

	Policy: Recycling and Waste Prevention	Effective Date: February 15, 2012
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TOWN OF SUMMERFIELD
Recycling and Waste Prevention
Policy

Adopted

February 14, 2012

Effective

February 15, 2012

Town of Summerfield

Recycling and Waste Prevention Policy

I. Purpose

Recycling and waste prevention are important ingredients of responsible government. The Town of Summerfield staff implemented an informal policy in 2007; however, a written policy was not created at that time. This policy serves that purpose.

The Town of Summerfield staff and committee members shall make every effort to reduce the amount of solid waste generated and shall recycle or reuse all materials as proper to do so. Staff and committee members shall follow guidelines and laws regarding proper disposal of bio-wastes, hazardous wastes, electronic wastes, white goods, brown goods, and other sub-genres of wastes.

II. Process

A) When not cost prohibitive, staff will purchase office supplies such as copy paper, paper towels and other products that contain recycled content.

B) Products with recycled content are defined as those containing a minimum of 30% post consumer waste.

C) Staff and committee members will photocopy items using both sides of a page where appropriate for multipage documents.

D) Whenever possible, office supplies such as computers and furniture will be retained and repurposed to their fullest usefulness.

E) Staff shall encourage citizen recycling by continuing to provide recycling receptacles during Town events and Town meetings and at Town owned facilities such as the Summerfield Athletic Park and Summerfield Community Park.