



Town of Summerfield – Council Meeting Summary

Summerfield Community Center

November 13, 2012 | 6:30PM | 5404 Centerfield Road

Present: Council: Mayor Pro Tem Dena Barnes, Alicia Flowers, Dianne Laughlin, Elizabeth McClellan, John Wray. Staff: Town Manager Scott Whitaker, Finance Officer Dana Luther, Town Clerk Valarie Halvorsen, Town Attorney William Rozell

During the meeting of the Summerfield Town Council on November 13, 2012, the following action was taken:

- Motion to formally excuse Mayor Mark Brown (unanimous)
- **Agenda item 5:** approval of the Consent Agenda, open and closed session minutes of the 10/9 meeting, and the Financial Report (unanimous)
- **Agenda item 9. A. Revision of Cash Management and Investment Policy, including designation of Town Manager as Assistant Finance Officer:**
 - motion to approve the revised Cash Management and Investment Policy with the revisions discussed by Council (unanimous)
 - a motion to designate the Town Manager as Assistant Finance Officer and as Budget Officer
- **Agenda item 9. B. Budget amendment for Summerfield Christmas Tree Lighting:** motion to approve a budget amendment in the amount of \$250, increasing the budget for the tree lighting event from \$1500 to \$1750 (unanimous)
- **Agenda item 9. C. Budget amendment for traffic engineering related to Hwy. 220 widening project:** motion to approve Town Council Budget Amendment #3 for FY13 for traffic engineering services related to the Highway 220 widening project, in an amount not to exceed \$6000 (unanimous)
- **Agenda item 9. D. Bid award for SAP Field House repairs:** motion to formally decline acceptance of bids received for repairs to the SAP Field House at this time (unanimous)
- **Agenda item 9. E. Consideration of whether to pursue a text amendment for temporary and/or accessory uses not addressed in current UDO:**
 - motion directing staff to modify the language regarding unconventional businesses for the Zoning Board's consideration in order for the Board to make a recommendation to Council (unanimous)
 - motion to allow the two existing business that are currently operating as accessory uses to continue with no additional notice of violation issued for the same violation until resolution of the proposed text amendment; no new accessory businesses will be permitted until resolution (passed 4 to 1, Laughlin opposed)
- **Agenda item 12 Other Business:** motion to add Veterans Day as a staff holiday beginning in 2013, and to amend the Personnel Policy to reflect the change (unanimous)