



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE July 14, 2009

Agenda Item #	
9A	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Appoint Thomas Mizelle as BOA member

Requested Action

Move Thomas Mizelle from an alternate to regular member

Requested By:	<u>M. Brandt</u>	Dept./Committee	<u>Administration</u>
Signature	_____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	_____	Length of Presentation	<u>10 min.</u>

REVIEW PROCESS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES			
Budget Amendment required	NO			
Town Attorney	YES			
Town Planner				
Town Manager	YES			
Other _____				

STAFF RECOMMENDATIONS/COMMENTS

Michael Horan's BOA term has expired and he does not wish to continue serving. Of the two alternates, Thomas Mizelle has seniority and he has expressed interest in becoming a permanent member.

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
10A	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Park Facilities Rental Agreement

Requested Action

Review and advise staff / approve agreement

Requested By: M. Brandt Dept./Committee Parks & Rec

Signature _____ Attachments YES NO

Date: 1-Jul-09 Length of Presentation 20 min.

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment	
		YES	NO		
Finance Committee					SPARC and Town Staff have developed the proposed rental agreement for rental of facilities at Summerfield Community Park.
Finance Officer					
Budget Amendment required					
Town Attorney	YES				
Town Planner					
Town Manager	YES				
Other _SPARC	YES				

TOWN COUNCIL ACTION/COMMENTS



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MEETING DATE July 14, 2009

Agenda Item #	
10B	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject	Contract for construction of Summerfield Athletic Park		
Requested Action	Approve contract with RP Murray Inc to construct SAP		
Requested By: <u>Michael Brandt</u>		Dept./Committee	<u>Parks & Rec</u>
Signature _____		Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date: <u>30-Jun-09</u>	Length of Presentation	<u>15 min.</u>	

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES			
Budget Amendment required				
Town Attorney	YES	✓		
Town Planner				
Town Manager	YES	✓		
Other _____				

Staff requests council approval of the contract to begin construction of the Summerfield Athletic Park phase 1 with RP Murray Inc as General Contractor. Attached documents include bid information, specifications for construction, and formal contract document between owner and contractor.

TOWN COUNCIL ACTION/COMMENTS

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MEETING DATE July 14, 2009

Agenda Item #	
10C	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Purchase of pump for well at SAP

Requested Action

approve expenditure not to exceed \$12,500 for purchase and installation of pump

Requested By: Michael Brandt Dept./Committee Parks & Rec

Signature _____ Attachments YES _____ NO X

Date: 7-Jul-09 Length of Presentation 5 min.

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES	✓		
Other _____				

Well drilling was successful in that a well 500 feet deep is providing approx. 75 gallons per minute. The next required step is to purchase and install a pump and do a draw-down test to determine if the well impacts surrounding property owners.

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
10 D	
Consent Agenda	<u> </u>
Regular Agenda	<u> ✓ </u>

ITEM TO BE CONSIDERED

Subject

Request to participate as sponsor of a Summerfield 5K footrace and 1 mile Fun Run using Summerfield Community Park September 19, 2009.

Requested Action

Approve SPARC participation in above event

Requested By: SPARC Dept./Committee Parks & Rec

Signature _____ Attachments YES _____ NO ✓

Date: 9-Jul-09 Length of Presentation 10 min.

REVIEW PROCESS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required	NO			
Town Attorney				
Town Planner				
Town Manager	YES			
Other __ SPARC	YES			

STAFF RECOMMENDATIONS/COMMENTS

SPARC has been working with local businesses to develop a Summerfield 5k Run using the Summerfield Community Park as the base of operations. As a sponsor/host of the event the organizers have offered to donate 25% of the net proceeds of the registrations to Summerfield Parks and Recreational programs. The remaining 75% will be donated to Camp Carefree. In exchange for the donation to Summerfield, SPARC members will participate as volunteers for the event coordinating parking and other necessary support activities. The event is proposed for Saturday morning September 19, 2009. Approval is necessary at this time to allow for adequate planning and advertising of the event. The run will loop around the main trail, then use streets around downtown Summerfield before looping back through the park.

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
11A	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Discussion of sale/distribution of town lapel pins

Requested Action

Requested By: M. Brown Dept./Committee Administration

Signature _____ Attachments YES NO

Date: _____ Length of Presentation 10 min.

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
11B	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Request for support of inclusion of US 220N/NC 68 Connector Project in any new five-year highway plan

Requested Action

Approval of Resolution

Requested By: M. Brown Dept./Committee _____

Signature _____ Attachments YES NO

Date: _____ Length of Presentation 10 min.

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment	
		YES	NO		
Finance Committee					The I-73/68 Connector Committee has requested support this inclusion in a new five year highway plan to supplement the Transportation Improvement Program currently under consideration by Secretary Conti.
Finance Officer					
Budget Amendment required					
Town Attorney					
Town Planner					
Town Manager					
Other _____					

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
11C	
Consent Agenda	_____
Regular Agenda	✓ _____

ITEM TO BE CONSIDERED

Subject

Discussion of property available for purchase for Town use in downtown Summerfield

Requested Action

Requested By: Mayor Brown Dept./Committee _____

Signature _____ Attachments YES NO

Date: _____ Length of Presentation 10 min.

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

Attached are two aerial photos of properties that may be available for purchase by the Town. Both are located along Summerfield Road. The Jones property is approximately 2.3 acres and the Sessoms property (two lots) is approximately 12 acres. Both are located near established residential neighborhoods.

TOWN COUNCIL ACTION/COMMENTS
