also roadside signage that identifies areas that are in VADs so that the general public is aware of the local farms. Attached is information provided by the Extension.</p> <p>Summerfield would need to adopt an ordinance establishing the program.</p>
Finance Officer					
Budget Amendment required					
Town Attorney					
Town Planner					
Town Manager					
Other _____					

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
11. D.	
Consent Agenda	_____
Regular Agenda	_____

ITEM TO BE CONSIDERED

Subject

Inclimate Weather Policy

Requested Action

Discuss and advise staff regarding proposed policy

Requested By: M. Brandt Dept./Committee Administration
 Signature _____ Attachments YES NO
 Date: 1-Feb-11 Length of Presentation 20 min.

Comprehensive Plan Implementation Item:	NO	<input checked="" type="checkbox"/>	YES		
If "yes" which Common Objective or Action Item?					

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment	
		YES	NO		
Finance Committee					See attached policy
Finance Officer	YES				
Budget Amendment required					
Town Attorney	YES				
Town Planner					
Town Manager	YES				
Other _____					

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
11. E.	
Consent Agenda	_____
Regular Agenda	_____

ITEM TO BE CONSIDERED

Subject

SAP Field Usage Agreements

Requested Action

Provide guidance for the approval of SAP field usage agreements with various leagues

Requested By:	<u>M. Brandt</u>	Dept./Committee	<u>Parks & Rec</u>
Signature	_____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	<u>1-Feb-11</u>	Length of Presentation	<u>15. min</u>

Comprehensive Plan Implementation Item:	<u>NO</u>	<input checked="" type="checkbox"/>	<u>YES</u>	<input type="checkbox"/>
If "yes" which Common Objective or Action Item?	_____			

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner	YES			
Town Manager	YES			
Other _____				

Town Manager requests to sign agreements with various leagues interested in renting SAP fields for the spring season for baseball, softball, and soccer. The recommendation is to keep fee structures in place for the spring season and adjust through approval of the budget for future years.

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
12. A.	
Consent Agenda	_____
Regular Agenda	_____

ITEM TO BE CONSIDERED	
Subject	Appoint Scott Henson to Board of Adjustment (Alternate)
Requested Action	<p>Requested By: <u>Chris Anderson</u> Dept./Committee <u>Planning</u></p> <p>Signature _____ Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Date: <u>1-Feb-11</u> Length of Presentation _____</p>

Comprehensive Plan Implementation Item:	NO		YES		
If "yes" which Common Objective or Action Item?					

REVIEW PROCESS				STAFF RECOMMENDATIONS/COMMENTS	
	Review Required	Approved		Applicant interviewed by Town Council sub-committee on volunteer appointments Jan 28.	
		YES	NO		
Finance Committee					
Finance Officer					
Budget Amendment required					
Town Attorney					
Town Planner					
Town Manager					
Other: TC app. Sub-com.	YES				
TOWN COUNCIL ACTION/COMMENTS					



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Agenda Item #	
12. B.	
Consent Agenda	_____
Regular Agenda	_____

ITEM TO BE CONSIDERED

Subject

Appoint Gary Silverstein to SFD Rd Special Area Plan Committee

Requested Action

Request approval to transfer Mr. Silverstein from Development Ordinance Committee to SFD Rd Committee

Requested By: Chris Anderson Dept./Committee Planning

Signature _____ Attachments YES _____ NO

Date: 1-Feb-11 Length of Presentation _____

Comprehensive Plan Implementation Item:	NO	YES
If "yes" which Common Objective or Action Item?		

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES	✓		
Other _____				

Town Manager has met Mr. Silverstein and feel that he will be a valuable addition to the Committee

TOWN COUNCIL ACTION/COMMENTS



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12. C.	
Consent Agenda	_____
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ITEM TO BE CONSIDERED

Subject	Discussion of 2011 Founders' Day Event Location		
	Staff presentation of alternative locations for Founders' Day		
Requested Action	Requested By: <u>M. Brandt</u>	Dept./Committee	<u>Founders Day Committee</u>
	Signature _____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
	Date: <u>1-Feb-11</u>	Length of Presentation	<u>20 min.</u>

Comprehensive Plan Implementation Item:	NO	YES <input checked="" type="checkbox"/>
If "yes" which Common Objective or Action Item?	Common Objective #3 Community Character Preservation; #12 Summerfield as a Limited Services Local Government	

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review	Approved		Attachment
	Required	YES	NO	
Finance Committee				Due to construction at Summerfield Elementary School it is necessary to move Founders' Day celebration to another location. Staff and Committee have reviewed a series of locations and have determined a preferred site location utilizing the town-owned property at 7300 Summerfield road and a portion of the fire station property.
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES			
Other: Founders Day				

TOWN COUNCIL ACTION/COMMENTS

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13. A.
Consent Agenda _____
Regular Agenda _____

ITEM TO BE CONSIDERED

Council Visit to Kernersville Medical Center

Subject

Requested Action

Requested By: Mayor Brown Dept./Committee Town Council

Signature _____ Attachments YES _____ NO

Date: 1-Feb-11 Length of Presentation 5 min.

Comprehensive Plan Implementation Item: NO YES

If "yes" which Common Objective or Action Item?

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

TOWN COUNCIL ACTION/COMMENTS
