



**TOWN OF SUMMERFIELD TOWN COUNCIL**

MEETING DATE October 11, 2011

Agenda Item #	
11. A.	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

**Subject**

Approval of Zoning Board By-Laws

**Requested Action**

Recommend Council approval of updated Zoning Board bylaws.

Requested By:	<u>C. Anderson</u>	Dept./Committee	<u>Planning</u>
Signature	_____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	<u>27-Sep-11</u>	Length of Presentation	<u>5 min.</u>

Comprehensive Plan Implementation Item:	NO	<input checked="" type="checkbox"/>	YES		
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If "yes" which Common Objective or Action Item?

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney	YES	✓		
Town Planner				
Town Manager				
Other _Zoning Board	YES	✓		

During the September 26 meeting of the Summerfield Zoning Board, the Board voted unanimously to recommend approval of the attached updated by-laws.

**TOWN COUNCIL ACTION/COMMENTS**



**TOWN OF SUMMERFIELD TOWN COUNCIL**

MEETING DATE October 11, 2011

<b>Agenda Item #</b>	
<b>11. B.</b>	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

Approval of Board of Adjustment By-Laws

Recommend Council approval of Board of Adjustment by-laws.

Requested By:	_____	Dept./Committee	<u>Planning</u>
Signature	_____	Attachments	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Date:	<u>26-Aug-11</u>	Length of Presentation	<u>5 min</u>

Comprehensive Plan Implementation Item:	<input type="checkbox"/> NO	<input checked="" type="checkbox"/>	<input type="checkbox"/> YES	<input type="checkbox"/>	<input type="checkbox"/>
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If "yes" which Common Objective or Action Item?

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney	YES	<input checked="" type="checkbox"/>		
Town Planner	YES	<input checked="" type="checkbox"/>		
Town Manager				
Other _BOA	YES	<input checked="" type="checkbox"/>		

During the August 25 meeting of the Summerfield Board of Adjustment, the Board voted unanimously to recommend approval of the attached by-laws.

**TOWN COUNCIL ACTION/COMMENTS**



**TOWN OF SUMMERFIELD TOWN COUNCIL**

**MEETING DATE** October 11, 2011

<b>Agenda Item #</b>	
<b>11. C.</b>	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

<b>Subject</b>	Discussion/Approval Transfer of Funds to Pay for Town Hall Repairs		
	Approve proposed transfer of budget line item funds to fund Town Hall repairs		
<b>Requested Action</b>	Requested By: <u>M. Brandt</u>	Dept./Committee	<u>Administration</u>
	Signature _____	Attachments	YES _____ NO <input checked="" type="checkbox"/>
	Date: _____	Length of Presentation	<u>10 min.</u>

Comprehensive Plan Implementation Item:	NO	<input checked="" type="checkbox"/>	YES		
If "yes" which Common Objective or Action Item?					

REVIEW PROCESS				STAFF RECOMMENDATIONS/COMMENTS
	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				It has been recommended by Mr. Tesh and Mr. Nelson to set-aside \$100,000 for repair work to Town Hall. This does not include engineering work and contingency funds. In order to fully fund this work I am recommending budgeting a total of \$125,000 for repairs. There is approximately \$20,000 remaining of the original \$25,000. An additional \$65,000 is recommended to be transferred from undesignated fund balance. The final \$40,000 is recommended to be transferred from P&R capital funds.
Finance Officer	YES	<input checked="" type="checkbox"/>		
Budget Amendment required	YES			
Town Attorney				
Town Planner				
Town Manager	YES	<input checked="" type="checkbox"/>		
Other _____				
TOWN COUNCIL ACTION/COMMENTS				



**TOWN OF SUMMERFIELD TOWN COUNCIL**

**MEETING DATE** October 11, 2011

<b>Agenda Item #</b>	
<b>12. A.</b>	
Consent Agenda	<input type="checkbox"/>
Regular Agenda	<input checked="" type="checkbox"/>

**ITEM TO BE CONSIDERED**

**Subject**

Appoint Timothy Pitts to Public Safety Committee

**Requested Action**

Requested By: M. Brandt Dept./Committee Administration

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation \_\_\_\_\_

Comprehensive Plan Implementation Item: NO  YES

If "yes" which Common Objective or Action Item? \_\_\_\_\_

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager	YES	<input checked="" type="checkbox"/>		
Other _____				

I interviewed Mr. Pitts and think he will be an asset to the committee.

**TOWN COUNCIL ACTION/COMMENTS**

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**TOWN OF SUMMERFIELD TOWN COUNCIL**

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<b>Agenda Item #</b>	
<b>13. A.</b>	
Consent Agenda	
Regular Agenda	

**ITEM TO BE CONSIDERED**

Certificates of Appreciation - Jean-Yves Fichou, Mitch Fahrer, Peggy McPartlan

**Subject**

**Requested Action**

Requested By: Valarie Halvorsen Dept./Committee Administration

Signature \_\_\_\_\_ Attachments YES  NO

Date: \_\_\_\_\_ Length of Presentation 5 min.

Comprehensive Plan Implementation Item:	NO	<input checked="" type="checkbox"/>	YES		
If "yes" which Common Objective or Action Item?					

**REVIEW PROCESS**

**STAFF RECOMMENDATIONS/COMMENTS**

	Review Required	Approved		Attachment
		YES	NO	
Finance Committee				
Finance Officer				
Budget Amendment required				
Town Attorney				
Town Planner				
Town Manager				
Other _____				

**TOWN COUNCIL ACTION/COMMENTS**