



## C O U N C I L M E E T I N G S U M M A R Y

NOVEMBER 12, 2013, 6:30PM, SFD COMMUNITY CENTER

Present: Council: Mark Brown, Dena Barnes, Alicia, Flowers, Dianne Laughlin, Elizabeth McClellan, John Wray. Staff: Town Manager Scott Whitaker, Finance Officer Katrina Whitt, Town Clerk Valarie Halvorsen, Town Attorney William Hill

During the meeting of the Summerfield Town Council on November 12, 2013, the following action was taken:

- **Agenda item 5:** approval of the consent agenda, including the amended meeting agenda, minutes and closed session minutes of 10/08, the financial report, and Chesterbrooke Drive secondary road addition (unanimous)
- **Agenda item 9. A. Ratification of rezoning case RZ-01-13 notification letter:** motion to ratify the rezoning case RZ-01-13 notification letter (unanimous)
- **Agenda item 9. B. Council budget amendment #3 for unemployment insurance (FY13-14):** motion to approve allocating \$1600.00 from Town Hall exterior improvements to fund an unemployment insurance account (unanimous)
- **Agenda item 9. C. Risk Assessment and Internal Control Policy revisions:** motion to approve revisions to POL-2009-003 Risk Assessment and Internal Control regarding authorized check signers (unanimous)
- **Agenda item 9. D. Development Ordinance update review/edits contract:**
  - motion to approve contracting with NFocus for review and editing of the Development Ordinance rewrite in an amount not to exceed \$13,200 (unanimous)
  - motion to approve expenditure of \$2500 for legal review of the Development Ordinance rewrite
- **Agenda item 9. D. Residential Solid Waste & Recycling Services franchise contract renewal:** by consensus, extend Republic Services franchise agreement for solid waste and recycling services for one year with draft contract addendum for consideration during the December 10 Council meeting