



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE June 14, 2011

Agenda Item #	
11. A.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject	Approval of 2011-2012 Fiscal Year Operating Budget Ordinance		
	Approve FY12 Operating Budget		
Requested Action	Requested By: <u>M. Brandt</u>	Dept./Committee <u>Town Council</u>	
	Signature _____	Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>	
	Date: <u>24-May-11</u>	Length of Presentation _____	

Comprehensive Plan Implementation Item:	NO	<input checked="" type="checkbox"/>	YES		
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If "yes" which Common Objective or Action Item? _____

	REVIEW PROCESS			STAFF RECOMMENDATIONS/COMMENTS
	Review Required	Approved		
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE June 14, 2011

Agenda Item #	
12 A.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Discussion/Approval of Auditing Contract

Requested Action

Approve contract

Requested By: M. Brandt Dept./Committee Administration

Signature _____ Attachments YES NO

Date: 1-Jun-11 Length of Presentation 10 min

Comprehensive Plan Implementation Item: NO YES

If "yes" which Common Objective or Action Item? _____

REVIEW PROCESS **STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer	YES	✓		
Budget Amendment required				
Town Attorney	YES	✓		
Town Planner				
Town Manager	YES	✓		
Other _____				

Recommend renewing contract with Rouse, Rouse, Penn & Rouse for FY11 annual audit.

TOWN COUNCIL ACTION/COMMENTS



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Agenda Item #	
12. B.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

ITEM TO BE CONSIDERED

Subject

Approval of FY13 P&R events July - September 2012

Requested Action

Give Town Council approval to P&R events to be held in the next fiscal year (2013) so that planning for the events can take place in fiscal year 2012.

Requested By: M. Brandt Dept./Committee Administration

Signature _____ Attachments YES _____ NO

Date: _____ Length of Presentation 15 min.

Comprehensive Plan Implementation Item: NO YES

If "yes" which Common Objective or Action Item? _____

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				The SPARC committee is requesting pre-approval of the following events for FY13 budget so that the events can be planned in FY12, including the expenditures of deposits and advertising. (Total budget in parenthesis) July/Aug. Summersplash \$3,000 (\$8,250) July - On the Trail Series \$200 (\$200) July - Music in the Park \$500 (\$1000) July - Musical in the Park \$100 (\$500) Aug - On the Trail Series \$200 (\$200) Aug - Music in the Park \$500 (\$1,000) Sept - Music in the Park \$500 (\$1,000) Sept. On the Trail Series \$200 (\$200) Sept. Summerfield Cinema \$300 (\$1,000) Total requested pre-approval \$5,500 (\$13,350, Total Budget)
Finance Officer	YES			
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES			
Other _SPARC	YES	✓		

TOWN COUNCIL ACTION/COMMENTS



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MEETING DATE June 14, 2011

Agenda Item #	
12. C.	
Consent Agenda	_____
Regular Agenda	_____

ITEM TO BE CONSIDERED	
Subject	Update on State Legislation and State and County Budget
Requested Action	No action required
Requested By:	<u>M. Brandt</u> Dept./Committee <u>Administration</u>
Signature	_____ Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	<u>6-Jun-11</u> Length of Presentation <u>10</u>

Comprehensive Plan Implementation Item:	NO		YES	<input checked="" type="checkbox"/>	
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If "yes" which Common Objective or Action Item? **Action 12.3 and Action 12.4**

	REVIEW PROCESS			Attachment	STAFF RECOMMENDATIONS/COMMENTS
	Review Required	Approved			
		YES	NO		
Finance Committee					The State Legislature is proposing a number of laws and the submitted State budget that have potential affect on the the Town and its ability to control its own destiny. Attached is a memo from the League of Municipalities that has updates regarding the State Budget. The County has adopted their FY12 budget. Attached are the changes from the original submitted budget. The County tax rate is \$0.7824, an increase of 4.5 cents. The Summerfield Fire District tax rate will increase 0.85 cents for the next two years.
Finance Officer					
Budget Amendment required					
Town Attorney					
Town Planner					
Town Manager					
Other _____					

TOWN COUNCIL ACTION/COMMENTS



TOWN OF SUMMERFIELD TOWN COUNCIL

MEETING DATE June 14, 2011

Agenda Item #	
12. D.	
Consent Agenda	_____
Regular Agenda	_____

ITEM TO BE CONSIDERED

Update on structural and phone line issues at Town Hall

Subject

Requested Action

Requested By: M. Brandt Dept./Committee Administration

Signature _____ Attachments YES _____ NO _____

Date: _____ Length of Presentation 15 min.

Comprehensive Plan Implementation Item: NO YES

If "yes" which Common Objective or Action Item? _____

REVIEW PROCESS

STAFF RECOMMENDATIONS/COMMENTS

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

A number of structural issues have arisen in the past couple of weeks that need to be addressed. Evidence of deteriorating mortar and loose bricks are a cause for concern. A structural engineer was brought in to determine if the wall structure is failing. A report is due this week that will be submitted under separate cover.

Another recurring problem is the phone system. From time to time it does not work correctly, causing dropped calls or "busy" signals for callers. The phone company has determined that the problem is inside the building, but as of yet we have not located the problem. If the problems persist it may be necessary to repair the entire system, including re-wiring the building.

These two issues may require additional expenditures than currently budgeted.

TOWN COUNCIL ACTION/COMMENTS
