

**Town of Summerfield Development Clearance Certificate Application**

**Summerfield Development**

**Clearance Number:** \_\_\_\_\_

**INSTRUCTIONS:** A development Clearance Certificate is needed for ALL development that requires a permit. This includes building permits, grading permits, event permits, sign permits, floodplain permits, and any other permit required under the Summerfield Unified Development Ordinance. This certificate must be completely filled-out, signed by an authorized Town of Summerfield representative, and submitted to the Guilford County Planning & Development Department for the appropriate permit issuance before any work may commence on the project. Changes to the scope of work or plot plan must be re-reviewed by the Town of Summerfield and a new certificate issued. Depending on the permit type a plot plan or other supporting documentation may be required.

**TYPE OF PERMIT:** Building \_\_\_\_\_; Grading \_\_\_\_\_; Event \_\_\_\_\_; Sign \_\_\_\_\_; Floodplain \_\_\_\_\_;

**Other (please specify)** \_\_\_\_\_.

**Name of Person (and Firm) Requesting Permit:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_; **State:** \_\_\_\_\_;

**Zip:** \_\_\_\_\_; **Phone:** \_\_\_\_\_.

**Owner's Name (if different from above):** \_\_\_\_\_

**Owner's Address:** \_\_\_\_\_; **State:** \_\_\_\_\_;

**Zip:** \_\_\_\_\_; **Phone:** \_\_\_\_\_.

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**PROPERTY INFORMATION**

**Subdivision Name:** \_\_\_\_\_

**Section or Phase Number:** \_\_\_\_\_ **Lot Number:** \_\_\_\_\_

**Tax Map Parcel Number:** \_\_\_\_\_

**Plat Book Number:** \_\_\_\_\_ **Page Number:** \_\_\_\_\_

**Zoning District:** \_\_\_\_\_ (Attach list of conditions if applicable)

**Setback: Front** \_\_\_\_\_ **ft.;** **Right Side (facing property)** \_\_\_\_\_ **ft.;** **Left Side** \_\_\_\_\_ **ft.;**

**Rear** \_\_\_\_\_ **ft.;** **Corner Lot Side** \_\_\_\_\_ **ft.**

**Construction Type:** \_\_\_\_\_

**Use:** \_\_\_\_\_

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**Restrictions/Limitations/Remarks:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned parties hereby certify that the information given is correct and that a permit may be issued for the purpose stated so long as all other requirements are met.

\_\_\_\_\_  
**TOWN OFFICIAL**

\_\_\_\_\_  
**PROPERTY OWNER/DEVELOPER/BUILDER**

**DATE:** \_\_\_\_\_

**RECEIPT#:** \_\_\_\_\_