



**TOWN OF SUMMERFIELD TOWN COUNCIL**

MEETING DATE July 10, 2012

|                      |
|----------------------|
| <b>Agenda Item #</b> |
| <b>9</b>             |
| Consent Agenda _____ |
| Regular Agenda _____ |

**ITEM TO BE CONSIDERED**

**Subject**

Public hearing/action regarding Jordan Lake New Development Rules

**Requested Action**

Requested By: C. Spencer Dept./Committee Planning

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation \_\_\_\_\_

Comprehensive Plan Implementation Item: NO  YES

If "yes" which Common Objective or Action Item? \_\_\_\_\_

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

|                           | Review Required | Approved |    | Attachment |
|---------------------------|-----------------|----------|----|------------|
|                           |                 | YES      | NO |            |
| Finance Committee         |                 |          |    |            |
| Finance Officer           |                 |          |    |            |
| Budget Amendment required |                 |          |    |            |
| Town Attorney             |                 |          |    |            |
| Town Planner              |                 |          |    |            |
| Town Manager              |                 |          |    |            |
| Other _____               |                 |          |    |            |

The state requires adoption by August 10, 2012 of a Text Amendment to comply with the Local Stormwater Program. This is required under Jordan New Development Stormwater Rule 15A NCAC 2B. 0265.

**TOWN COUNCIL ACTION/COMMENTS**

\_\_\_\_\_



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| <b>Agenda Item #</b> |  |
| <b>10 A</b>          |  |
| Consent Agenda       |  |
| Regular Agenda       |  |

**ITEM TO BE CONSIDERED**

**Subject**

Resolution of support for Bruce Park

**Requested Action**

Requested By: C. Spencer Dept./Committee Planning

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation \_\_\_\_\_

Comprehensive Plan Implementation Item:      NO      YES

If "yes" which Common Objective or Action Item? \_\_\_\_\_

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

|                           | Review   | Approved |    | Attachment  |
|---------------------------|----------|----------|----|---|
|                           | Required | YES      | NO |   |
| Finance Committee         |          |          |    | Per directive of Council, staff has drafted the attached Resolution of Support. |
| Finance Officer           |          |          |    |   |
| Budget Amendment required |          |          |    |   |
| Town Attorney             |          |          |    |   |
| Town Planner              |          |          |    |   |
| Town Manager              |          |          |    |   |
| Other _____               |          |          |    |   |

**TOWN COUNCIL ACTION/COMMENTS**

\_\_\_\_\_



**TOWN OF SUMMERFIELD TOWN COUNCIL**

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| <b>Agenda Item #</b> |  |
| <b>10 B.</b>         |  |
| Consent Agenda       |  |
| Regular Agenda       |  |

| <b>ITEM TO BE CONSIDERED</b> |   |
|------------------------------|---|
| <b>Subject</b>               | Resolution to add Twin Leaf Trail (Henson Forest) to NCDOT State Maintenance System   |
| <b>Requested Action</b>      | <p>Requested By: <u>C. Spencer</u> Dept./Committee <u>Planning</u></p> <p>Signature _____ Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Date: _____ Length of Presentation _____</p> |

|   |    |  |     |  |  |
|---|----|--|-----|--|--|
| Comprehensive Plan Implementation Item:               | NO |  | YES |  |  |
| If "yes" which Common Objective or Action Item? _____ |    |  |     |  |  |

| REVIEW PROCESS               |                 |          |    | STAFF RECOMMENDATIONS/COMMENTS |  |
|------------------------------|-----------------|----------|----|--------------------------------|--|
|                              | Review Required | Approved |    | Attachment                     |  |
|                              |                 | YES      | NO |                                |  |
| Finance Committee            |                 |          |    |                                | Henson Forest property owners petitioned NCDOT to have Twin Leaf Trail added to the state Secondary Road System. The request was approved by NCDOT, who needs a concurring Resolution from the Town. |
| Finance Officer              |                 |          |    |                                |  |
| Budget Amendment required    |                 |          |    |                                |  |
| Town Attorney                |                 |          |    |                                |  |
| Town Planner                 |                 |          |    |                                |  |
| Town Manager                 |                 |          |    |                                |  |
| Other _____                  |                 |          |    |                                |  |
| TOWN COUNCIL ACTION/COMMENTS |                 |          |    |                                |  |
|                              |                 |          |    |                                |  |



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| <b>Agenda Item #</b> |       |
| <b>10 C.</b>         |       |
| Consent Agenda       | _____ |
| Regular Agenda       | _____ |

**ITEM TO BE CONSIDERED**

N-Focus code enforcement contract addendum

**Subject**

**Requested Action**

Requested By: S. Whitaker Dept./Committee Planning

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation \_\_\_\_\_

Comprehensive Plan Implementation Item:  NO  YES

If "yes" which Common Objective or Action Item?

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

|                           | Review Required | Approved |    | Attachment |
|---------------------------|-----------------|----------|----|------------|
|                           |                 | YES      | NO |            |
| Finance Committee         |                 |          |    |            |
| Finance Officer           |                 |          |    |            |
| Budget Amendment required |                 |          |    |            |
| Town Attorney             |                 |          |    |            |
| Town Planner              |                 |          |    |            |
| Town Manager              |                 |          |    |            |
| Other _____               |                 |          |    |            |

We currently contract with N-Focus for Code Enforcement services. The addendum is to extend the service for 2013.

**TOWN COUNCIL ACTION/COMMENTS**

\_\_\_\_\_



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| <b>Agenda Item #</b> |       |
| <b>10 D.</b>         |       |
| Consent Agenda       | _____ |
| Regular Agenda       | _____ |

| ITEM TO BE CONSIDERED   |   |
|-------------------------|---|
| <b>Subject</b>          | Noise ordinance regarding church chimes/bells   |
| <b>Requested Action</b> | <p>Requested By: <u>M. Brown</u> Dept./Committee <u>Administration</u></p> <p>Signature _____ Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Date: _____ Length of Presentation _____</p> |

|   |    |  |     |  |  |
|---|----|--|-----|--|--|
| Comprehensive Plan Implementation Item:         | NO |  | YES |  |  |
| If "yes" which Common Objective or Action Item? |    |  |     |  |  |

|                           | REVIEW PROCESS  |          |    | Attachment | STAFF RECOMMENDATIONS/COMMENTS   |
|---------------------------|-----------------|----------|----|------------|--|
|                           | Review Required | Approved |    |            |  |
|                           |                 | YES      | NO |            |  |
| Finance Committee         |                 |          |    |            | A local church is considering chimes/bells and seeks clarity regarding their allowance within our noise ordinance. To discuss with attorney. |
| Finance Officer           |                 |          |    |            |  |
| Budget Amendment required |                 |          |    |            |  |
| Town Attorney             |                 |          |    |            |  |
| Town Planner              |                 |          |    |            |  |
| Town Manager              |                 |          |    |            |  |
| Other _____               |                 |          |    |            |  |

| TOWN COUNCIL ACTION/COMMENTS |
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|                              |



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| <b>Agenda Item #</b> |       |
| <b>10 E.</b>         |       |
| Consent Agenda       | _____ |
| Regular Agenda       | _____ |

| ITEM TO BE CONSIDERED   |   |
|-------------------------|---|
| <b>Subject</b>          | SAP alarm system options  |
| <b>Requested Action</b> | <p>Requested By: <u>S. Whitaker</u> Dept./Committee <u>Parks &amp; Rec</u></p> <p>Signature _____ Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></p> <p>Date: _____ Length of Presentation _____</p> |

|   |    |     |  |
|---|----|-----|--|
| Comprehensive Plan Implementation Item:         | NO | YES |  |
| If "yes" which Common Objective or Action Item? |    |     |  |

|                           | REVIEW PROCESS  |          |    | STAFF RECOMMENDATIONS/COMMENTS  |
|---------------------------|-----------------|----------|----|---------------------------------|
|                           | Review Required | Approved |    |                                 |
|                           |                 | YES      | NO |                                 |
| Finance Committee         |                 |          |    | See attached memo and proposal. |
| Finance Officer           |                 |          |    |                                 |
| Budget Amendment required |                 |          |    |                                 |
| Town Attorney             |                 |          |    |                                 |
| Town Planner              |                 |          |    |                                 |
| Town Manager              |                 |          |    |                                 |
| Other _____               |                 |          |    |                                 |

| TOWN COUNCIL ACTION/COMMENTS |
|------------------------------|
|                              |



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| <b>Agenda Item #</b> |
| <b>10 F.</b>         |
| Consent Agenda _____ |
| Regular Agenda _____ |

**ITEM TO BE CONSIDERED**

**Subject**

Staffing announcements/needs

**Requested Action**

Requested By: S. Whitaker Dept./Committee Administration

Signature \_\_\_\_\_ Attachments YES \_\_\_\_\_ NO

Date: \_\_\_\_\_ Length of Presentation \_\_\_\_\_

Comprehensive Plan Implementation Item: NO YES \_\_\_\_\_

If "yes" which Common Objective or Action Item? \_\_\_\_\_

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

|                           | Review Required | Approved |    | Attachment |
|---------------------------|-----------------|----------|----|------------|
|                           |                 | YES      | NO |            |
| Finance Committee         |                 |          |    |            |
| Finance Officer           |                 |          |    |            |
| Budget Amendment required |                 |          |    |            |
| Town Attorney             |                 |          |    |            |
| Town Planner              |                 |          |    |            |
| Town Manager              |                 |          |    |            |
| Other _____               |                 |          |    |            |

Staffing update.

**TOWN COUNCIL ACTION/COMMENTS**



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| <b>Agenda Item #</b> |       |
| <b>11 A.</b>         |       |
| Consent Agenda       | _____ |
| Regular Agenda       | _____ |

**ITEM TO BE CONSIDERED**

Appreciation of services of George Holub

**Subject**

**Requested Action**

Requested By: M. Brown Dept./Committee Administration

Signature \_\_\_\_\_ Attachments YES \_\_\_\_\_ NO

Date: \_\_\_\_\_ Length of Presentation \_\_\_\_\_

Comprehensive Plan Implementation Item:      NO      YES

If "yes" which Common Objective or Action Item? \_\_\_\_\_

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

|                           | Review Required | Approved |    | Attachment |
|---------------------------|-----------------|----------|----|------------|
|                           |                 | YES      | NO |            |
| Finance Committee         |                 |          |    |            |
| Finance Officer           |                 |          |    |            |
| Budget Amendment required |                 |          |    |            |
| Town Attorney             |                 |          |    |            |
| Town Planner              |                 |          |    |            |
| Town Manager              |                 |          |    |            |
| Other _____               |                 |          |    |            |

George Holub will be retiring from service as Parks & Recreation Supervisor at the end of July.

**TOWN COUNCIL ACTION/COMMENTS**

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| <b>Agenda Item #</b> |       |
| <b>11 B.</b>         |       |
| Consent Agenda       | _____ |
| Regular Agenda       | _____ |

| ITEM TO BE CONSIDERED   |  |
|-------------------------|--|
| <b>Subject</b>          | Finance Committee vacancy/consideration of Gail Dunham   |
| <b>Requested Action</b> | Requested By: <u>V. Halvorsen</u> Dept./Committee <u>Administration</u><br>Signature _____ Attachments YES <input checked="" type="checkbox"/> NO <input type="checkbox"/><br>Date: _____ Length of Presentation _____ |

|   |    |  |     |  |  |
|---|----|--|-----|--|--|
| Comprehensive Plan Implementation Item:         | NO |  | YES |  |  |
| If "yes" which Common Objective or Action Item? |    |  |     |  |  |

|                           | REVIEW PROCESS  |          |    | Attachment | STAFF RECOMMENDATIONS/COMMENTS   |
|---------------------------|-----------------|----------|----|------------|--|
|                           | Review Required | Approved |    |            |  |
|                           |                 | YES      | NO |            |  |
| Finance Committee         |                 |          |    |            | There is a recent opening on the Finance Committee. Mrs. Dunham originally applied when there were no openings. She is interested in the current opening, and her application information has not changed. |
| Finance Officer           |                 |          |    |            |  |
| Budget Amendment required |                 |          |    |            |  |
| Town Attorney             |                 |          |    |            |  |
| Town Planner              |                 |          |    |            |  |
| Town Manager              |                 |          |    |            |  |
| Other _____               |                 |          |    |            |  |

| TOWN COUNCIL ACTION/COMMENTS |
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| <b>Agenda Item #</b> |       |
| <b>11 C.</b>         |       |
| Consent Agenda       | _____ |
| Regular Agenda       | _____ |

**ITEM TO BE CONSIDERED**

**Subject**

Guilford Co. Solid Waste Mgt. Plan update

**Requested Action**

Requested By: M. Brown Dept./Committee Administration

Signature \_\_\_\_\_ Attachments YES \_\_\_\_\_ NO

Date: \_\_\_\_\_ Length of Presentation \_\_\_\_\_

Comprehensive Plan Implementation Item:      NO      YES

If "yes" which Common Objective or Action Item? \_\_\_\_\_

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

|                           | Review Required | Approved |    | Attachment   |
|---------------------------|-----------------|----------|----|--|
|                           |                 | YES      | NO |  |
| Finance Committee         |                 |          |    | The Guilford County Board of Commissioners unanimously approved the Solid Waste Update during their June 7, 2012 meeting. The plan is updated at least every three years in an effort to improve solid waste management and reduce solid waste generation. |
| Finance Officer           |                 |          |    |  |
| Budget Amendment required |                 |          |    |  |
| Town Attorney             |                 |          |    |  |
| Town Planner              |                 |          |    |  |
| Town Manager              |                 |          |    |  |
| Other _____               |                 |          |    |  |

**TOWN COUNCIL ACTION/COMMENTS**

\_\_\_\_\_