

Council budget amendment #2 for interim planning (FY13-14)

Attachment(s): yes

MEETING DATE: OCTOBER 8, 2013

STAFF COMMENTS / RECOMMENDATION:

While recruiting for the Town Planner position, the manager recently entered into an interim planning contract with N-Focus Planning utilizing Planner Julie Reid. The contract was for \$9643.20 and ended September 6 with an extension option with the same terms. An extension was executed and the arrangement has been working very well. The manager requests a budget amendment in the amount of \$10,000 to maintain sufficient planning services. Ample funds will remain from the town hall exterior improvements project to cover these costs.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:





TOWN OF SUMMERFIELD MEMORANDUM

DATE: September 27, 2013
FROM: Katrina Whitt, Finance Officer
TO: Summerfield Town Council

RE: Town Council Adjustment to Line Item Budget for Fiscal Year 2014 (7/1/13-6/30/14)

Town Council Budget Amendment #2

The following action is requested:

1) Adjust amounts between line items as follows:

4013303: Planning-Planning-Services-Planning Services increase from \$10,000.00 to \$20,000.00.

5010402: Public Prop/Build-Cap Outlay-Const. Services decrease from \$250,000.00 to \$240,000.00.

With the resignation of the Town Planner, a portion of the budgeted amount for Town Hall Repairs is requested to cover the interim planning needs on a contract basis.



Board of Adjustment reappointments

Attachment(s): yes

MEETING DATE: OCTOBER 8, 2013

STAFF COMMENTS / RECOMMENDATION:

These members' terms are expiring: James Brady, Lewis Nash, Mike Stewart, and Ron Willis. They have notified town hall of their intent to continue serving and have requested to be reappointed.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:



Summerfield Board of Adjustment

Established March 2, 2004

(August 2012)

James (Jim) Brady, Chair
4803 Oak Forest Drive
Summerfield, NC 27358
Phone: 643-1158: 529-0165
jfbrady@bellsouth.net
Member since: Nov. 2007
Reappointed: 8/10/10 (2nd term)
(reappointed from alternate to regular
member 8/10/10)
Term Exp: Nov. 2013
Chair Term Exp: 12/13/11

Lewis Nash, Co-Chair
7507 Center Grove Ct
Greensboro, NC 27455
Phone: 643-5175 Cell: 312-5611
LNash@triad.rr.com
Appointed Sept. 2010 (1st term)
Term Exp: Nov. 2013

Ronald Willis
6806 Bronco Lane
Summerfield, NC 27358
Phone: 643-7235
PastureRon@aol.com
Member since: Nov. 2004
Reappointed: Oct. 2010 (3rd term)
Term Exp: Nov. 2013

Michael K. Stewart
P.O. Box 327
Summerfield, NC 27358
Phone: 378-1831 Cell: 215-5930
Mike.Stewart@piedmontng.com
Member since: Nov. 2004
Reappointed: Oct. 2010 (3rd term)
Term Exp: Nov. 2013

William North
3090 Pleasant Ridge Rd
Summerfield, NC 27358
Phone: 643-7114
anbn7141@att.net
Appointed: Jan 19, 2011 (1st term)
Appointed Regular Member Aug 9, 2011
Term Exp.: Jan. 2014

ALTERNATES

Don Wendelken
3406 Windswept Dr
Summerfield, NC 27358
(C) 202-0488
donwendelken11@gmail.com
Appointed 6/12 (1st term)
Term Exp 07/15

Robert Lovell
6303 Oak Forest Court
Summerfield, NC 27358
Phone: 643-5530 Cell: 423-1127
rlovell@triad.rr.com
Appointed 6/12 (1st term)
Term Exp 07/15

STAFF

Valarie Halvorsen, Town Clerk
E-mail: clerk@summerfieldgov.com

Town Address:
Summerfield Town Hall
P.O. Box 970
4117 Oak Ridge Road
Summerfield, NC 27358
Phones: Administrative: 643-8655
Planning: 643-8681
Fax: 643-8654

Town Attorney:
William L. Hill
Frazier, Hill & Fury
500 W. Friendly Ave/Suite 100
P.O. Drawer 1559 (zip 27402)
Greensboro, NC 27401
Phone: 378-9411 Fax: 274-7358
E-mail: whill@frazierlawnc.com

Date for Summerfield Christmas Tree Lighting

Attachment(s): no

MEETING DATE: OCTOBER 8, 2013

STAFF COMMENTS / RECOMMENDATION:

The date for the Christmas tree lighting event needs to be established. Last year's successful event was 12/1, a week after Thanksgiving that was 11/22. This year Thanksgiving is later on 11/28. We will discuss the date options during the meeting.

November and December 2013 Calendar

November 2013

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23

Notes:

December 2013

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

TOWN COUNCIL COMMENTS / ACTION:



Unsealing of closed session minutes

Attachment(s): no

MEETING DATE: OCTOBER 8, 2013

STAFF COMMENTS / RECOMMENDATION:

Per Council resolution, the town attorney reviews recent closed session minutes each September to determine what can be opened/unsealed. Not all council members had received those select minutes last month and the item was tabled. Those minutes have since been provided.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:
