TOWN OF Summerfield
Town Hall: POB 970, 4117 Oak Ridge Road, Summerfield, NC 27358
ph: 336-643-8655 / fax: 336-643-8654 / www.summerfieldgov.com

COUNCIL MINUTES *JANUARY 13, 2015, 6:30PM, SFD COMMUNITY CENTER*

The meeting was called to order at 6:30pm by Dena Barnes. The invocation was led by Linda Southard, followed by the Pledge of Allegiance. The following were present:

Council	Staff
Dena Barnes, Mayor Pro Tem	Scott Whitaker, Town Manager
Mike Adams	Jim Secor for William Hill, Town Attorney
Alicia Flowers	Katrina Whitt, Finance Officer
Dianne Laughlin	Valarie Halvorsen, Town Clerk
Elizabeth McClellan	

McClellan motioned to formally excuse Sessoms, seconded by Adams, which carried unanimously.

CONSENT AGENDA

McClellan suggested the addition "of the three options" to the wording about the fire department presentation request within the 12/9 open minutes; Whitaker asked that the closed session item be removed from the agenda.

Adams motioned to approve the consent agenda as amended, including the meeting agenda, open and closed session minutes for 12/9, financial report, and Finance Officer budget amendment #3 (FY14-15). The motion was seconded by Laughlin and carried unanimously.

PUBLIC COMMENTS

Mike Mills of 7503 Hepatica Lane wanted to see restaurants in town. Whitaker stated the town does not direct specific development, but added that I-73/Oak Ridge Road development might contain such commercial enterprises. Barnes stated the shortfall of restaurants might be due to not having a municipal water/sewer system.

Cheri Pikett of 7804 Robinson Road discussed the upcoming 2014 Long Range Transportation Plan and noted that the goals will be expensive and will increase local traffic.

Adrian Williamson of 3901 Lewiston Road spoke against a roundabout on Summerfield Road; stated that Whitt, Halvorsen, and Goard are outstanding employees; and was against additional land purchases by the town.

COMMITTEE / EVENT REPORTS

A. **Finance:** Whitt stated the committee did not meet in December; the next meeting would be 1/20 (date changed due to 1/19 holiday).

B. **Historical:** Southard stated the committee did not meet in December; the next meeting would be 1/29.

C. **Public Safety:** Dwayne Crawford stated the committee did not meet in December; the next meeting would be 1/21. The committee was working on a written plan for operation of the generator. Barnes thanked the committee for their efforts to educate people about fire safety.

D. **Trails and Open Space:** Jane Doggett stated the next meeting would be 1/28; the committee was continuing to work hard on a proposed A&Y route alignment.

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BUSINESS FROM TOWN MANAGER

A. **Council budget amendment #2 for town engineering (FY14-15):** Whitaker stated the request was for $15,000 to come from line item 6011404. The request was due to increased development and review activity/needs. Following brief discussion, McClellan motioned to approve council budget amendment #2 for town engineering (FY14-15) as presented. The motion was seconded by Adams and carried unanimously.

B. **Council budget amendment #3 for part-time seasonal P&R Attendant position (FY14-15):** Whitaker stated the request for $5,000 to come from line item 6011404. The request was due to increased SAP, event, and general park activity. Flowers motioned to approve council budget amendment #3 for part-time seasonal P&R Attendant position (FY14-15) as presented. The motion was seconded by Laughlin and carried unanimously.

C. **Council budget amendment #4 for information technology (FY14-15):** Whitaker stated the request for $3,000 to come from line item 6011404. The request was due to increased IT needs. Adams motioned to approve council budget amendment #4 for information technology (FY14-15) as presented. The motion was seconded by McClellan and carried unanimously.

D. **SAP new entrance road development:** Whitaker stated 220 construction will result in a median in front of the entrance to SAP with no cut-through; therefore visitors driving south on 220 will no longer be able to turn directly into the park, nor will those exiting the park be able to go directly south when leaving. Whitaker presented a tentative concept for a second entrance that aligns with Summer Haven Drive and noted the construction of a new entrance/access road south of Gas Town was budgeted this year and involves two property owners donating and dedicating land in exchange for road construction and/or improved access. By consensus, council approved the general alignment and design; Whitaker and the town attorney will move forward with formal design plans and land assignments.

E. **SCP main entrance walkway improvement:** Following discussion of options for park access at the main gate, it was decided by consensus to table the item in order for council to look closer at the entrance and consider other options, such as installing bollards.

F. **FY2015-16 budget calendar:** Flowers motioned to approve the FY15-16 budget calendar, seconded by Adams, which carried unanimously.

G. **Reports, updates, or comments:** Whitaker reported the following: he attended the Legislative Meet-and-Greet recently; he and Town Planner Julie Reid attended Guilford County's Multi-Jurisdiction Hazard Mitigation kick-off meeting, which will result in a plan needing approval toward the end of the year; the council retreat was scheduled for 1/24 from 8:30am until 4pm at the Proximity Hotel; NCDOT plans to likely pave Strader Road in the spring; the town had to pay 2014 unexpected property tax on the Gordon property but will be exempt going forward; and, town public hearing signs had been redesigned with larger text and information tubes.

With no further business, a motion was made at 8:11pm by Adams to adjourn. The motion was seconded by Flowers and carried unanimously.

Dena Barnes
Dena Barnes, Mayor Pro-tem

Valarie R. Halvorsen
Valarie R. Halvorsen, Town Clerk