

Committee re-appointments (Finance, Historical, Public Safety, and Trails and Open Space)

Attachment(s): yes

MEETING DATE: JUNE 9, 2015

The following committee members' terms expire this month. They have notified town hall of their intent to continue serving and have requested to be reappointed to their respective committees:

Finance

- Don Wendelken (since 7/13, serving 1st term)

One open seat is available given Ronnie Stafford's term limit; applicants to be considered within item 9.B.

Historical

- Bill Heroy (since 5/11, serving 2nd term)
- Anna Heroy (since 5/11, serving 2nd term)
- Elizabeth Ingram (since 5/11, serving 2nd term)

Public Safety

- Cheri Pikett (since 4/13, serving 1st term)
- Don Wendelken (since 1/12, serving 2nd term)

Two open seats are available given Rick Hall's term limit and Tim Pitts' decision not to continue. The committee's establishing ordinance does not state a minimum membership number, but calls for "no more than 12 [members]." There are no new applicants and without Mr. Pitts and Mr. Hall, there will be 5 regular members plus required liaisons.

Trails and Open Space

- Sue Beeson (since 7/13, serving 1st term)
- Doug Canavello (since 7/13, serving 1st term)
- Jane Doggett (since 7/13, serving 1st term)
- Nancy Hess (since 7/13, serving 1st term)
- Paul Lambrecht (since 7/13, serving 1st term)
- John O'Day (since 7/13, serving 1st term)
- Alice Patterson (since 7/13, serving 1st term)
- Jason Webster (since 7/13, serving 1st term)
- Trudy Whitacre (since 7/13, serving 1st term)
- Scott Whitaker (mgr.) (non-voting/ex-officio since 7/13, serving 1st term)
- Dan Amstutz (MPO rep) (non-voting/ex-officio since 7/13, serving 1st term)

One open seat is available given the loss of a designated Guilford County Parks representative; applicant to be considered within item 9.C.



Finance Committee appointment (new)

Attachment(s): yes

MEETING DATE: JUNE 9, 2015

The Finance Committee has one opening following the term expiration of Ronnie Stafford. (From 7/8/14 Council minutes: "...Hill's interpretation of the ordinances was that both Ronnie Stafford [Finance Committee] and Rick Hall [Public Safety Committee] could serve through the remainder of the fiscal year, but not after that...").

There are four applicants who are all Summerfield residents, who have completed the appropriate committee application (all attached), and who have met with the interviewing subcommittee. The appointed member would have full voting status. **Applicants include: Dwayne Crawford, Christine Henson, Elizabeth Ingram, and Stephen Sumner.** Related committee ordinances and roster are included in agenda item 9.A for your review.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:



Trails and Open Space Committee appointment (new)

Attachment(s): no

MEETING DATE: JUNE 9, 2015

The Trails and Open Space Committee has one opening following the loss of designated Guilford County Parks representative, Alex Ashton, who left the county's employ.

The county has suggested that **Matthew Wallace**, who took Mr. Ashton's position, serve in this capacity and he should be considered for this non-voting/ex-officio position. Related committee ordinances and roster are included in agenda item 9.A for your review.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:



Rescindment of separate Adverse Weather and Hazardous Conditions Policy

Attachment(s): yes

MEETING DATE: JUNE 9, 2015

One of the outcomes of the 1/24/15 Council retreat was to continue to streamline policies and eliminate redundancies. At the 2/10/15 Council meeting, changes were made to the section within the Personnel Policies and Manual dealing with adverse weather (section attached). An older, stand-alone policy (attached) also exists that deals with the same subject material and conflicts in places. The manager feels the longer, stand-alone policy should be rescinded and the appropriate place for such a policy is inside the personnel manual for easy employee access. If there is a component of the stand-alone policy that Council wishes to keep, it could be incorporated into the personnel manual.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:



Future town welcome signage locations

Attachment(s): no

MEETING DATE: JUNE 9, 2015

One current-year goal was to identify future town welcome signage at key locations throughout town, although funding was not budgeted for this fiscal year. (These signs are planned for construction during FY2016-17 to better coincide with the completion of both major roadway projects.) The plan was to solidify the general locations in order to then pinpoint more exact locations within the designated areas or highway exchanges. The manager will present the locations graphically for Council discussion.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:

Consideration of audit contract

Attachment(s): yes

MEETING DATE: JUNE 9, 2015

North Carolina law requires that a governing board approve an annual audit contract, which also must be approved by the Local Government Commission (LGC). The audit report is due October 31, 2015, four months after the fiscal year end. The town attorney is reviewing the contract (attached).

The audit proposal from Rouse, Rouse, Penn & Rouse, LLP is \$8,905 for the actual audit and \$2,620 for the preparation of financial statements, totaling \$11,525. This pricing reflects an increase of \$550 total over last year's audit. If the town prepares the financial statements, footnotes, and supplemental schedules, the fee is discounted \$1,000, which would total \$10,525. The town will complete this additional work as has been done in the past. The recommendation is to approve this contract, contingent upon the attorney's approval.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:
