



C O U N C I L M E E T I N G S U M M A R Y
DECEMBER 13, 2016, 6:30PM, SFD COMMUNITY CENTER

Present: Council: Mark Brown, Dena Barnes, Mike Adams, Dianne Laughlin, Reece Walker. Staff: Town Manager Scott Whitaker, Town Clerk Valarie Halvorsen, Town Planner Carrie Spencer, Finance Officer Dee Hall, Town Attorney William Hill

During the meeting of the Summerfield Town Council on December 13, 2016, the following action was taken:

- Motion to formally excuse O'Day (unanimous).
- **Agenda item 4. Consent agenda:** approve the consent agenda, including the meeting agenda as amended, minutes for 11/9, and the financial report (unanimous).
- **Agenda item 11. A. Trails & Open Space Committee appointment (new):** appoint Tim Sessoms to the Trails and Open Space Committee for a term to expire June 2019 (unanimous).
- **Agenda item 11. B. Revision of Continuity of Operations Plan (COOP):** approve the amendments to COOP as presented (unanimous).
- **Agenda item 12. A. Approval of 2017 meeting schedule:** adopt the 2017 meeting schedule with the change from Tuesday 2/14 to Wednesday 2/15 (due to Valentine's Day) for the February council meeting (unanimous).