



Board of Adjustment reappointment (Don Wendelken)

Attachment(s): yes

MEETING DATE: OCTOBER 13, 2015

STAFF COMMENTS / RECOMMENDATION:

Mr. Wendelken is currently an alternate member and he would like to continue serving in this capacity. Attachments include BOA membership details, rules of procedure, and bylaws.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:

Speed limit reduction within intersection (Oak Ridge Rd. and Summerfield Rd.)

Attachment(s): yes (map)

MEETING DATE: OCTOBER 13, 2015

STAFF COMMENTS / RECOMMENDATION:

The intersection of Oak Ridge Road and Summerfield Road is heavily traveled, is currently experiencing heavy construction hauling traffic, and will remain a busy intersection upon completion of both US-220 and I-73 construction. The intersection's historic properties experience vibration from the current hauling, which has recently been monitored by NCDOT, and the manager met with NCDOT and NC State Historic Preservation Office representatives to address concerns and impacts. Speed through the intersection contributes to structure vibration.

Coming east toward the intersection, Oak Ridge Road transitions from 45 mph to 35 mph at Trinity Church Road (the side street before "Dry Bridge") and continues at this speed until reaching US-220. The historic district starts near the bridge at Brisbane Drive and Gray Gables. Summerfield Road is 35 mph from its northern end at US-220 and continues at this speed until Medearis Street where it changes to 25 mph for the school zone. The historic district extends southward from the intersection to Medearis Street.

NCDOT is willing to analyze the current speed limits and consider reductions approaching and within the intersection and historic district. The manager's recommendation is that the town formally request NCDOT to review speed limits and transitions in the interest of preserving Policy 11.2 of the Comprehensive Plan.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:

Consolidated Committee Ordinance

Attachment(s): yes

MEETING DATE: OCTOBER 13, 2015

STAFF COMMENTS / RECOMMENDATION:

Currently the town has multiple advisory committees and most, but not all, have separate establishing ordinances. Each deals with committee-specific details, but relies on the "general rules of procedure" ordinance for substantial portions of policy. It's cumbersome to not have a singular document and these are referred to often internally and publicly by committee members, council, and staff. Consolidation into a singular ordinance would be congruent with council's desire from its 1/24/15 retreat to streamline governing documents, establish uniformity, and complement the Comprehensive Plan.

On 2/14/12, Council "made a motion to officially disband any inactive Town committees with the exception of the Summerfield Road Special Area Plan Committee which is currently on hiatus" and on 3/13/12 to "retire the Summerfield Parks and Recreation Committee." The Summerfield Road Special Area Plan Committee has not been engaged since early 2012. The Historical Committee is currently active, but operates without an establishing ordinance. If all active committees are consolidated, the following existing ordinances for would need to be rescinded along with the "Ordinance Establishing the General Rules of Procedure for Summerfield Committees" (O-2008-002):

- Finance (O-2008-009);
- Founders' Day (O-2009-003);
- Public Safety (O-2009-004); and,
- Trails & Open Space (O-2013-004).

All related existing documents are attached for your review and comparison. A suggested motion is:

"I motion to rescind ordinances O-2008-002, O-2008-009, O-2009-003, O-2009-004, and O-2013-004 in order to consolidate those into "Consolidated Committee Ordinance # ORD-2015-001," which also incorporates the Historical Committee. In addition, the motion includes dissolving the inactive Summerfield Road Special Area Plan Committee. These actions collectively clarify all standing committees and integrate them into a singular ordinance."

NOTES:

TOWN COUNCIL COMMENTS / ACTION:



Unsealing of closed session minutes

Attachment(s): no

MEETING DATE: OCTOBER 13, 2015

STAFF COMMENTS / RECOMMENDATION:

Per NCGS, public bodies must keep full and accurate minutes of all official meetings, including closed sessions. Statutes allow minutes to be withheld from public inspection when disclosure would frustrate the purpose of the closed session. The town attorney annually reviews closed session minutes to determine what can be opened/unsealed.

Mr. Hill's office has reviewed such minutes and provided those last month for Council review.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:



Tree lighting co-sponsorship with Summerfield Merchants Association

Attachment(s): no

MEETING DATE: OCTOBER 13, 2015

STAFF COMMENTS / RECOMMENDATION:

The Summerfield Merchants Association is interested in assisting with the upcoming town tree lighting event scheduled for 11/21. Mayor Sessoms attended the recent association meeting and will share more details for the discussion.

NOTES:

TOWN COUNCIL COMMENTS / ACTION: