

AN ORDINANCE STIPULATING EXPENSE APPROVAL
FOR THE OPERATION OF THE TOWN OF SUMMERFIELD, NORTH CAROLINA
FOR THE FISCAL YEAR 1997-1998

O-1998-001

Be it ordained by the Town Council for the Town of Summerfield, North Carolina:

I. That the Mayor is authorized to make expenditures from the General Fund for items not specifically provided for by the Summerfield Town budget in the amounts not to exceed \$2,000.00 for each expenditure. Any such expenditure shall be reported to the Town Council at its next regular meeting.

II. That the Mayor is authorized to establish fees within the various departments and agencies for miscellaneous services and items such as copies, maps, books, etc., according to guidelines that may be administratively determined or that may be established by the Town Council.

A. That in compliance with the Public Records Law, the Council establishes the following fees to receive copies of such records:

1. At the Town Offices - \$.25 per page

III. That the Mayor shall have authority to execute the following contracts, provided they comply with applicable laws and procedures and are within budgeted funds:

- A. Any lease agreement for one year or less;
- B. Any contract for apparatus, supplies, materials, equipment, services or resolution of a claim obligating less than \$2,000 in public funds, including those committing no funds;
- C. Any contract for construction or repair work obligating less than \$10,000 in public funds including those committing no funds;
- D. Amendments within budgeted funds to Council approved contracts when the amendment requires less than a \$2,000 increase in expenditure of public funds; and,
- E. Grant agreements for public funds within budgeted amounts.

At the Mayor's discretion, any lease or contract described herein may nevertheless be submitted to the Council. Contracts duly approved by the Council may be executed by the Mayor or Mayor Pro-Tem. Council action approving a contract shall be deemed to authorize necessary budget amendments.

IV. That proposed projects where the estimated professional fee is in an amount less than \$5,000 for architectural, engineering and surveying services are hereby exempted from the requirements of Article 3D of Chapter 143 of the General Statutes, in accordance with G.S. 143-64.32. In addition, other particular projects may be exempted from the requirements of said Article 3D by the Mayor, in a manner which states the reasons therefor and the circumstances attendant thereto in each instance, as authorized by G.S. 143-64.32.

V. That the General Fund undesignated fund balance should not be lower than twelve percent of the General Fund budgeted expenditures which exceeds the Local Government Commission's recommended minimum of eight percent.

VI. The effective date of this ordinance is March 3, 1998 and it shall expire on June 30, 1998.

Adopted this third day of March 1998.


Town Clerk


Mayor