

**MINUTES OF THE
SUMMERFIELD TOWN COUNCIL
SPECIAL CALL MEETING
SUMMERFIELD TOWN HALL**

November 16, 2011

6:30 PM

NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.

The meeting was called to order at 6:32 pm by Mark Brown.

PRESENT:

Council:

Mark Brown, Mayor
Dena Barnes, Mayor Pro Tem
Alicia Flowers
Dianne Laughlin
Elizabeth McClellan, Council Elect

Staff:

Michael Brandt, Town Manager
Valarie Halvorsen, Town Clerk
Dana Luther, Finance Officer

Barnes made a motion to formally excuse John Wray and Bob Williams. The motion was seconded by Flowers and carried unanimously.

Business from Town Manager

A. Discussion of MOA with NCDOT

Brandt stated DOT had agreed to cover the cost of construction of the pedestrian culvert 100%, with the Town being responsible for lighting and maintenance.

Barnes made a motion to approve the MOA with NCDOT for the widening of US Hwy 220 based on their agreement to pay 100% of the pedestrian culvert, and authorizing Mayor Brown to sign the agreement pending review by the Town attorney. The motion was seconded by Flowers and carried unanimously.

B. Consideration/Approval of New Duke Energy Contract for SCP Parking Lot Lighting

Brandt stated pricing fluctuations would be due to fuel surcharges only, and the proposed rate increases would not have any bearing on this contract.

Flowers made a motion to approve the new Duke Energy Contract for SCP Parking Lot Lighting. The motion was seconded by Laughlin and carried unanimously.

C. Report From Town Attorney on Discharging of Firearms in Town Limits Issue

Hill recommended a new Town ordinance adopting the Guilford County ordinance relating to discharging of firearms and rescinding the current Town Ordinance Offences Against Public Peace and Order.

Following brief discussion, it was decided by consensus to put this item on the December 13, 2011 Town Council agenda for further discussion prior to holding a public hearing during the January 2012 meeting.

BUSINESS FROM TOWN COUNCIL

A. Discussion of Town Manager Hiring Process

It was decided by consensus to update the Town Manager job description to make sure it adequately describes duties, and to ensure that applicants are aware that Summerfield has very limited services.

Brandt was excused at 6:55 pm.

Brown read the reasons for entering into Closed Session as follows:

CLOSED SESSION

A) consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee as provided under NCGS 143-318.11(a) (6).

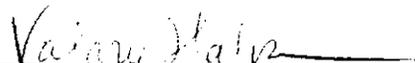
Flowers made a motion to enter into Closed Session at 7:00 pm. The motion was seconded by Barnes and carried unanimously.

Flowers made a motion to return to Open Session at 8:53 pm. The motion was seconded by Laughlin and carried unanimously.

With no further business before the Town Council, a motion to adjourn was made at 8:55 pm by Flowers. The motion was seconded by Laughlin and carried unanimously.



Mark E. Brown, Mayor



Valarie Halvorsen, Town Clerk