

**MINUTES OF THE
SUMMERFIELD TOWN COUNCIL
SPECIAL CALL MEETING
SUMMERFIELD TOWN HALL
December 21, 2011
6:30 PM**

NOTE: The official minutes are a CD recording of the meeting. The following is a summary of the events of the meeting.

The meeting was called to order at 6:30 pm by Mark Brown.

PRESENT:

Council:

Mark Brown, Mayor
Dena Barnes, Mayor Pro Tem
Alicia Flowers
Dianne Laughlin
Elizabeth McClellan
John Wray

Staff:

Dana Luther, Interim Town Manager
Carrie Spencer for Valarie Halvorsen, Town Clerk

Flowers made a motion to formally excuse Elizabeth McClellan until her arrival. The motion was seconded by Laughlin and carried unanimously.

McClellan arrived at 6:35 pm

Business from Town Council

A. Discussion of Town Hall Building Repairs

There was much discussion of recommended repairs, including what the budgeted \$100,000 would cover, discussion about long term versus short term repairs, and reassurance that the engineer is in agreement with Mr. Tesh and Mr. Nelson's suggestions. It was noted that as work progresses, the engineer Mr. Kinnerly would have a better idea of the condition of the west wall of the building: Mr. Kinnerly will advise the Manager of his findings during the repair process.

Flowers made a motion to reiterate the motion made during the October Town Council meeting regarding the building repairs, which was as follows "Barnes made a motion to approve the transfer of \$65,000 from fund balance and \$40,000 from P&R Capital funds to be used for Town Hall repairs. The motion was seconded by Williams and carried unanimously." Flowers' motion was seconded by Barnes and carried unanimously.

Brown read the reasons for entering into Closed Session as follows:

CLOSED SESSION

A) consider the qualifications, competence, performance, character, fitness, conditions of appointment or conditions of initial employment of an individual public officer or employee or prospective public officer or employee as provided under NCGS 143-318.11(a) (6).

Barnes made a motion to enter into Closed Session at 7:00 pm. The motion was seconded by Flowers and carried unanimously.

Spencer was excused at 7:00 pm.

Flowers made a motion to return to Open Session at 9:00 pm. The motion was seconded by Laughlin and carried unanimously.

With no further business before the Town Council, a motion to adjourn was made at 9:00 pm by Barnes. The motion was seconded by Flowers and carried unanimously.



Mark E. Brown, Mayor



Carrie Spence,
For Valarie Halvorsen, Town Clerk