

**MINUTES OF THE  
SUMMERFIELD TOWN COUNCIL  
SPECIAL CALL MEETING  
SUMMERFIELD TOWN HALL  
MARCH 6, 2012  
6:30 PM**

The meeting was called to order at 6:30 pm by Mark Brown.

**PRESENT:**

**Council:**

Mark Brown, Mayor  
Dena Barnes, Mayor Pro Tem  
Alicia Flowers  
Dianne Laughlin  
Elizabeth McClellan  
John Wray

**Staff:**

Dana Luther, Interim Town Manager/Finance Officer  
Valarie Halvorsen, Town Clerk

**Overview of Budget**

A. Revenues: Luther noted property tax values had increased \$13 million overall and interest income will decrease significantly due to maturing of CDs. There was discussion of Founders' Day changes, including the possibility that community partners will pay for activities and non-profits can collect the proceeds as a fundraiser, rather than the Town paying for activities. The town would still require the necessary insurance and have final approval on the activities and pricing.

B. Expenditures: There was discussion of dues and subscriptions, Kids Voting, Piedmont Triad Partnership, and benefits offered to staff. Regarding benefits, it was decided to consider merit raises rather than COLA, and to further discuss reducing benefits for any newly hired employees, grandfathering any current employees.

C. Approval of Budget Amendments:

1. Flowers made a motion to approve Town Council Budget Amendment #2 regarding the August 2011 loan modification. The motion was seconded by Barnes and carried unanimously.
2. Flowers made a motion to approve Town Council Budget Amendment #3 regarding the purchase of a new plotter. The motion was seconded by Barnes and carried unanimously.

**Overview of Committees**

A. Public Safety: There was discussion of what the committee does and that they were regrouping after membership changes.

B. Parks & Recreation: There was discussion of potentially refocusing the Parks & Recreation Committee into a Trails Committee. Flowers noted most of the citizenry expressed interest in trails. The following was decided by consensus: to wait until after committee budget presentations to make any decision regarding the Parks & Recreation Committee; to remove consideration of the Parks & Recreation Committee applicants from the March Council agenda; to contact the Parks & Recreation Committee applicants to let them know about the agenda change and to gauge their interest in a Trails Committee; and to add *Discussion of Parks & Recreation Committee Focus* to the March 13, 2012 Town Council meeting agenda.

Barnes made a motion to move the May 8, 2012 Town Council meeting to May 9, 2012. The motion was seconded by Flowers and carried unanimously.

C. Historical: Following brief discussion, it was decided to encourage the committee to form a non-profit, such as a Historic Preservation Society.

**Upcoming Meeting Dates**

March 9, 2012 10:30am – Interview with Town Manager Candidate at Town Hall

March 14, 2012 10:30am – Interview with Town Manager Candidate at Town Hall

March 21, 2012 10:30am – Interview with Town Manager Candidate at Town Hall

Brown read the reasons for entering into Closed Session as follows:

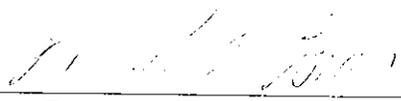
**CLOSED SESSION**

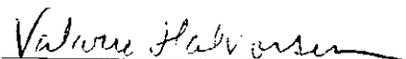
**A) Consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee as provided under NCGS 143-318.11(a) (6).**

Laughlin made a motion to enter into Closed Session at 9:21 pm. The motion was seconded by Barnes and carried unanimously.

Wray made a motion to return to Open Session at 10:00 pm. The motion was seconded by McClellan and carried unanimously.

With no further business before the Town Council, a motion to adjourn was made at 10:00 pm by Wray. The motion was seconded by McClellan and carried unanimously.

  
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Mark Brown, Mayor

  
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Valarie Halvorsen, Town Clerk