

**TOWN OF SUMMERFIELD
CLOSED SESSION
MINUTES
November 10, 2011**

Present: Mark Brown, Dena Barnes, Alicia Flowers, Dianne Laughlin, Bob Williams, John Wray*, Town Attorney William (Bill) Hill, Town Council Elect Elizabeth McClellan*, Town Manager Michael Brandt, Town Clerk Valarie Halvorsen, Finance Officer Dana Luther

* NOTE: In open session, Williams made a motion to recess to closed session as provided under NCGS 143-318.11 at 8:15 pm. The motion was seconded by Flowers and passed unanimously. Town Council Elect McClellan was invited to join the Closed Session during Open Session. Wray arrived after the Closed Session began, and was formally welcomed to the meeting in Open Session (motion Laughlin, second Flowers at 8:26 pm), then Council reconvened Closed Session (motion Barnes, second Flowers at 8:28 pm).

Brown noted that the law requires having an interim manager employed with the Town until a suitable candidate can be selected and hired, and that Finance Officer Dana Luther was interviewed by a subcommittee.

Brandt was dismissed at 8:45 pm

There was discussion regarding potential contract provisions.

Luther was dismissed at 8:55 pm

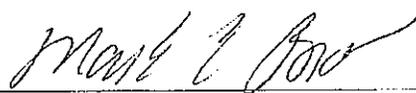
It was decided by consensus to offer Luther an employment contract as Interim Town Manager [REDACTED] and that she would continue as a Town employed Finance Officer, rather than reverting back to a contractor, following the hiring of a Town Manager [REDACTED]

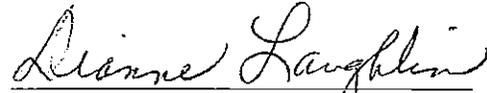
There was discussion of the process for rating applicants for the Town Manager position

McClellan was dismissed at 9:26 pm

[REDACTED]

By consensus, Council reconvened to Open Meeting at 9:39 pm.


Mark Brown, Mayor


Dianne Laughlin
for Valarie Halvorsen, Town Clerk