

C O U N C I L R E T R E A T M I N U T E S

JANUARY 24, 2015, 8:30AM, PROXIMITY HOTEL

The meeting was called to order at 8:40pm by Tim Sessoms. The invocation was followed by introductions:

Council

Tim Sessoms, Mayor
Dena Barnes, Mayor Pro Tem
Mike Adams
Alicia Flowers
Dianne Laughlin
Elizabeth McClellan

Staff

Scott Whitaker, Town Manager
Valarie Halvorsen, Town Clerk

Darren Rhodes, Facilitator

BRIEFING AND DISCUSSION OF ISSUE AREAS

- A. Roles within a Council-Manager form of government:** Material was reviewed that delineated the roles of the manager and the Council (governing body). An outcome was a desire that policies and procedures be continuously reviewed and streamlined as needed.
- B. Capital Improvement Plan (CIP):** Whitaker explained what a CIP is, described the benefits in terms of strategic planning, and explained that it will be helpful moving forward. Council will provide email feedback regarding individual long-term priorities to Whitaker, who will utilize the information within the CIP development.
- C. Parks & Recreation planning:** The SAP paving project that is currently budgeted was discussed in relation to the future phase of SAP, including possible additional grading and changes to the existing paving plan. Also discussed was what groups use the park (residents or travel teams) and the effect of US220 construction on access. By consensus, Whitaker will continue with the planned paving as amended by council, but will include the addition of curb and guttering.
- D. Code Enforcement:** Whitaker stated that the budgeted 20 hours per month for code enforcement resulted in Planner Reid and Whitaker filling the gaps, taking up much of their time. Discussion followed concerning the Development Ordinance, the need for balance between enforcement and future development, and that the current level of complaints is not sufficiently addressed in 20 hours per month of contracted code enforcement. It was decided by consensus to continue the discussion during the budget process.
- E. Comprehensive Plan:** Council reviewed each of the 12 Common Objectives, noting each was still valid overall, although Common Objective #2 ("Sidewalk, Bikeway and Trail System") might need revisiting in the near future. Council discussed pursuing a "...high level of connectivity between neighborhoods and other destinations..." which is challenging due to low density. There was discussion of doing a survey of citizen "wants" in the future and efforts to continue to try to better connect the Comprehensive Plan with the Development Ordinance.



BRAINSTORMING AND CONSENSUS BUILDING

Facilitator Rhodes asked Council to brainstorm about goals they wished to accomplish over the next 5 years, and then to rank them in order of importance, resulting in the following abridged list: clear/concise Development Ordinances; completion of A&Y Greenway; completion of SAP Phase II; protection of the water aquifer; completion of the Gordon project, including the ultimate creation of a master plan for the intersection area; staying on track and following through with the CIP; revision/streamlining of policies; maintaining small government with taxes low; and surveying citizens for objectives/needs.

STRATEGIC PLANNING

Rhodes led Council in planning for several goals listed above, which included articulating the action needed to accomplish the goal, selecting a leader, and giving a deadline.

With no further business, the meeting adjourned at 3:35pm



Tim Sessoms, Mayor



Valarie R. Halvorsen, Town Clerk