

**MINUTES OF THE
SUMMERFIELD TOWN COUNCIL
SPECIAL CALL MEETING
SUMMERFIELD COMMUNITY CENTER**

**June 4, 2012
6:30 PM**

The meeting was called to order at 6:30 pm by Mark Brown.

PRESENT:

Council:

Mark Brown, Mayor
Dena Barnes, Pro Tem
Alicia Flowers
Dianne Laughlin
Elizabeth McClellan
John Wray

Staff:

Dana Luther, Interim Town Manager/Finance Officer
William Hill, Town Attorney
Valarie Halvorsen, Town Clerk

Consent Agenda

Brown recommended moving item 6 Closed Session to the beginning of the agenda.

Wray made a motion to approve the Consent Agenda, which consists of the Meeting Agenda as amended. The motion was seconded by Barnes and carried unanimously.

Brown read the reasons for entering into Closed Session as follows:

CLOSED SESSION:

A) consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee as provided under NCGS 143-318.11(a) (6); and

C) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged as provided under NCGS 143-318.11(a)(3)

Wray made a motion to enter into Closed Session at 6:32 pm. The motion was seconded by Laughlin and carried unanimously.

Barnes made a motion to return to Open Session at 7:43 pm. The motion was seconded by Wray and carried unanimously.

Discussion of Fiscal Year 2013 Operating Budget

Flowers requested that the budget be presented earlier, with estimates about revenues if the information was not available when the budget is created. Luther stated Council could adjust the budget meeting calendar so that expenditures could be discussed earlier in the process.

Flowers had many questions about specific budget line items, which were clarified by Luther:

- 1010404 Misc. Revenue – the \$77,354 prior year amount is the payment from NCDOT for Right of Way purchase.
- 1010650 SAP Advertising Revenue – the \$15,850 prior year amount is the payment from Coca-Cola that was used to purchase scoreboards. An advertising plan has been created, but not yet presented to Council.
- 1010660 SAP Concession Revenue – the estimated revenue of \$8,000 did not materialize due to staffing issues.
- 2010201 Retreat - increased to \$1,500 as there will be an increase in planning meetings with the new Town Manager.
- 3010206 Information Technology Expenses - \$6,000 is for operating expenses versus the \$10,000 in 3010404 Computer Equipment and Peripherals which is for capital expenses
- 3010213 Vehicle Maintenance – increased to \$5,000 to maintain and provide gas for the Town truck, gator, golf carts and generator.

- 3010301 Education – this line item is education/training for the Town Manager, Town Clerk, and Assistant to the Manager.
- 3010407 Audio Visual Equipment – increased to \$3,000 to potentially purchase new audio equipment for use at Town Council meetings and to provide listening assistance devices to citizens with hearing loss.
- 4011306 Education – for Finance Committee members
- 4013108 Dues and Subscriptions – increased to \$4,500, the majority of which is StormWater Smart materials for public education as mandated by the Jordan Lake Rules.
- 4013305 Zoning Enforcement – increased to \$14,500 for a full year of service from Code Enforcement contractor and input on Development Ordinance rewrite involving fees and enforcement measures for violations, versus \$6,500 last year for part year service.
- 4013308 Town Engineer Contract – this line item is general engineering services for the Town such as watershed engineering.
- 4013310 Development Ordinance – the \$2,000 is the remaining contract amount that was approved and budgeted last year; the final meeting will be held in July.
- 5010203 Landscaping – this line item includes both mowing and landscaping for Town Hall, the parking area, and the lot at 7300 Summerfield Road.
- 6011104 Workers Compensation – Workers Comp for Parks and Recreation is more than administration based on the nature of the work performed.
- 6011205 SC Park Maintenance and Contracts – the majority of this line item are utility payments to Duke Energy for lighting.
- 6011301 Education – increased to \$1,500 as the new Town Manager may want to send employees to training classes.
- 6011402 SC Park Phase 2-non PARTF – this line item includes dam/spillway repairs and oversight of the work.
- 6011403 Land Acq/Dev for Ballfields – this line item includes items that were approved but not accomplished in FY 2012: picnic shelters, walking track, additional lighting, safety netting, bleacher installation, and other items. Flowers feels \$70,000 is too much money to spend on picnic shelters.
- 6011389 Music in Park Expenditures – by consensus it was decided to reduce the number of events from 4 to 3, thereby reducing the line item from \$8,000 to \$6,000.

Public Comment Period

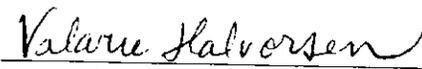
Gail Dunham, 5805 Snow Hill Dr, spoke of the following: 1. her feeling that taxes should not be imposed on citizens when there is close to \$8 million in reserves; 2. asked about employee raises (Luther responded their would not be COLA increases, but could be merit increases which were undecided at this time); 3. her concern that the new Town Manager will be asked to wear "too many hats"; 4. her concern with soil compaction issues at SAP.

Dwayne Crawford, 1106 NC Hwy 150 West spoke of the following: 1. he will volunteer to start the generator on a monthly basis if needed; 2. his feeling that the SCP dam itself is not the problem, but rather clearcutting around the Guilford County Communication tower has led to funneling of water which has contributed to the problems along the back side of the dam; he recommends asking Guilford County to contribute to the needed repairs; 3. he asked how items staff is tasked with, including having banners printed, running concessions, soliciting money from Town businesses, and other items, improved on life in Summerfield.

With no further business before the Town Council, a motion to adjourn was made at 9:16 pm by Wray. The motion was seconded by Barnes and carried unanimously.



 Mark E. Brown, Mayor



 Valarie Halvorsen, Town Clerk