



**Town of Summerfield
Agenda Item Cover Sheet**

Meeting date: May 14, 2013

Agenda item: **11A**

Agenda item:

Council budget amendment #5 for finance salaries (FY12-13)

Attachment(s): yes

Staff comments/recommendations:

Insufficient money was budgeted for salaries within the Finance category. The previous Finance Officer worked additional hours following her resignation decision and accrued vacation was also paid upon her leave.

Notes:

Town Council action/comments:



**Town of Summerfield
Agenda Item Cover Sheet**

Meeting date: May 14, 2013

Agenda item: 11B

Agenda item:

**Declaration of 30-mph speed limit on SR 3985
(Great Oaks Dr. / Windsor Farm Rd.)**

Attachment(s): yes

Staff comments/recommendations:

The attachments show the details, and the area is on Bunch Road, halfway between Northwest School Road and Stanley Huff Road.

Notes:

Town Council action/comments:





**Town of Summerfield
Agenda Item Cover Sheet**

Meeting date: May 14, 2013

Agenda item: 12A

Agenda item:

Lyme Disease Awareness Month proclamation

Attachment(s): yes

Staff comments/recommendations:

Attached....

Notes:

Town Council action/comments:





**Town of Summerfield
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Meeting date: May 14, 2013

Agenda item: **12B**

Agenda item:

Manager evaluation form

Attachment(s): yes

Staff comments/recommendations:

The attached "Manager Performance Appraisal" document is the same as last year's form. Council's desire was to revise it for the Manager's upcoming one-year evaluation, but a consensus on the changes has not been reached. Council has suggested using this existing form for the upcoming evaluation, but immediately forming a subcommittee within the Council to draft a revised evaluation form to recommend to the full Council with the intent for it to be used beginning in 2014.

Notes:

Town Council action/comments: