

**MINUTES OF THE
SUMMERFIELD TOWN COUNCIL
SPECIAL CALL MEETING
SUMMERFIELD COMMUNITY CENTER
APRIL 27, 2010
6:30 PM**

NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.

The meeting was called to order at 6:30 pm by Mark Brown.

PRESENT:

Council:

Mark Brown, Mayor
Dena Barnes
Alicia Flowers
Dianne Laughlin
John Wray

Finance Committee:

Ronnie Stafford
Phyllis Meyer
Mildred Hoffler-Foushee
David Reich Jr

Staff:

Michael Brandt, Town Manager
Dana Luther, Finance Officer
Valarie Halvorsen, Town Clerk

Barnes made a motion to formally excuse Bob Williams. The motion was seconded by Laughlin and carried unanimously.

Wray made a motion to approve the Consent Agenda, which consists of the meeting agenda. The motion was seconded by Barnes and carried unanimously.

Stafford called the Finance Committee to order. Reich made a motion to approve the March 15, 2010 Finance Committee meeting minutes. The motion was seconded by Meyer and carried unanimously.

COMMITTEE PRESENTATIONS

Brandt asked Council and Finance to indicate their support or non support of requested budget items, rather than focusing on dollar amounts. He noted that the committees were asked to focus on new projects rather than items that have been funded in the past, and how those projects line up with Council priorities.

Historical Committee:

Linda Southard outlined the five priorities of the committee:

1. Interviewing veterans, \$500
2. Collecting oral histories of older Summerfield residents, \$500
3. Having the part time curator return to finish the work undone and to come in periodically to update work, \$1000. Flowers recommended increasing the amount to \$1500 to ensure there were enough funds to complete the project
4. Rotating exhibits in Town Hall, \$400. Brandt recommended creating a marketing plan to let the public know about the exhibits.
5. Highway markers, \$3045. Following some discussion, this item will be further researched.

Luther stressed the need to budget for all expenses, such as brochures, the Veterans event, per diem and travel. There was also discussion about funds donated to the clock fund.

Public Safety:

Ron Marshburn stated the proposed budget is about the same as the current one with an increase to \$4000 for emergency preparedness items such as safety cones, barricades, and shelter signs. He further noted the

generator line item was reduced by \$94, and requested the \$1300 budgeted for mailings remain, even though the committee has not used the money in past budgets. Marshburn says the committee would like to distribute public safety information to seniors, which would be different from information distributed by Senior Resources. There was also discussion of Animal Control: previously there had been no additional charge, over taxes paid, for this service. As of July 1, 2010, the county will bill Summerfield \$50,000 per year.

Parks & Recreation:

Sherry Joseph discussed the proposed budget items:

1. A part time employee to work about 10 to 15 hours per week on Parks & Recreation Programming. She noted the committee members were spending most of their time on events, and would like to get back to what it was originally formed to do, which is planning.
2. An Advertising Master Plan, \$3000, to develop more efficient and effective advertising, and take advantage of discounts for bundling advertisements for a season of events.
3. A single, annual fund raising campaign, rather than repeated fund raising efforts by committee members.
4. The creation of three master plans: Armfield Park \$10,000, A & Y Greenway, and Parks, Recreation & Trail \$37,500
5. Programming/Events, \$29,100, including ongoing programs, new programs, and partnership events

There was much discussion about the event schedule perhaps being too ambitious and the proposed part time staff member.

With no further business before the Finance Committee, Stafford made a motion to adjourn at 9:47 pm. The motion was seconded by Reich and carried unanimously.

DISCUSSION OF ACCEPTANCE OF FLOODPLAIN IN JACOB'S CREEK SUBDIVISION

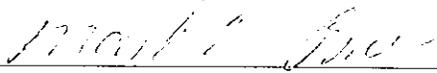
Brandt stated there was no new information to report at this time.

FOUNDERS' DAY PLANNING UPDATE

Brandt requested a budget amended to increase the Founders' Day budget \$1000 in order to provide extended hours of shuttle transportation.

Flowers made a motion to increase the Founders' Day budget in an amount not to exceed \$1000. The motion was seconded by Barnes and carried unanimously.

With no further business, Barnes made a motion to adjourn at 9:59 pm. The motion was seconded by Laughlin and carried unanimously.



Mark E. Brown, Mayor



Valarie Halvorsen, Town Clerk