



Town Hall: POB 970, 4117 Oak Ridge Road, Summerfield, NC 27358
ph: 336-643-8655 / fax: 336-643-8654 / www.summerfieldgov.com

C O U N C I L M I N U T E S M A Y 1 0 , 2 0 1 6 , 6 : 3 0 P M , S F D C O M M U N I T Y C E N T E R

The meeting was called to order at 6:30pm by Mark Brown. The invocation was led by Linda Southard, followed by the Pledge of Allegiance. The following were present:

- Council**
- Mark Brown, Mayor
 - Dena Barnes, Mayor Pro-tem
 - Mike Adams
 - Dianne Laughlin
 - John O'Day
 - Reece Walker

- Staff**
- Scott Whitaker, Town Manager
 - Valarie Halvorsen, Town Clerk
 - William Hill, Town Attorney
 - Dee Hall, Finance Officer

CONSENT AGENDA

Brown suggested adding *Vineyard Maintenance* to Business from Mayor and Council. Barnes requested that the 4/12 minutes be adopted without the addendum; Whitaker noted "(attached as Addendum)" should be removed from the minutes.

Adams motioned to approve the consent agenda as amended, including the meeting agenda, amended minutes for 4/12, and the financial report. The motion was seconded by Laughlin and carried unanimously.

ANNOUNCEMENTS

Whitaker reminded all of the 20th annual Founders' Day event Friday, 5/13, 6pm-10pm, and Saturday, 5/14, 10am-4pm.

PUBLIC COMMENTS

Caroline Gore of 7829 Spencer Brook Drive suggested creating a community garden in the "flag building" lot beside the Gordon Building and spoke about the merits of a garden for citizens.

Teresa Pegram of 7401 Greenlawn Drive read emails regarding the disbanded Public Safety Committee.

Dwayne Crawford of 1106 NC Highway 150 West also spoke about Public Safety, noting the discord between the committee and the fire department regarding the Polo Farms water point.

PUBLIC COMMENTS FY2016-17 BUDGET: none

COMMITTEE / EVENT REPORTS

- A. **Finance:** Whitaker stated the committee reviewed the draft line-item budget and sales and use tax allocation during their last meeting; the next meeting would be 5/16.
- B. **Historical:** Linda Southard said the next meeting would be 5/26.



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- C. **Trails and Open Space:** Jane Doggett said the next meeting would be 5/25.
- D. **Founders' Day:** Whitaker thanked the fire department for all their hard work in preparing the Founders' Day event site.

EMERGENCY SERVICES REPORTS

- A. **Summerfield Fire District:** Captain Jenna Daniels reported about April calls (93 total, 23 fire, 52 EMS, 18 "other"); 19 safety seats were installed.
- B. **Guilford Co. Sheriff's Dept.:** Corporal Goodnight said the District 1 area is the safest part of Guilford County to live in; most crimes involve unlocked cars; and, "Lock It or Lose It" signs would soon be posted around the area.
- C. **Guilford Co. Emergency Services:** *no report*

BUSINESS FROM TOWN MANAGER

- A. **Introduction of Finance Officer Dee Hall:** Whitaker introduced Hall stating she lives in Oak Ridge and is the former Finance Director for the town of Madison.
- B. **Land donation and access to Vandergrift property:** Whitaker stated the agreement with the Beeson Family Trust was a condition of purchase of the Vandergrift property and the closing date would be 5/12; Hill said the agreement was legally sufficient. The Beesons had requested a donation letter for the market value of the property donated for access, which was estimated to be \$16,680 for the 0.88-acre tract based on the per-acre purchase price of the larger Vandergrift tract. Barnes motioned to approve the contract as presented and a donation letter for \$16,680; the motion was seconded by Walker and carried unanimously.
- C. **Trail standards for A&Y connections:** Whitaker stated the Trails and Open Space Committee had drafted standards for council review, which will also be incorporated into the Development Ordinance rewrite. Walker recommended adding trail markers for emergency responders.
- D. **Reports, updates, or comments:** Whitaker reported the following: SAP entrance was progressing; water and fire protection study would likely be presented in June; Stewart would present A&Y concepts and realignment at Founders' Day to get public feedback; Vineyards Trail repair would start 5/23.

BUSINESS FROM MAYOR AND COUNCIL MANAGER

- A. **Regional water initiative:** Brown asked council to review the draft Memorandum of Understanding for discussion during the June meeting.
- B. **Vineyards Trail maintenance:** Brown recommended putting \$900 in the FY2016-17 draft budget (\$300/quarter beginning in September) for Vineyard Trail maintenance, which would be voted on in June as part of the budget approval; council agreed by consensus.
- C. **Reports, updates, or comments:** *none*

Council: Mayor Mark Brown, Mayor Pro-tem Dena Barnes, Mike Adams, Dianne Laughlin, John O'Day, Reece Walker Manager: Scott Whitaker

Staff: Jeff Gourd (P&E Mgr.), Cheryl Gore (Mgr. Asst./Events Coord.), Dee Hall (Finance Officer), Valarie Halvorsen (Clerk), (Planner position vacant)



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OTHER BUSINESS

Whitaker stated SAP drainage issues continued to cause washouts and large amounts of mud in the field dug-outs. Grading and drainage improvements needed to resolve the issues would cost around \$29,000 per an estimate he had received from the contractor who performed successful drainage repairs in 2013. Whitaker stated 3 quotes are usually procured, which takes some time, and the repair work was needed now. Following brief discussion, Barnes motioned to authorize the manager to waive the Purchasing Policy requirement for three quotes in this instance and proceed with the project. The motion was seconded by Adams and carried unanimously.

With no further business, a motion was made at 7:43pm by O'Day to adjourn. The motion was seconded by Barnes and carried unanimously.

Mark Brown, Mayor

Valarie R. Halvorsen, Town Clerk