



Town Hall: POB 970, 4117 Oak Ridge Road, Summerfield, NC 27358
 ph: 336-643-8655 / fax: 336-643-8654 / www.summerfieldgov.com

COUNCIL MINUTES - SPECIAL CALL MEETING

FEBRUARY 29, 2016, 6:30PM, SFD COMMUNITY CENTER

The meeting was called to order at 6:30pm by Mark Brown. The following were present:

Council

Mark Brown, Mayor
 Dena Barnes, Mayor Pro-tem
 Mike Adams
 Dianne Laughlin
 John O'Day
 Reece Walker

Staff

Scott Whitaker, Town Manager
 Valarie Halvorsen, Town Clerk

CONSENT AGENDA

Barnes motioned to approve the consent agenda, including the meeting agenda. The motion was seconded by Laughlin and carried unanimously.

FY2016-17 BUDGET WORKSHOP

A. Public Comments FY2016-17 budget:

Don Wendelken of 3406 Windswept Drive spoke about long term projects and asked how much thought is put into projected maintenance costs, noting such costs may result in property tax increases in future years, which seems at odds with "limited services, low tax" government. He felt there were too many projects, and understood towns will grow, but felt growth should be slow.

Elizabeth Ingram of 3301 Tanner Court discussed upcoming Historical Committee projects which included erecting two historical markers yearly and a historical writing contest open to students; the current year committee budget is \$5,800, the request is \$7,100 for FY2016-17.

B. FY2016-17 budget planning session (priorities focus):

Whitaker discussed the following projects:

SAP second entrance and additional paved parking: it is planned to do these projects together to save mobilization fees.

SCP paving of gravel parking area and installation of loop drive: preliminary cost estimates are around \$150,000. Adams felt SAP work should take precedence based on level of use and revenue generation. Barnes recommended addressing parking issues with signage. Brown's preference was to focus on the amphitheater cover instead of paved parking and loop drive installation.

SAP Phase II - additional fields, picnic shelters, and maintenance building relocation: it was decided by consensus to address immediate field issues such as drainage and irrigation work prior to any additional build out.

Council: Mayor Mark Brown, Mayor Pro-tem Dena Barnes, Mike Adams, Dianne Laughlin, John O'Day, Reece Walker Manager: Scott Whitaker

Staff: Jeff Goard (P&R Mgr.), Cheryl Gore (Mgr. Asst./Events Coord.), Valarie Halvorsen (Clerk), Julie Reid (Planner), Katrina Whitt (Finance Officer)



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Parks & Recreation staffing: effectiveness of additional seasonal employee in meeting needs will be assessed at year end.

Parks & Recreation equipment needs: it was decided by consensus to purchase a new reel mower rather than to continue to repair the existing one.

Town Hall area intersection master plan: it was decided by consensus to include work on the Gordon property into the master plan via longer-term phasing, and to also include the traffic light pole (design/options).

Underground utilities: prohibitively expensive just to get a quote; not feasible based on feedback from utility companies.

Welcome signs: locations were decided at a prior meeting; this will be included in the upcoming budget year.

A&Y Greenway: the design work is underway; right-of-way work is forthcoming.

Pedestrian tunnel improvements: it was decided by consensus to explore lighting options and facing upgrade through Stewart, the A&Y design contractor.

Public trails maintenance: in addition to the future A&Y paving, there are existing paving needs at SCP.

Water/fire protection: awaiting results of the contracted study.

Planning staffing: contractor just started, working 16 hours per week; effectiveness of part time help in meeting planning needs will be assessed over the next few weeks.

With no further business, a motion was made at 8:00pm by O'Day to adjourn. The motion was seconded by Barnes and carried unanimously.

Mark Brown, Mayor

Valarie R. Halvorsen, Town Clerk