

**MINUTES OF THE  
SUMMERFIELD TOWN COUNCIL  
SPECIAL CALL MEETING  
SUMMERFIELD COMMUNITY CENTER  
October 25, 2011  
6:30 PM**

**NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.**

The meeting was called to order at 6:33 pm by Mark Brown.

**PRESENT:**

**Council:**

Mark Brown, Mayor  
Dena Barnes, Pro Tem  
Alicia Flowers  
Dianne Laughlin  
Bob Williams

**Staff:**

Valarie Halvorsen, Town Clerk

Flowers made a motion to formally excuse John Wray. The motion was seconded by Williams and carried unanimously.

**Announcement**

Brown announced the American Red Cross Salute to Heroes, noting the nomination deadline was November 30, 2011.

**Business from Town Council**

Brown stated Harwell Wright of the North Carolina League of Municipalities would be available next week to present information regarding the process of selecting a Town Manager. It was decided by consensus to hold a Special Call meeting Wednesday November 2, 2011, 6:30 pm at Summerfield Town Hall for the presentation.

Brown stated the purpose of the Closed Session was to discuss the process of appointing an interim manager and read the following into the record:

**CLOSED SESSION**

**A) consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee as provided under NCGS 143-318.11(a) (6).**

Laughlin made a motion to enter into Closed Session at 6:30 pm. The motion was seconded by Williams and carried unanimously.

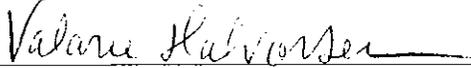
Barnes made a motion to return to Open Session at 7:09 pm. The motion was seconded by Laughlin and carried unanimously.

**OTHER BUSINESS**

Flowers made a motion to approve advertising for the Town Manager position as proposed, with the exception of stipulating the News and Record ad be abridged at a cost not to exceed \$100. The motion was seconded by Barnes and carried unanimously.

With no further business before the Town Council, a motion to adjourn was made at 7:19 pm by Wray. The motion was seconded by Williams and carried unanimously.

  
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Mark E. Brown, Mayor

  
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Valarie Halvorsen, Town Clerk