



C O U N C I L M E E T I N G S U M M A R Y

OCTOBER 14, 2014, 6:30PM, SFD COMMUNITY CENTER

Present: Council: Tim Sessoms, Dena Barnes, Mike Adams, Alicia Flowers, Dianne Laughlin, Elizabeth McClellan. Staff: Town Manager Scott Whitaker, Town Clerk Valarie Halvorsen, Finance Officer Katrina Whitt, Parks & Recreation Manager Jeff Goard, Town Attorney William Hill

During the meeting of the Summerfield Town Council on October 14, 2014, the following action was taken:

- **Agenda item 4:** approval of the consent agenda including the meeting agenda, minutes for 9/9, the financial report, and Finance Officer budget amendment #2 (FY14-15) (unanimous).
- **Agenda item 8 A. Council budget amendment #1 for copier/printer purchase (FY14-15):** motion to approve the budget amendment to purchase a new copier/printer as presented by the manager (unanimous).
- **Agenda item 8 B. Facilities lawncare and landscape maintenance service agreement:** motion to proceed with a two-year service agreement for Facilities Lawncare & Landscape Maintenance with Clark's Lawn & Landscaping in an amount not to exceed \$57,900 annually based on a review of the submitted proposal, property inspections, an interview, reference checks, costs in relation to the FY14-15 annual budget, and the staff recommendation. Upon the town attorney's contract review, the town manager is authorized to finalize details and execute the contract following vendor submittal and/or proof of all "Requirements Following Award of Service Agreement" components within the 9/29/14 RFP (unanimous).
- **Agenda item 9 A. Unsealing of closed session minutes:** motion to release closed session minutes as outlined in the recommendation by Hill dated 10/8 (unanimous).