

Index: Minutes, Summerfield Town Council  
August 9, 2011

Approval of Minutes and Closed Session Minutes of the July 12, 2011 meetings, Financial Report, Finance Officer Budget Amendment #1 FY11-12, Resolution Opposing Proposed Duke Energy Rate Increase, and Ordinance Declaring 25mph Speed Limit on Lanier Rd (passed unanimously)	Page 1
Approve Submission of Model Local Stormwater Program for New Development as modified by Zoning Board (passed unanimously)	Page 2
Discussion of Founders' Day Festival Location (motion to hold 2012 Founders' Day Festival at Summerfield Rd/Fire Department property, passed unanimously)	Page 2
Discussion of MOA with NCDOT for 220 Widening (by consensus, directed Town Manager to continue negotiations on several points)	Page 2
Discussion of SAP Loan Modification (motion to approve the loan modification and the associated budget amendment, passed unanimously)	Page 2
Proposal to Help Business Affected by 220 Widening (motion to waive the sign permit fee for businesses affected by 220 widening, and to allow non-conforming signs that must be moved to remain for one year from the completion of the Development Ordinance rewrite, passed unanimously)	Page 2
Discussion of Town Hall Repair (motion to contract with Engineered Concepts in an amount not to exceed \$6,000, passed unanimously)	Page 2
Discussion of Wildlife Center Funding at Bur-Mill Park (motion approving a one time donation for August operating costs to the Frank Sharpe Jr. Wildlife Education Center in the amount of \$2500 which would come from the Movies in the Park budget, contingent upon approval of CBO documents by Finance Officer)	Page 3
Reappoint Suzanne Hock Vandergrift to Parks & Rec Committee (passed unanimously)	Page 3
Appoint William North from Alternate to Regular BOA Member (passed unanimously)	Page 3
Kids Voting CBO Request - \$500 (passed unanimously)	Page 3
Discussion of November Council Meeting Date Change (by consensus, the November Town Council meeting will be held on the 10 <sup>th</sup> , rather than the 8 <sup>th</sup> )	Page 4

**MINUTES OF THE  
SUMMERFIELD TOWN COUNCIL  
SUMMERFIELD COMMUNITY CENTER  
AUGUST 9, 2011  
6:30 PM**

**NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.**

The meeting was called to order at 6:30 pm by Mark Brown.  
The invocation was led by Linda Southard, followed by the Pledge of Allegiance.

**INTRODUCTIONS:**

**Council:**

Mark Brown, Mayor  
Dena Barnes  
Alicia Flowers  
Dianne Laughlin  
John Wray Jr

**Staff:**

Michael Brandt, Town Manager  
Dana Luther, Finance Officer  
Will Rozell for William Hill, Town Attorney  
Valarie Halvorsen, Town Clerk  
Chris Anderson, Town Planner

Wray made a motion to formally excuse Bob Williams, seconded by Flowers and carried unanimously.

**CONSENT AGENDA:**

Brandt requested item 11G, Discussion of Town Hall Repairs, be added to the agenda. Flowers requested item 5F Kids Voting CBO Request be removed from the consent agenda and added as 12F.

Wray made a motion to approve the Consent Agenda as amended, including the meeting agenda, minutes and Closed Session minutes of the July 12, 2011 meeting, Financial Report, Finance Officer Budget Amendment #1 FY11-12, Resolution Opposing Proposed Duke Energy Rate Increase, and Ordinance Declaring 25mph Speed Limit on Lanier Road. The motion was seconded by Laughlin and carried unanimously.

**SPEAKERS FROM THE FLOOR**

Mark Mortensen, 6110 Percheron Trail, requested that all Town staff attend council meetings.

Gail Dunham, 5805 Snow Hill Dr, discussed the following: the survey she created, purchase of property for a Town Hall, and the bricks found outside Town Hall.

**COMMITTEE REPORTS:**

- A. Finance:** Luther noted the committee will not meet in August. The next meeting is September 19.
- B. Historical:** Linda Southard said the next meeting on August 25 would feature guest speaker Marilyn Swinson, who would discuss a book she has written about interviewing veterans.
- C. Parks & Rec:** Sherrie Joseph said during the August meeting the committee discussed the Armfield Park Master Plan, A&Y Greenway project, and continued planning for fall events. The next meeting is September 1.
- D. Public Safety:** Ron Marshburn stated the committee has been reviewing speed limit concerns, the Waterton Road dam, and bicyclists on roadways. The next meeting is August 17. Marshburn has resigned from the committee after many years of service and was presented with a Certificate of Appreciation by Brown.

**E. SFD Rd/Development Ord.:** The committees did not meet in July; the next meetings are August 15 and 16, respectively.

**PLANNING DEPT. PRESENTATION: MODEL LOCAL STORMWATER PROGRAM FOR NEW DEVELOPMENT**

Anderson discussed the program, noting it must be submitted for state review by September 10. He stated the Zoning Board made two minor modifications and recommended approval.

**BUSINESS FROM TOWN MANAGER**

**A. Approve Submission of Model Local Stormwater Program for New Development**

Following brief discussion, Flowers made a motion to approve the submittal as modified by the Zoning Board. The motion was seconded by Barnes and carried unanimously.

**B. Discussion of Founders' Day Festival Location**

Brandt stated the Festival could return to the school grounds next year, but recommended that it remain at the Summerfield Rd/Fire Station location for another year based on positive feedback received.

Wray made a motion to hold the 2012 Founders' Day Festival at the Summerfield Road/Fire Station location. The motion was seconded by Flowers and carried unanimously.

**C. Discussion of MOA with NCDOT for 220 Widening**

Brandt requested direction from council. By consensus, Council directed Brandt to discuss and attempt negotiation on the following: cost/cost sharing of the pedestrian culvert, fencing options including a mixture of fencing types, and cost share by property owners for fencing. Council further directed Brandt to examine costs for tunnel lighting.

**D. Discussion of SAP Loan Modification**

Luther stated the loan was modified to an interest only loan payment, and this measure was to prevent withdrawing funds from a high-interest bearing CD in order to make the scheduled loan payments. She noted in addition to the \$500 loan modification fee, a budget amendment would be needed to cover approximately \$10,000 of additional interest expense.

Wray made a motion to approve the loan modification and the associated budget amendment. The motion was seconded by Laughlin and carried unanimously.

**E. Proposal to Help Business Affected by 220 Widening**

Brandt stated the widening of Hwy 220 would force several businesses to move their signage, some of which are non-conforming signs that would lose their "grandfathered" status. As the Development Ordinance is currently being rewritten, including sign regulations, he feels that businesses may be burdened with the expense of moving and/or modifying signs to comply with the 220 widening and revising signs again when the Development Ordinance rewrite is completed.

Flowers made a motion to waive the sign permit fee for businesses affected by 220 widening, and to allow non-conforming signs that must be moved to remain for one year from the completion of the Development Ordinance rewrite. The motion was seconded by Barnes and carried unanimously.

**F. Discussion of Town Hall Repair**

Brandt noted the wide variance in bids received and stated Billy Tesh reviewed the bids and recommended asking Engineered Concepts to examine the building and then rebid the job. Wray made a motion to contract with Engineered Concepts in an amount not to exceed \$6,000. The motion was seconded by Barnes and carried unanimously.

**BUSINESS FROM TOWN COUNCIL**

**A. Discussion of Wildlife Center Funding at Bur-Mill Park**

Eddie Bridges, Executive Director, gave a brief report. He stated during July, the center had 4313 visitors and 237 students participated in wildlife and environmental classes. 38% of who listed Summerfield as their address, for a total operating cost of \$2,732.44.

Following brief discussion, Flowers made a motion approving a one time donation for August operating costs to the Frank Sharpe Jr. Wildlife Education Center in the amount of \$2500 which would come from the Movies in the Park budget, contingent upon review of CBO documents by Luther and consensus by Council. The motion was seconded by Wray and carried unanimously.

**B. Reappoint Suzanne Hock Vandergrift to Parks & Rec Committee**

Flowers made a motion to reappoint Suzanne Hock Vandergrift to the Parks and Recreation Committee. The motion was seconded by Barnes and carried unanimously.

**C. Appoint William North from Alternate to Regular BOA Member**

Flowers made a motion to appoint William North from alternate to regular Board of Adjustment member. The motion was seconded by Barnes and carried unanimously.

**D. Report on Meetings or Activities**

Barnes distributed information she received during a GUAMPO meeting.

**E. Kids Voting CBO Request**

Wray made a motion to approve \$500 to Kids Voting. The motion was seconded by Laughlin and carried unanimously.

**BUSINESS FROM MAYOR**

**A. Proclamation – Good Samaritan Week**

Brown read the proclamation:

**WHEREAS**, in each community Good Samaritans exist and set an example for all as to how each of us should be good citizens and help and watch out for our neighbors; and

**WHEREAS**, two acts by a Good Samaritan occurred in the Town of Summerfield July 25, and July 26, 2011 and the Good Samaritan is hereby recognized by the Town.

**WHEREAS**, Steve Brockman, a lawn care contractor for the Town of Summerfield for many years, continues to show his conscientiousness, due care, and concern for Town owned facilities, exemplified by two recent events.

**WHEREAS**, on July 25, Mr. Brockman discovered an irrigation leak at a Town facility and was diligent in reporting the incident to Town officials and offering to meet with the appropriate contractors to mitigate any damage and speed repair issues; and

**WHEREAS**, on July 26, Mr. Brockman, noticing an unusual smell, investigated its source and discovered a fire in a Town facility. Mr. Brockman and his employee Harrison Garner extinguished the fire and were diligent in reporting the incident to Town officials. Additionally, Mr. Brockman took time from his schedule to meet with the Fire Chief and Fire Inspector during their investigation and kept Town officials apprised of the situation; and

**WHEREAS**, the Town of Summerfield wishes to recognize Steve Brockman as an exceptional example of Good Samaritans that serve our community.

**NOW, THEREFORE**, I, Mark E. Brown, Mayor of the Town of Summerfield do hereby proclaim the week of August 7 through August 13, 2011 as Good Samaritan Week and honor Steve Brockman of Brockman's Lawn Care as an example of Good Samaritans in our midst.

Proclaimed this 9<sup>th</sup> day of August 2011.

**B. Certificate of Appreciation –Cheri Pickett**

Brown read the certificate and expressed thanks for Cheri Pickett's service on the Public Safety Committee.

**C. Update on New ABC Store Location**

Brown stated the store should move to its new location in approximately 60 days.

**D. Discussion of November Council Meeting Date Change**

By consensus, the November Town Council meeting will be held on the 10<sup>th</sup>, rather than the 8<sup>th</sup>.

With no further business before the Town Council, a motion was made at 8:29 pm by Wray to adjourn. The motion was seconded by Laughlin and carried unanimously.



Mark E. Brown, Mayor



Valarie Halvorsen, Town Clerk